



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

SEPTEMBER 25, 2017

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, September 25, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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NOTICE OF MOTION: 18. a)

- NEXT MEETING DATES:** 19. a) Regular Council Meeting
October 10, 2017
10:00 a.m.
Fort Vermilion Council Chambers
- b) Organizational Council Meeting
October 23, 2017
10:00 a.m.
Fort Vermilion Council Chambers
 - c) Regular Council Meeting
October 24, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the September 12, 2017 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the September 12, 2017, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the September 12, 2017 Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, September 12, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 1:52 p.m.)
Josh Knelsen	Councillor (teleconference)
Ray Toews	Councillor
Walter Sarapuk	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Fred Wiebe	Director of Utilities
Byron Peters	Director of Planning and Development
Karen Huff	Director of Finance
Dave Fehr	Director of Operations
Doug Munn	Director of Community Services
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Grant Smith	Agricultural Fieldman
Don Roberts	Zama Site Manager
Jessica A. Simpson	Executive Assistant to the CAO

ALSO PRESENT:

Members of the public and the media
Blake Quinney, WSP

Minutes of the Regular Council Meeting for Mackenzie County held on September 12, 2017 in the Fort Vermilion Council Chambers.

CALL TO ORDER:

1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:02 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 17-09-611 **MOVED** by Councillor Driedger

That the agenda be approved with the following additions:

- 9. c) Tri-Council Meeting – Agenda Items
- 13 a.) Fort Vermilion Airport Terminal Building

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the August 23, 2017 Regular Council Meeting

MOTION 17-09-612

MOVED by Councillor Braun

That the minutes of the August 23, 2017 Regular Council Meeting be adopted as presented.

CARRIED

DELEGATIONS:

4. a) None

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports

MOTION 17-09-613

MOVED by Councillor Sarapuk

That the Council Committee Reports be received for information.

CARRIED

5. b) Municipal Planning Commission Meeting Minutes

MOTION 17-09-614

MOVED by Councillor Driedger

That the Municipal Planning Commission meeting minutes of August 24, 2017 be received for information.

CARRIED

5. c) Northwest Species at Risk Committee Meeting Minutes

MOTION 17-09-615

MOVED by Councillor Bateman

That the Unapproved Northwest Species at Risk Committee meeting minutes of August 29, 2017 be received for information.

CARRIED

TENDERS:

7. a) Bridge File 86310 Bridge Installation and Other Work

MOTION 17-09-616

MOVED by Councillor Toews

That the Bridge File 86310 Bridge Installation and Other Work tenders be opened.

CARRIED

Tenders Received:

PSA Construction	\$2,936,600.00 - \$736,246.00 Addendum \$2,200,354.00
Sure Seal Contracting	\$1,874,380.00 - \$152,635.00 Addendum \$1,721,745.00
Carmacks	\$1,849,500.00 - \$202,400.00 Addendum \$1,647,100.00
Formula	\$1,792,300.00 - \$150,000.00 Addendum \$1,642,300.00
Checkmark Services	\$1,701,060.00

MOTION 17-09-617

MOVED by Councillor Knelsen

That administration review the tender bids received for Bridge File 86310 Bridge Installation and Other Work with respect to qualifications and cost.

CARRIED

**GENERAL
REPORTS:**

6. a) CAO Report

MOTION 17-09-618

MOVED by Councillor Driedger

That the CAO Report for August 2017 be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:10 a.m.

ADMINISTRATION: 9. a) **Request for Letter of Support – Mackenzie Regional Community Society Victim Services Unit**

MOTION 17-09-619 **MOVED** by Councillor Bateman

That a letter of support be provided to the Mackenzie Regional Community Society Victim Services Unit for their application to the Victims of Crime Grant.

CARRIED

ADMINISTRATION: 9. b) **Caribou Update**

MOTION 17-09-620 **MOVED** by Councillor Driedger

That the caribou update be received for information.

CARRIED

ADMINISTRATION: 9. c) **Tri-Council Meeting – Agenda Items (ADDITION)**

MOTION 17-09-621 **MOVED** by Deputy Reeve Wardley
REQUIRES UNANIMOUS

That the following items be added to the Tri-Council meeting agenda for discussion:

- Mackenzie Regional Waste Management Commission Update – Industrial Waste Cell
- Northwest Health Foundation – Festival of Trees Sponsorship Request
- Caribou Update
- Boreal Housing Foundation Update

CARRIED UNANIMOUSLY

AGRICULTURE SERVICES: 10. a) None

COMMUNITY SERVICES: 11. a) None

FINANCE: 12. a) **Request to Refund Taxes – Tax Roll 083942**

MOTION 17-09-622
REQUIRES 2/3

MOVED by Councillor Bateman

That the request to refund taxes on Tax Roll 083942 be denied.

CARRIED

OPERATIONS:

13. a) Fort Vermilion Airport Terminal Building (ADDITION)

MOTION 17-09-623
REQUIRES UNANIMOUS

MOVED by Councillor Toews

That the Fort Vermilion Airport Terminal Building be tabled to the September 25, 2017 Council meeting.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

14. a) Regional Safety Codes Discussion Update

MOTION 17-09-624

MOVED by Councillor Bateman

That the regional safety codes discussion update be received for information.

CARRIED

UTILITIES:

15. a) Fort Vermilion Water Treatment Plant Truckfills

MOTION 17-09-625

MOVED by Councillor Toews

That the plan to reroute the Fort Vermilion Water Treatment Plant Truckfills be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 17-09-626

MOVED by Councillor Toews

That the airport privatization be added to the September 25, 2017 council meeting agenda.

CARRIED

MOTION 17-09-627

MOVED by Deputy Reeve Wardley

That the Information/Correspondence items be accepted for

information purposes.

CARRIED

Reeve Neufeld recessed the meeting at 12:14 p.m. and reconvened the meeting at 12:58 p.m.

PUBLIC HEARINGS:

8. a) Bylaw 1078-17 Land Use Bylaw Revision to Add the Definition and Interpretation of PANHANDLES and ROAD ACCESS, Add Discretionary Uses to the Forestry “F” Zoning District and Revise the Definition of Agricultural Supply Depot

Reeve Neufeld called the public hearing for Bylaw 1078-17 to order at 1:04 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1078-17 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Bylaw and indicated that first reading was given on August 8, 2017.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw amendments. Council had the following questions/comments:

- In regards to the Recreation Services Outdoor, where do outfitters fall? The last one with cabins was zoned “intensive recreation”
- What is the eligibility in the Forestry District? Would have to check.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1078-17. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1078-17. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 1078-17 at 1:06 p.m.

MOTION 17-09-628

MOVED by Councillor Braun

That second reading be given to Bylaw 1078-17 being a Land Use Bylaw Revision to add a definition and interpretation for PANHANDLE/FLAG LOT and ROAD ACCESS, to add discretionary uses to the Forestry "F" zoning district and to revise the definition of Agricultural Supply Depot.

CARRIED

MOTION 17-09-629

MOVED by Deputy Reeve Wardley

That third reading be given to Bylaw 1078-17 being a Land Use Bylaw Revision to add a definition and interpretation for PANHANDLE/FLAG LOT and ROAD ACCESS, to add discretionary uses to the Forestry "F" zoning district and to revise the definition of Agricultural Supply Depot.

CARRIED

**IN-CAMERA
SESSION:**

17. In-Camera Session

MOTION 17-09-630

MOVED by Councillor Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 1:10 p.m.

17. a) Legal

- Fort Vermilion Recreation Board Ice Plant Upgrade Project – Prime Contractor

17. b) Labour

17. c) Land

CARRIED

Councillor Jorgensen arrived at 1:52 p.m.

MOTION 17-09-631

MOVED by Councillor Toews

That Council move out of camera at 1:52 p.m.

CARRIED

IN-CAMERA:

17. a). Legal - Fort Vermilion Recreational Board Ice Plant Upgrade Project – Prime Contractor

MOTION 17-09-632 **MOVED** by Councillor Toews

That the Prime Contractor for the Fort Vermilion Recreational Board Ice Plant Upgrade Project be changed from Code Red Refrigeration & HVAC Services Ltd. to Hot Flash Electric (as an original sub-contractor under Code Red Refrigeration & HVAC Services Ltd.).

Councillor Bateman requested a recorded vote.

In Favor

Councillor Derksen
Councillor Toews
Councillor Sarapuk
Councillor Driedger
Reeve Neufeld
Deputy Reeve Wardley
Councillor Braun
Councillor Knelsen

Opposed

Councillor Bateman

Councillor Jorgensen abstained from the vote as he was not in attendance during the discussion.

CARRIED

MOTION 17-09-633 **MOVED** by Councillor Derksen

That the Bridge File 86310 Bridge Installation and Other Work be awarded to the lowest qualified bidder.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING DATES: **19. a) Regular Council Meeting**
September 25, 2017
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
October 10, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 17-09-634 **MOVED** by Councillor Driedger

That the council meeting be adjourned at 2:01 p.m.

CARRIED

These minutes will be presented to Council for approval on September 25, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	DELEGATION Mackenzie Ski Hill Society

BACKGROUND / PROPOSAL:

The Mackenzie Ski Hill Society is working to develop a ski hill in the Buffalo Head Hills south of La Crete and has requested a contribution from the County. See the attached information for details.

OPTIONS & BENEFITS:

Increased recreation opportunities are important for the region, and opportunities to partner with or assist other organizations to provide this for the region are beneficial. Partnership opportunities must, however; still align the County's strategic direction and financial constraints.

COSTS & SOURCE OF FUNDING:

The society is asking for an estimated \$105,000 contribution under the 'endeavor to assist' program for roads to new lands.

SUSTAINABILITY PLAN:

The proposed ski hill helps meet some of the objectives under the Tourism component of the Sustainability Plan (Goal E22), while also contributing to some of the quality of life and social goals. Strategy C4.1 states: *Encourage local volunteers to pursue the development of a downhill ski facility and commit to providing assistance.*

Author: _____ Reviewed by: _____ CAO: _____

COMMUNICATION:

As required.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.

Author: _____ Reviewed by: _____ CAO: _____

Background:

Mackenzie Ski Hill Society is a registered society in Alberta working to develop a ski hill and affiliated amenities on the Buffalo Head Hills, approximately 20 km south of La Crete. The society is working from the initial ski hill study that was completed by REDI quite a few years ago, and is now actively trying to move the project forward.

Our current goal is to obtain a long term recreation lease from the province. This is a somewhat long and challenging process, and before we can proceed further we require some answers from Mackenzie County. As part of the work to obtain the recreation lease, it is prudent to obtain the disposition for the road at the same time. The society would like to see the County contribute to the building of the road in the same manner as the endeavour to assist that is offered to farmers, and for the road to be in the County's name and to be maintained by the County.

Approximately 6.5 km of road needs to be constructed in order to access the base of the ski hill. There are no major creek crossings; an estimated four culverts of roughly 1000 mm would be needed, and one small (3 or 4 m wide) bridge would be needed to cross the most significant waterbody (the society is happy with a single lane bridge).

Construction of the road and initial ski hill development is optimistically planned for 2018. In the meantime the society is working to complete the 10 year plan, First Nation consultation, and obtain all required leases.

At this time the society feels that a fair contribution by the County to the development of the ski hill would be a commitment to assist with the road lease, construction and maintenance, and to provide insurance coverage for the ski hill once it is operational. The society's goal is to obtain the rest of the funding for development from other sources.

The long term vision for the ski hill is to also include cross country skiing and snowshoeing, to work with the La Crete Polar Cats to tie in with their snowmobile trail network, to have summer mountain biking and camping; to have it as a facility that many different people will utilize year round.

Options & Benefits:

There are two ways in which we can go about obtaining the road disposition. One option is for the society to apply for and obtain a DLO, and then transfer the DLO to the County while simultaneously converting it to an RRD. If done correctly, surveying and

Mackenzie Ski Hill Society
Box 58
La Crete, AB T0H 2H0

consultation would only need to be completed once, but it is still significantly more paperwork while also allowing the potential to repeat work previously completed.

The preferred option would be for the County to apply for the RRD, but designate the society to complete the First Nation consultation on their behalf, to be completed simultaneously with the consultation for the rec lease.

Costs:

The society has not obtained any quotes for the work, but estimate \$15,000 for gravel, \$75,000 for bridges/culverts, and \$15,000 for legal survey. Our request is for the County to cover these costs, with the society completing all of the dirt work for the project.

The society's executive consists of:

Dave Schellenberg, Chair

Abe Martens, Vice-chair

Byron Peters, Secretary/Treasurer

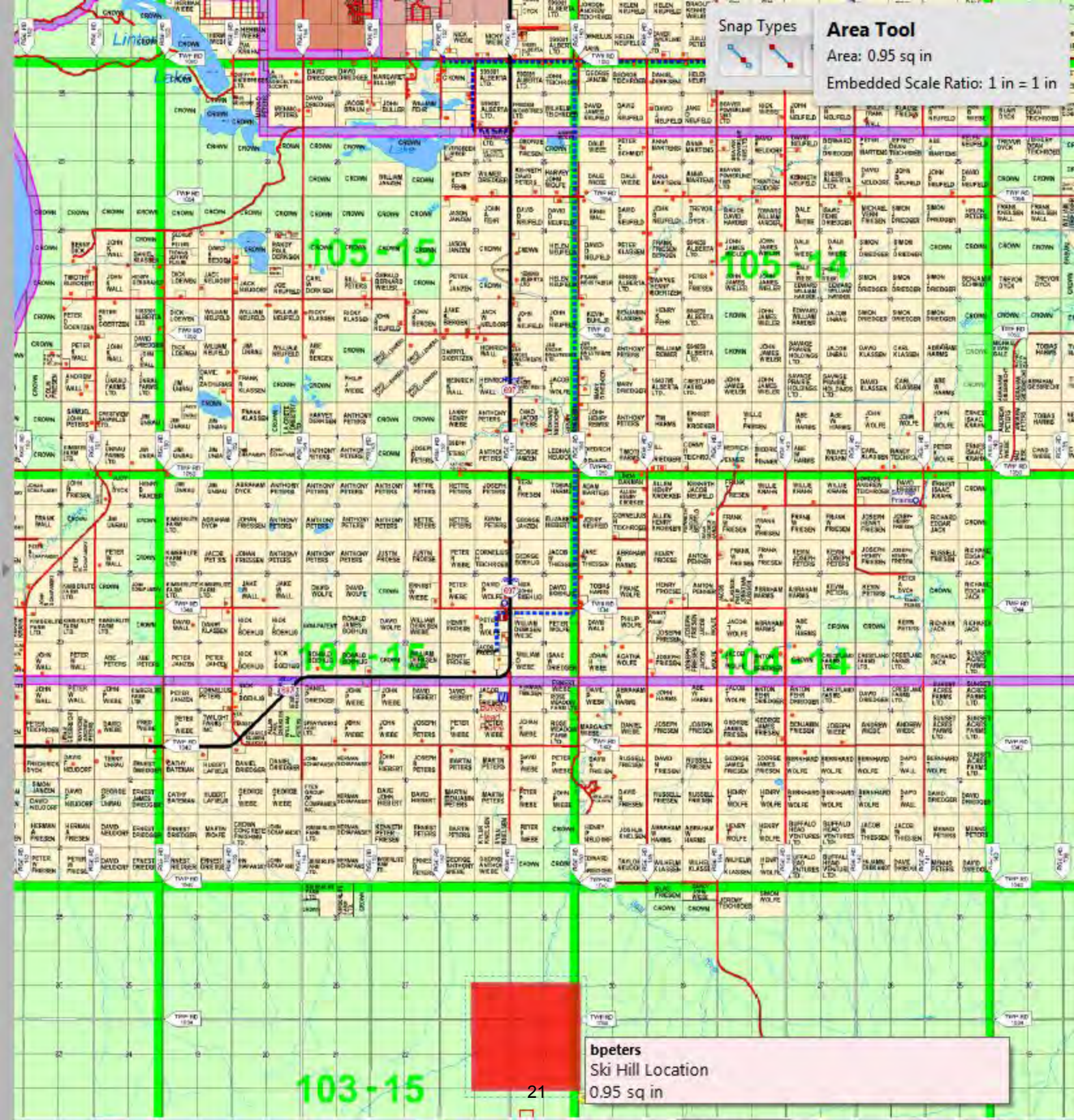
Snap Types



Area Tool

Area: 0.95 sq in

Embedded Scale Ratio: 1 in = 1 in



103-15

bpeters
Ski Hill Location
0.95 sq in

Buffalo Head Ski Hill

ACCESS

- Existing Line Clearing
- New Cut Line Clearing

ATS

- Township
- Section
- Quarter Section

TRANSPORTATION

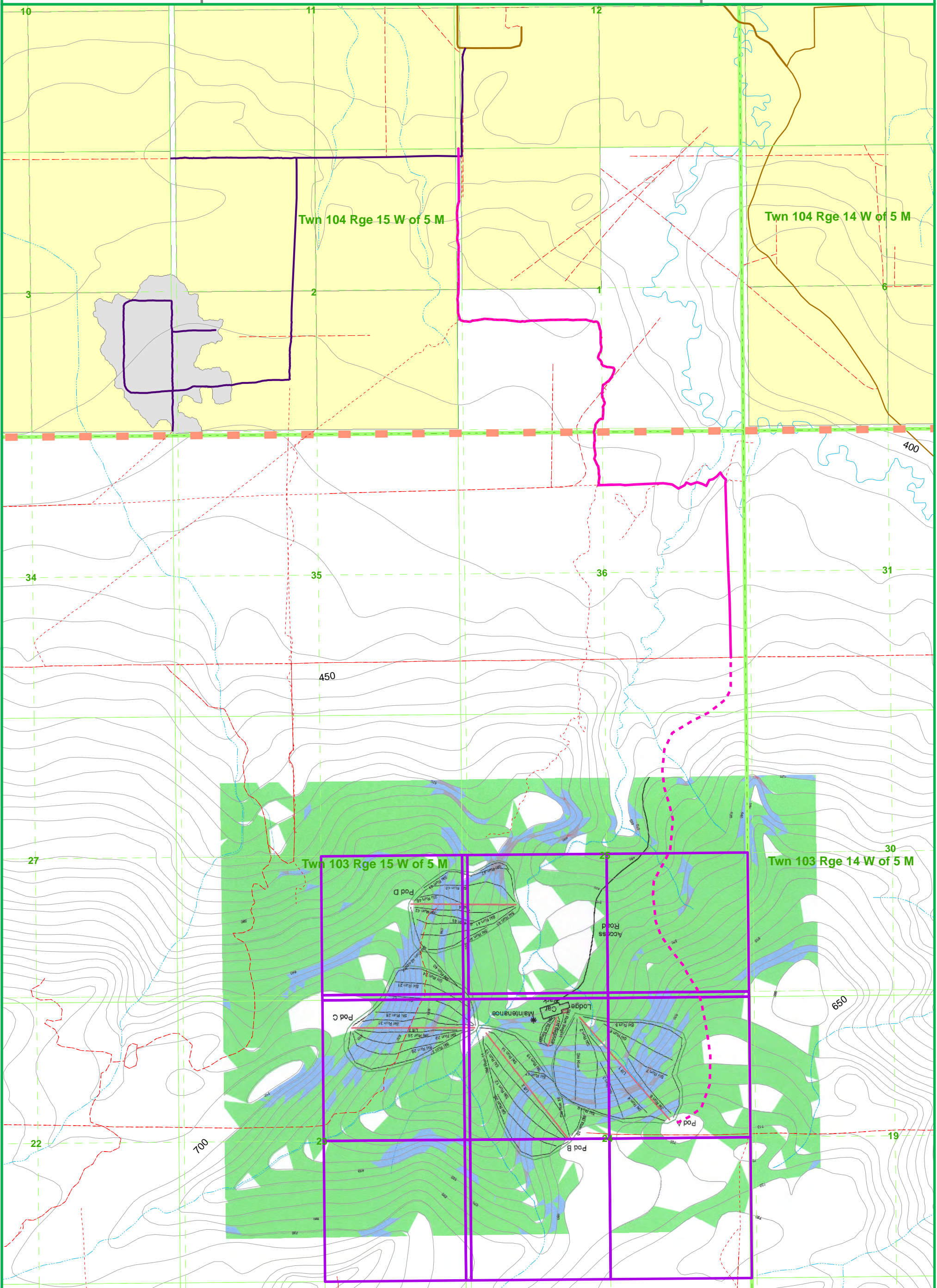
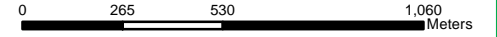
- Paved Primary
- Gravel Roads
- Unimproved Road
- Truck Trail
- Winter Road
- Cutlines

WATER

- Indefinite Stream
- Perennial Stream
- Recurring Stream
- Lakes/ Rivers



Map Produced By: La Crete Forestry
Date: Feb. 19, 2016





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	DELEGATION Request for Funding – Carson Flett

BACKGROUND / PROPOSAL:

Mr. Flett will be attending the meeting to present his attached request to Council.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Carson Flett

Fort Vermilion, AB T0H1N0

[Date] August 22, 2017

Council
Mackenzie County
4511-46 Avenue
Box 640
Fort Vermilion, AB
T0H 1N0

Dear Mr. Reeve and Councilors

I'm writing to you as a member of the public. Next year I will be travel to the nation's capital for a forum for young Canadian. It gives students like me and chance to see the executive, legislative and judicial branch at first hand. If you were wondering this is not a school trip. It is at the expense of myself. The money cost is \$895 that I have to send with my application on November 27, 2017. I haven't reached my goal but I think I will not reach it in time due to the fact that I enter grade 10 in the fall. So I'm asking to you on this day August 22, 2017 to let me apply for a bursary from the county. It clearly state that I can get a bursary from my school or my county office or chamber. So today I'm asking you to vote yes in favor of Mr. Carson Flett getting a bursary from the county. If you have any more questions or concerns on this matter please feel free to contact me by telephone or by email. Thank you.

Telephone: [REDACTED]

Email: carsonf1@fvvd.ab.ca

Sincerely,

[REDACTED]
Carson Flett



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the September 6, 2017 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of September 6, 2017 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Fox Haven Golf Course
High Level, AB**

Wednesday, September 6, 2017 @ 9:00 a.m.

PRESENT: John W. Driedger Chair, Councillor, MPC Member
Jacquie Bateman Councillor, MPC Member
Erick Carter Vice Chair, MPC Member
Jack Eccles MPC Member
Beth Kappelar MPC Member

ADMINISTRATION: Byron Peters Director of Planning and Development
Liane Lambert Planner
Lynda Washkevich Administrative Assistant/Recording Secretary

MOTION 1. CALL TO ORDER

John W. Driedger called the meeting to order at 9:05 a.m.

2. ADOPTION OF AGENDA

MPC-17-09-128 MOVED by Erick Carter

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-17-09-129 MOVED by Beth Kappelar

That the minutes of August 24, 2017 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

None.

4. TERMS OF REFERENCE

For Information.

5. **DEVELOPMENT**

- a) None

6. **SUBDIVISION**

- a) **17-SUB-17 Mark & Rebecca Martens
22.96 Acre Subdivision
SW 21-107-13-W5M**

MPC-17-09-130 **MOVED** by Jacquie Bateman

Subdivision Application 17-SUB-17 in the name of Mark & Rebecca Martens on SW 21-107-13-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision, approximately 22.96 acres (9.29 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) Dedication by caveat of the most westerly 5.18 meters of the SW 21-107-13-W5M for future road widening.
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - g) Provision of utility right-of-way as required by ATCO Electric,

Telus and Northern Lights Gas and others.

- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- b) **19-SUB-17 John Krahn
SW 14-104-17-W5M, NW 11-104-17-W5M &
Intervening Closed Government Road Allowance**

MPC-17-09-131 **MOVED** by Jack Eccles

That Subdivision Application 19-SUB-17 in the name of John Krahn on SW 14-104-17-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision boundary adjustment, adding approximately 0.969 ha (2.39 ac) from SW 14 104-17-W5M, 0.131 ha (0.323 ac) from Government Road Allowance (Bylaw 1073-17), and 0.821 ha (2.02 ac) from NW 11-104-17-W5M for a total of 1.921 ha (4.75 ac) making a total of **4.22 ha** in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - I. The direct access from Highway 697 must be removed at no cost to Alberta Transportation or

Mackenzie County. No direct access off of Highway 697 will be considered as a result of the subdivision or development including the remnant portion of SW 14-104-17-W5M.

- c) Dedication by caveat of the most westerly 5.18 meters of the proposed boundary Adjustment for future road widening/straightening.
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- e) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- c) **20-SUB-17 David & Gloria Klassen
7.54 Acre Subdivision
SW 13-107-15-W5M**

MPC-17-09-132 **MOVED** by Erick Carter

That Subdivision Application 20-SUB-17 in the name of David & Gloria Klassen on SW 13-107-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, approximately 7.54 acres (3.05 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - I. **The existing open discharge system shall be removed and a replaced with a system that meets the current Sewage Systems Standard of Practice 2015.**
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$8,222.81 per acre. Municipal reserve is charged at 10%, which is \$822.28 per subdivided acre. **7.54 acres times \$822.28 equals \$6,199.99**
 - f) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
 - g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs

that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

7. MISCELLANEOUS ITEMS

- a) **Bylaw 10xx-17
Lane Closure between Lots 1&2
Block 33, Plan 052 2339**

MPC-17-09-133 MOVED by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 10XX-17 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 2 , Block 33, Plan 052 2329 for the purpose of consolidation, subject to public hearing input.

CARRIED

8. IN CAMERA

None.

9. MEETING DATES

- ❖ Thursday, September 21, 2017 @10:00 a.m. in Fort Vermilion
- ❖ Thursday, October 12, 2017 @ 10:00 a.m. in La Crete

10. ADJOURNMENT

MPC-17-09-134 MOVED by Erick Carter

That the Municipal Planning Commission Meeting be adjourned at 9:14 a.m.

CARRIED

These minutes were adopted this 21st day of September, 2017.

John W. Driedger, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Finance Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the September 14, 2017 Finance Committee meeting minutes are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Finance Committee minutes are posted on Docushare.

Author: J.V. Batt **Reviewed by:** Jenn Batt **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the unapproved Finance Committee meeting minutes of September 14, 2017 be received for information.

Author: J.V. Batt Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
FINANCE COMMITTEE MEETING**

**September 14, 2017
12:00 pm**

**Fort Vermilion Corporate Office
Fort Vermilion, Alberta**

PRESENT: Peter F. Braun Councillor- Chair
Lisa Wardley Deputy Reeve – Vice Chair
Bill Neufeld Reeve, Ex Officio
Josh Knelsen Councillor (teleconference)
Jacquie Bateman Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Carol Gabriel Director of Legislative and Support Services
Karen Huff Director of Finance
Jannelle Batt Finance Officer/ Recording Secretary

CALL TO ORDER: 1. a) Call to Order

Councillor Braun, Chair called the meeting to order at 12:35 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION FC-17-09-103 MOVED by Councillor Bateman

That the agenda be approved as amended.

CARRIED

MINUTES FROM PREVIOUS MEETING: 3. a) Minutes of the July 27, 2017 Finance Committee Meeting

MOTION FC-17-09-104 MOVED by Reeve Neufeld

That the minutes of the July 27, 2017 Finance Committee meeting be approved as presented.

CARRIED

BUSINESS ARISING FROM PREVIOUS 4. a) None

MINUTES:

DELEGATIONS:

5. a) None

BUSINESS:

6. a) Review Policy FIN027 Investing Policy

MOTION FC-17-09-105

MOVED by Deputy Reeve Wardley

That Policy FIN027 Investment Policy be amended as discussed and be brought to the next Council Meeting for approval.

CARRIED

6. b) Review Policy FIN002 Accounts Receivable Collection

MOTION FC-17-09-106

MOVED by Deputy Reeve Wardley

That administration combine FIN002 Accounts Receivable Collection and FIN011 Utility Collection and bring the recommend Policy to the next Council Meeting for approval.

CARRIED

6. c) Request to waive vehicle fire invoice # 21868

MOTION FC-17-09-107

MOVED by Councillor Bateman

That the Finance Committee recommends to Council to collect on invoice #21868, incident #71-LCFR-2017.

CARRIED

6. d) La Crete Community Equine Centre – Farm Credit Canada AgriSpirit Fund

MOTION FC-17-09-108

MOVED by Deputy Reeve Wardley

That La Crete Community Equine Centre – Farm Credit Canada AgriSpirit Fund be tabled until more information is available.

CARRIED

Councillor Braun, Chair, recessed the meeting at 1:20 p.m. and reconvened the meeting at 1:35 p.m.

MOTION FC-17-09-109 **MOVED** by Councillor Bateman

That Policy FIN013 Community Organization Funding be brought to the next Council meeting for discussion.

CARRIED

6. e) 2017 Bursary Applications

MOTION FC-17-09-110 **MOVED** by Councillor Bateman

That the Finance Committee awards 3 bursary recipients for the total amount of \$3,500 as discussed.

CARRIED

6. f) CAO Expense Claim

MOTION FC-17-09-111 **Moved** by Deputy Reeve Wardley

That the CAO's expense claims for August 2017 be amended and approved as presented.

CARRIED

6. g) Councillors' Honorariums and Expense Claims

MOTION FC-17-09-112 **Moved** by Councillor Bateman

That Councillor Jorgensen's May 2017 Expense Claim be approved as amended.

CARRIED

MOTION FC-17-09-113 **Moved** by Councillor Bateman

That Councillor Jorgensen's June 2017 Expense Claim be approved as amended.

CARRIED

MOTION FC-17-09-114 **Moved** by Reeve Neufeld

That Councillor Honorariums and Expense Claims for July and August be reviewed, adjusted or approved as follows.

Councillor Expense Claims	Review Comments
1 – Councillor Knelsen	Reviewed July 2017, Reviewed and adjustments made to August 2017
2 – Reeve Neufeld	Reviewed July 2017, Reviewed and adjustments made to August 2017
3 – Councillor Braun	Reviewed July 2017, Reviewed and adjustments made to August 2017
4 – Councillor Driedger	Reviewed July 2017, Reviewed and adjustments made to August 2017
5 – Councillor Derksen	Reviewed July 2017, Reviewed August 2017
6 – Councillor Jorgensen	Adjustments made and Approved May 2017, Adjustments made and Approved June 2017
7 – Councillor Toews	Reviewed June 2017, Reviewed July 2017, Reviewed August 2017
8 – Councillor Sarapuk	Reviewed July 2017, Reviewed August 2017
9 – Councillor Bateman	Reviewed July 2017, Reviewed August 2017
10 – Deputy Reeve Wardley	Reviewed July 2017, Reviewed and adjustments made to August 2017

CARRIED

6. f) Members at Large Expense Claims

MOTION FC-17-09-115

MOVED by Reeve Neufeld

That the August 2017 Members at Large Expense Claims be reviewed, adjusted or approved as follows.

Members at Large Expense Claims	Review Comments
1 – Erick Carter	Reviewed August 2017
2 – Beth Kappelar	Reviewed August 2017

CARRIED

6. g) Cheque Lists

MOTION FC-17-09-116

MOVED by Reeve Neufeld

That the cheque lists for July 27, 2017 – September 11 2017 be received for information.

CARRIED

6. h) MasterCard Statements

MOTION FC-17-09-117

MOVED by Councillor Knelsen

That the MasterCard Statement for July 2017 be received for information.

CARRIED

IN-CAMERA

7. a) None

**ADDITIONS TO
AGENDA:**

8. a) None

**NEXT MEETING
DATE:**

**9. a) October 31, 2017 at 10:00 a.m.
Fort Vermilion Corporate Office**

ADJOURNMENT:

10. a) Adjournment

MOTION FC-17-09-118

MOVED by Reeve Neufeld

That the Finance Committee meeting be adjourned at 3:02 p.m.

CARRIED

These minutes were approved by the Finance Committee on _____.

Peter Braun
Chair, Councillor

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Agricultural Service Board Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the July 31, 2017 & September 05, 2017 Agricultural Service Board Meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: _____ Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the July 31, 2017 & September 05, 2017 Agricultural Service Board Meetings be received for information.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

**Monday, July 31, 2017
10:00 A.M.**

Fort Vermilion, AB

PRESENT:	Josh Knelsen Bill Neufeld Terry Batt David Doerksen	ASB Chair (via teleconference) Reeve (Acting Chair) Member at Large Member at Large
REGRETS:	Eric Jorgensen Ernie Dyck	Council Representative
ALSO PRESENT:	Len Racher Grant Smith Colleen Sarapuk Delegations	Chief Administrative Officer Agricultural Fieldman Public Works Administrative Officer (Recording Secretary)

Minutes of the Mackenzie County Agricultural Service Board meeting held on Monday, July 31, 2017.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:04 A.M.

AGENDA: 2. a) Adoption of Agenda

MOTION ASB 17-07-080 Moved by David Doerksen

That the agenda be adopted as presented.

CARRIED

PREVIOUS MINUTES 3.a) Minutes of the June 14, 2017 ASB Minutes

MOTION ASB 17-07-081 Moved by Josh Knelsen

That the minutes of the June 14, 2017 ASB meeting be approved as presented.

CARRIED

ACTION LIST

4.a) Action List

MOTION ASB 17-07-082

Moved by Terry Batt

That the action list be received for information.

CARRIED

DELEGATION

5. a) Community Pasture Delegation

MOTION ASB 17-07-083

Members from the Fort Vermilion Grazing Reserve Association and other area livestock producers brought forward their concerns with the availability of pasture in the area. Over 1500 head of cow/calf pairs are currently sent to community pastures out of Mackenzie County because of the long waiting list to pasture cattle at the Fort Vermilion Grazing Reserve.

CARRIED

6.a) Agricultural Fieldman Report

MOTION ASB 17-07-084

Moved by David Doerksen

That the Agricultural Fieldman report be received for information. .

CARRIED

6.b) Buffalo Head/Steephill Project Update

MOTION ASB 17-07-085

Moved by Terry Batt

That the Buffalo Head/Steephill Project update be received for information.

CARRIED

6.c) Hydro Seeder Discussion

MOTION ASB 17-07-086

Moved by David Doerksen

That \$10,000 from the Engineering Budget be allocated towards the hydro seeder.

CARRIED

6.d) Resolution Report Card

MOTION ASB 17-07-087

Moved by David Doerksen

That the ASB sends a letter to the ministers and continue to lobby government, stressing the relevance of the real threat to cattle herds in the diseased bison areas.

CARRIED

6.e) ASB Operating Budget

MOTION ASB 17-07-088 **Moved by** Terry Batt

That the ASB Operating Budget be received for information.

CARRIED

6.f) Weed Control Concern – Ernie Dycks Email

MOTION ASB 17-07-089 **Moved by** Terry Batt

That administration brings a revised Weed Control Policy to the next ASB meeting.

CARRIED

MOTION ASB 17-07-090 **Moved by** David Doerksen

That the Weed Concern Email be received for information.

CARRIED

SET NEXT MEETING DATE **8.a) Next Meeting Date**

The next meeting will be held at the call of the Chair.

ADJOURNMENT **9.a) Adjournment**

MOTION ASB 17-07-091 **Moved by** David Doerksen

That the ASB meeting be adjourned at 12:35 P.M.

CARRIED

These minutes will be presented for approval at the next ASB meeting.

Josh Knelsen, Chair

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

**Tuesday, September 05, 2017
9:00 A.M.**

Fort Vermilion, AB

PRESENT:	Josh Knelsen	ASB Chair
	Bill Neufeld	Reeve
	Eric Jorgensen	Council Representative (arrived 9:20 A.M.)
	Terry Batt	Member at Large
	David Doerksen	Member at Large
	Ernie Dyck	Member at Large

REGRETS:

ALSO PRESENT:	Len Racher	Chief Administrative Officer (arrived 12:21 P.M.)
	Grant Smith	Agricultural Fieldman
	Colleen Sarapuk	Public Works Administrative Officer (Recording Secretary)

Minutes of the Mackenzie County Agricultural Service Board meeting held on Tuesday, September 05, 2017.

CALL TO ORDER: 1. a) Call to Order

Chair Knelsen called the meeting to order at 9:01 A.M.

AGENDA: 2. a) Adoption of Agenda

MOTION ASB 17-09-092 Moved by David Doerksen

That the agenda be adopted as presented.

CARRIED

PREVIOUS MINUTES 3.a) Minutes of the July 31, 2017 ASB Minutes

MOTION ASB 17-09-093 Moved by Bill Neufeld

That the minutes of the July 31, 2017 ASB meeting be approved as presented.

CARRIED

ACTION LIST

4.a) Action List

MOTION ASB 17-09-094

Moved by Terry Batt

That the action list be received for information.

CARRIED

6.a) 2018 ASB Operating Budget

MOTION ASB 17-09-095

Moved by Ernie Dyck

That administration investigate other municipalities to find out what they are doing to help provide landowners with thistle control ie: back pack sprayers.

CARRIED

MOTION ASB 17-09-096

Moved by Bill Neufeld

That administration proceed with the 2018 option year for the Roadside Mowing contracts.

MOTION ASB 17-09-097

CARRIED

Moved by Terry Batt

That the draft 2018 Operating & Capital Budget be adopted as amended.

CARRIED

6.b) 2017 ASB Operating Budget

MOTION ASB 17-09-098

Moved by Ernie Dyck

That 2017 ASB Operating Budget be received for information.

CARRIED

6.c) Agricultural Fieldman Report & Project Update

MOTION ASB 17-09-099

Moved by Ernie Dyck

That a gated culvert be installed on the AJA ditch at NW 21-106-13-W5.

CARRIED

6.d) Buffalo Head/Steephill Flood Mitigation Project

MOTION ASB 17-09-100 **Moved by** Bill Neufeld

That the Buffalo Head/Steephill Flood Mitigation Project discussion be received for information.

CARRIED

6.e) Clubroot Policy Review

MOTION ASB 17-09-101 **Moved by** Ernie Dyck

That the Clubroot Policy Review be received for information.

CARRIED

6.f) Hydro Seeder

MOTION ASB 17-09-102 **Moved by** Terry Batt

That the Hydro Seeder discussion be received for information.

CARRIED

6.g) Wolf Bounty Discussion

MOTION ASB 17-09-103 **Moved by** Ernie Dyck

That the ASB recommend to Council that the Wolf Bounty continue in 2018.

CARRIED

6.h) Terms of Reference

MOTION ASB 17-09-104 **Moved by** Terry Batt

That the Terms of Reference be received for information.

CARRIED

6.i) Do Not Spray Program Review

MOTION ASB 17-09-105 **Moved by** David Doerksen

That the DO NOT SPAY signs be dated for each year.

CARRIED

6.j) Letter to Minister Carlier

MOTION ASB 17-09-106 **Moved by** David Doerksen

That the ASB recommend to Council to send a follow up letter to Minister Carlier regarding Bylaw No. 1067-17.

CARRIED

**SET NEXT MEETING
DATE**

8.a) Next Meeting Date

The next ASB meeting will be held on October 2, 2017 in La Crete.

ADJOURNMENT

9.a) Adjournment

MOTION ASB 17-09-107 **Moved by** Ernie Dyck

That the ASB meeting be adjourned at 12:56 P.M.

CARRIED

These minutes will be presented for approval at the next ASB Meeting.

Josh Knelsen, Chair

Grant Smith, Agricultural Fieldman



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Ag Fair Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the July 20, 2017 Ag Fair Committee Meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: _____ Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the July 20, 2017 Ag Fair Committee Meeting be received for information.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
AGRICULTURE FAIR & TRADESHOW COMMITTEE**

**July 20, 2017
10:00 AM
Council Chambers
Fort Vermilion, AB**

PRESENT:	Greg Newman Bill Neufeld Doug Munn Grant Smith Colleen Sarapuk Caitlin Smith Andrew O'Rourke Jacob Marfo Liane Lambert Jennifer Batt Jessica Amy Simpson Terry Batt	Chair Reeve Director of Community Services Agricultural Fieldman Administrative Officer/Recording Secretary Development Officer Economic Development Officer MARA Representative Planner Finance Controller Executive Assistant to the CAO ASB Representative
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Minutes of the Agriculture Field Day, Fair & Tradeshow Committee meeting held on July 20, 2017

CALL TO ORDER: 1. a) Call to Order

Greg Newman called the meeting to order at 10:16 A.M.

AGENDA: 2. a) Adoption of Agenda

MOTION AF 17-07-33 Moved by Doug Munn

That the agenda be adopted as presented.

CARRIED

MINUTES: 3.a) Minutes of the June 7, 2017 Ag Fair Committee Meeting

MOTION AF 17-07-34 Moved by Bill Neufeld

That the minutes of the June 7, 2017 Ag Fair Committee Meeting be adopted as amended.

CARRIED

4. a) Sponsorship

High Level KFC has sponsored \$1000.00 towards the Chicken Chariot Races, more sponsorship is still needed.

MOTION AF 17-07-35

Moved by Jacob Marfo

That the Sponsorship update be received for information.

CARRIED

4.b) Task List Update

The committee discussed taking down postal codes at the County Tent from people attending the Ag Fair.

Task	Assigned to:	Comments/Notes
MARA Field Tours	Jacob Marfo	Main speakers have been invited.
Tradeshaw	Andrew O'Rourke	Forms are being sent out. Taking forms to local tradeshaw. RLAS unable to provide tables and chairs
Children's Activities	Colleen Sarapuk.	Administration will organize the Children's activities
Livestock Events	Rocky Lane Ag Society	Cowboy challenge and team challenge, ranch sorting
Industry Speakers	MARA/ASB	
Bench Show	Fort Vermilion Ag Society	
Petting Zoo	La Crete 4-H	They are willing to do the petting zoo on the 12 th .. Jennifer Batt will help find animals.
Calf Scramble	Rocky Lane Ag Society	Rocky Lane Ag is looking after. Increase budget to \$400.00
Ultimate Farmer Challenge	Grant Smith	Trophies are ordered.
Silent Auction	Jennifer Batt	In progress
Moose & Goose Call	Canadian Rangers	In progress
Ultimate Bushman Challenge	Canadian Rangers	In progress
Car Show	Len Racher	Winners will be announced at Lunch
Parade	High Level Ag Society	
Chicken Chariot Races	Colleen Sarapuk	High Level KFC has sponsored, chicken ramp will be shortened
Barn Dance	Grant Smith, Colleen Sarapuk	The Firestone Band has been hired.
Pancake Breakfast	ASB	Food is ordered
Saturday Night Supper	High Level Ag Society	Proposals are higher than expected, cost/plate needs to be increased.
Site Setup	Doug Munn	In progress
Krafters Korner	Liane Lambert	In progress

Wagon Rides	Greg Newman	Jake Juneau and Louis Batt will do the Wagon rides. County will reimburse for insurance expenses.
Chainsaw Carving	Jennifer Batt	Beau is unable to make it due to accident, Jen in contact with possible replacement.
Advertising	Andrew	Advertising at the High Level Rodeo.
Sponsorship	Entire Committee- Caitlin Smith taking the lead.	More sponsorships are needed
Aboriginal Displays	Doug Munn	Need space for 2 wall tents and displays, 6 tee pees. Possibly have a Tea Dance rather than the Fiddle & Jigging Competition.
Farm Safety Demo	Colleen Sarapuk/Grant Smith	ATCO is coming
Fire Department Demo	Doug Munn	Fire Dept. has agreed to provide a demo.
Tug-of-War	Grant Smith, Colleen Sarapuk Greg Newman (ROPE)	6 person teams. 3 Categories; Men, woman, & youth. Have Tug of war at 6:00 PM on Aug 11. Allocate \$500.00
Concessions	Colleen	Submitted event notification to health inspector. Talk to Prairie Grill, Lime Blue, Marias Mobile Diner, Lucille's Cotton Candy.
Master of Ceremonies (MC)		Brian Baldry is willing to MC the event for \$1300.00

MOTION AG 17-07-36

Moved by Liane Lambert

That if the final proposal for the Saturday supper comes in over \$6499.00 then the price per plate be increased to \$15.00/plate.

CARRIED

4.c) Draft Agenda

MOTION AG 17-07-37

Moved by Terry Batt

That the draft agenda be received as information.

CARRIED

5.a) Next Meeting Date

SET NEXT MEETING DATE

The Next Ag Fair meeting will be held on September 8, 2017 at 10:00 AM

ADJOURNMENT

6.a) Adjournment

MOTION AF 17-07-38

Moved by Colleen Sarapuk

That the Ag Fair Committee Meeting be adjourned at 11:41AM.

CARRIED

These minutes will be presented for approval on September 19, 2017

Greg Newman-Chair

Grant Smith, Agricultural Fieldman

Draft



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Dave Fehr, Director of Operations
Title:	Public Works Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the September 20, 2017 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Public Works Committee unapproved minutes of September 20, 2017 be received for information.

Author: S Wheeler Reviewed by: _____ CAO: _____

MACKENZIE COUNTY
Public Works Committee Meeting
September 20, 2017
10:00 a.m.
La Crete, Conference Room

MINUTES

PRESENT: Bill Neufeld Reeve
Josh Knelsen Councillor, Chair
John W. Driedger Councillor, Vice Chair
Jacquie Bateman Councillor
Peter Braun Councillor

ADMINISTRATION: Dave Fehr Director of Operations
Doug Munn Director of Community Services
Byron Peters Director of Planning and Development
Jessica A. Simpson Assistant to the Chief Administrative Officer
Fred Wiebe Director of Utilities
Caitlin Smith Planner/Recording Secretary

CALL TO ORDER: 1. a) Call to Order

Chair Knelsen called the meeting to order at 10:06 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION PW-17-09-022 MOVED by Councillor Driedger

That the agenda be adopted with the following additions:

- 5. e) Washrooms on Highway 88
- 5. f) Ferry Concerns

CARRIED

MINUTES: 3. a) Adoption of Minutes from April 10, 2017

MOTION PW-17-09-023 MOVED by Councillor Braun

That the minutes from April 10, 2017 Public Works Committee be adopted as presented.

CARRIED

DELEGATIONS: 4. a) NONE

NEW BUSINESS: 5. a) L&P Disposal Service Contract Extension Request

Councillor Bateman abstained from the discussion and the vote.

MOTION PW-17-09-024 MOVED by Councillor Braun

That this item be TABLED until after the upcoming Tri-Council meeting.

CARRIED

5. b) Municipal Rural Water Servicing Policy UT006

MOTION PW-17-09-025 MOVED by Councillor Bateman

That the recommendation to Council be to accept Policy UT006 Municipal Rural Water Servicing as amended.

CARRIED

MOTION PW-17-09-026 MOVED by Councillor Bateman

That Policy UT006 Municipal Rural Water Servicing be forwarded to the Finance department to look into local improvement fees up to a maximum of 10 years.

CARRIED

5. c) Airport Development Plans for Fort Vermilion and La Crete

MOTION PW-17-09-027 MOVED by Councillor Braun

That administration engages local stakeholders to comment on the proposed plans and bring back their recommendation to the Public Works Committee.

CARRIED

5. d) Infrastructure Master Plans for La Crete

MOTION PW-17-09-028 MOVED by Councillor Braun

That the Public Works Committee recommend to Council that administration expand the scope of work to include a more extensive study for sanitary sewer servicing for the east and south sides of La

Crete and begin work on a storm drainage plan for La Crete utilizing the remaining La Crete Sanitary Sewer Expansion budget.

CARRIED

Chair Knelsen recessed the meeting at 11:05 a.m. and reconvened at 11:16 a.m.

5. e) Washrooms on Highway 88

MOTION PW-17-09-029 **MOVED** by Councillor Braun

That administration follow up with Alberta Transportation (Paul Catt) regarding a timeline of when the proposed washroom will be installed at a roadside turnout along Highway 88.

CARRIED

5. f) Ferry Concerns

MOTION PW-17-09-030 **MOVED** by Councillor Driedger

That administration review the length of the existing Highway Maintenance Contract and investigate options for providing reliable ferry service at the Tompkins Crossing and the findings be taken to Council for discussion.

CARRIED

INFORMATION / CORRESPONDANCE: 6. a) **NONE**

NEXT MEETING DATE: 7. **Next meeting – At the Call of the Chair**

ADJOURNMENT: 8. **Adjournment**

MOTION PW-17-09-031 **MOVED** by Councillor Driedger

That the Public Works Committee meeting be adjourned at 11:32 a.m.

CARRIED

These minutes were adopted at the _____, 2017 meeting.

Josh Knelsen, Chair

Dave Fehr, Director of Operations



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Fox Lake Access Road – Release of Grant Funding

BACKGROUND / PROPOSAL:

The Province has given Little Red River funding of \$2,000,000.00 towards the Fox Lake Road Project through Mackenzie County. The County will receive the funding from the Province, at which point we will release it to Little Red River.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the \$2,000,000.00 Mackenzie County receives from the Province for the Fox Lake Access Road Project be released to Little Red River.

Author: J.A.Simpson Reviewed by: _____ CAO: L.R.



ALBERTA
TRANSPORTATION

Office of the Minister

June 30, 2017

AR 71093

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Neufeld:

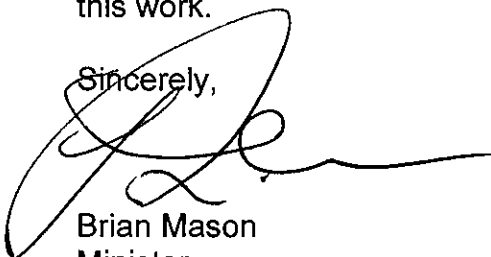
I am pleased to advise you that the Fox Lake Access Road will be funded in the amount of \$2 million under the Alberta Government's Strategic Transportation Infrastructure Program (STIP).

This important project provides an opportunity for resource development and significantly improves access to a community of 2,300 people. Through the considerable efforts and collaboration of numerous parties including Mackenzie County, Indigenous and Northern Affairs Canada and the Little Red River Cree Nation this long standing project has been realized.

My specific thanks to Mackenzie County in supporting this important project. Your council's leadership in permitting this road to become a local municipal roadway is valued. In addition, your continued collaboration with the Little Red River Cree Nation in formulating an operation and maintenance agreement is appreciated.

The funding is being provided under the condition that the Fox Lake Access Road will be a local municipal roadway upon construction completion. Alberta Transportation staff will be in contact with your administration to formalize the funding agreement to finalize this work.

Sincerely,



Brian Mason
Minister

RECEIVED
JUL 13 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Fox Lake Access Road Grand Opening

BACKGROUND / PROPOSAL:

Amanda Kreiser has invited Council and CAO to the Fox Lake Access Road Grand Opening on October 11, 2017

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That eligible Councillors and the Chief Administrative Officer be authorized to attend the Grand Opening of the Fox Lake Access Road on October 11, 2017.

Author: J.A.Simpson **Reviewed by:** _____ **CAO:** L.R.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Northwest Health Foundation – Annual Festival of Trees

BACKGROUND / PROPOSAL:

The Northwest Health Foundation is hosting their 5th Annual Festival of Trees from November 18th to December 2nd. The Foundation was initially requesting that the Tri-Council jointly sponsor the “Festival Sponsor” for a total amount of \$5,000, however, due to timing to get their materials to print this was not possible for 2017.

Instead, the Foundation will be making a presentation to the Tri-Council at their next meeting requesting support for of the Tri-Council for the 2018 event as the Festival Sponsor.

Some sponsorship opportunities are still available for this year’s event and administration is recommending that Mackenzie County be the Dinner Sponsor at the Royal Snowflake Gala in the amount of \$1,000.00.

OPTIONS & BENEFITS:

Supporting health care within our region and local residents they serve. The Mackenzie Regional Charity Golf tournament also supports the Northwest Health Foundation with funds raised from the event.

COSTS & SOURCE OF FUNDING:

\$1,000.00 – Grants to Other Organizations

Author: C. Gabriel Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County sponsor the 2017 Northwest Health Foundation Festival of Trees as the Royal Snowflake Gala Dinner Sponsor in the amount of \$1000.00 with funding coming from Grants to Other Organizations.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Northwest Health Foundation

*5th Annual Festival of Trees
November 18 to December 2, 2017*

To our Cherished Sponsors,

Generous sponsors like you have helped shape the Festival of Trees into not only a significant fundraising event for Northwest Health Foundation, but also a holiday tradition for the communities in the region.

In 2016, the Festival of Trees raised \$98,000.00 towards the 'Patient Care' campaign and supported the purchase of 28 sleeper chairs for the health centers in our region. In 2017 we will continue our fundraising efforts towards the 'Patient Care' campaign but we will be focussing on updating the Palliative Care Suites in the facilities in our region. We are currently developing palliative care committees in each community to ensure we meet the needs for the facility within.

It is our mandate to work towards providing extended health care services to the residents in our region. We have done so over the years with a CT Scanner, Endoscopies and Gynaecology equipment purchases and campaigns.

We look forward to partnering with you on this community holiday tradition. Please join us as we create memories and raise funds to make a difference in the health of our communities.



Sincerely,
Sylvia Kennedy,
Foundation Chair



Northwest Health Foundation 2017 Sponsorship Opportunities

Silent Auction Sponsorship

- Purchase an artificial tree from the foundation and decorate it in a theme of your choice. Only 4 trees will be featured this year.
- Purchase an artificial indoor/outdoor wreath from the foundation to decorate and donate.
- Purchase the decorations for a fireplace mantel or table display. Set up will need to be completed at the Northwest Health Center on a mantel or table (provided).
- Purchase or make a silent auction item of a minimum \$75.00 value (with a Christmas theme).
- * All items need to be delivered to Northwest Health Center or pick up can be arranged by November 13, 2017.
- Want to sponsor a category but decorating doesn't interest you. Provide sponsorship of \$800 or more for a Christmas tree and one of our Festival Elves will do the work on your behalf.



Live Auction Sponsorship Last Stocking Hung

Auctioning of 10 stockings the evening of the Festival Finale that will contain prizes. Once all of the stockings are sold the last stocking pulled from the bucket will win a \$2,500 travel voucher.

- Travel Voucher sponsor (\$2,500)
- Stocking Stuffers
 - Gift Cards, Services (Snow Removal, Lawn Care, etc), Fuel, Flights , Grocery

Raffles

Children's Themed Tweakie Trees

Festival Elves will decorate a girls and boys Christmas tree. Under the tree there will be gifts and the tree will be used in a \$2 raffle.

- Tree Decoration Sponsor (\$400.00 each tree)
- Gifts or Cash Sponsorship value of your choice



Date A Month Raffle

Festival Elves will decorate a 36' wreath in the date a month theme. This wreath will be used in a raffle.

- Wreath & Decoration Sponsor (\$150) **SOLD**
- Dates for Wreath
 - Massages, helicopter rides, jet boat rides, hotel rooms and meals, etc.



Northwest Health Foundation 2017 Sponsorship Opportunities

Special Sponsorship

Festival Sponsor	(\$5,000)
Decorator Sponsor	(\$3,500)
Signage Sponsor	(\$3,500)
Advertising Sponsor	(\$1,000)

Special Event Sponsorship

Festival Family Fun Night **SOLD** **(\$1,500)**
November 18, 2017

An evening dedicated to family fun with a special visit from Santa. The evening will include a variety of activities for children of all ages. This will be held in 2 sessions hosting 150 kids and parents.

- Drink & Snack Bar (2 x \$750)
- Elves Workshops (2 x \$600) **SOLD**
- Photography (2 x \$500) **SOLD**
- Festival Floss (2 x \$300) **SOLD**
- Rudolph's Cookie Corner (2 x \$300) **SOLD**
- Finger Casting (2 x \$200) **SOLD**
- Teddy Bear Check-up (2 x \$200) **SOLD**
- Santa's Den (2 x \$200) **SOLD**



Royal Snowflake Gala **SOLD** **(\$2,000)**
November 25, 2017

A semi-formal evening of dinner and entertainment for families will be an evening like no other. A special greeting, fairy tale gift and a souvenir picture are all part of the magic of the event.

- Entertainment (\$2,000)
- Dinner (\$1,000)
- Photography (\$600) **SOLD**
- Candy Bar (\$600)
- Fairy Tale Gift (\$500) **SOLD**
- Festival Floss (\$300) **SOLD**
- Royal Craft Corner (\$300) **SOLD**
- Children's Drink Bar (\$250)



Festival Finale **SOLD** **(\$1,500)**
December 2, 2017

This event will be dedicated to mixing, mingling and wrapping up the silent auction event as well as the Last Stocking Hung Live Auction. The evening will include mocktails, an elegant dessert bar and entertainment.

- Dessert Bar (\$750) **SOLD**
- Photography (\$500)
- Santa's Helpers (\$500)
- Mocktail Bar (\$500)



2017 Festival of Trees Sponsorship Benefits

Festival Sponsor will receive

- Signage on the front entrance of the hospital during the festival (red doors)
- 6.5' Tree decorated on your behalf for the silent auction
- Recognition on all of the Festival of Trees advertising

Decorator, Last Stocking Hung and Signage Sponsor will receive

- Signage inside the main area during the festival (banner)
- Mini tree decorated on your behalf for the silent auction
- Recognition on all of the Festival of Trees advertising

Event & Entertainment Sponsors will receive

- Recognition on the event tickets as the event sponsor
- Recognition on all advertising for the event sponsored

All Sponsors will receive

- Tax deductible donation receipt
- Recognition through signage throughout the 10 days of the festival
- Leaf on the donor tree in the healthcare facility closest to the mailing address of the business or individual
- Recognition on social media and in the Echo Pioneer
- Signage with the item donated or event sponsored
- Opportunity to volunteer and be part of the festival

Volunteers

If you would like to volunteer to be part of the festival fun, please contact the Foundation Office at 780-841-3241 or info@nwhealthfoundation.ca.





Items purchased for your Region, Area 1, to date Include

Previous Campaign

- **Stress Testing Equipment**
- **Endoscope**
- **Instrumental in the acquisition of the CT Scan**

This past year's campaign

- **NST Monitors - \$96,898**
 - **Gastrosopes - \$63,800**
 - **Air Beds - \$7,955**
 - **Hamilton C2 Ventilator - \$42,364**
 - **Coloposcope with Accessories - \$22,000**
 - **Wireless Chips for NST monitors - \$9,000**
 - **Endoscope Flushing Pump - \$2,240**
 - **Thermablade EAS Disposable Cartridge - \$3,870**
 - **Sleeper Chairs - \$137,000**
 - **Sonosite Ultra Sound - \$75,600**
 - **Strongarm - \$4,500**
- Total purchases = \$465,227**





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Airport Privatization

BACKGROUND / PROPOSAL:

A motion was made at the September 12, 2017 council meeting that the topic of airport privatization be added to the September 25th council meeting agenda.

Attached is a copy of the correspondence received along with a sample letter and background information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

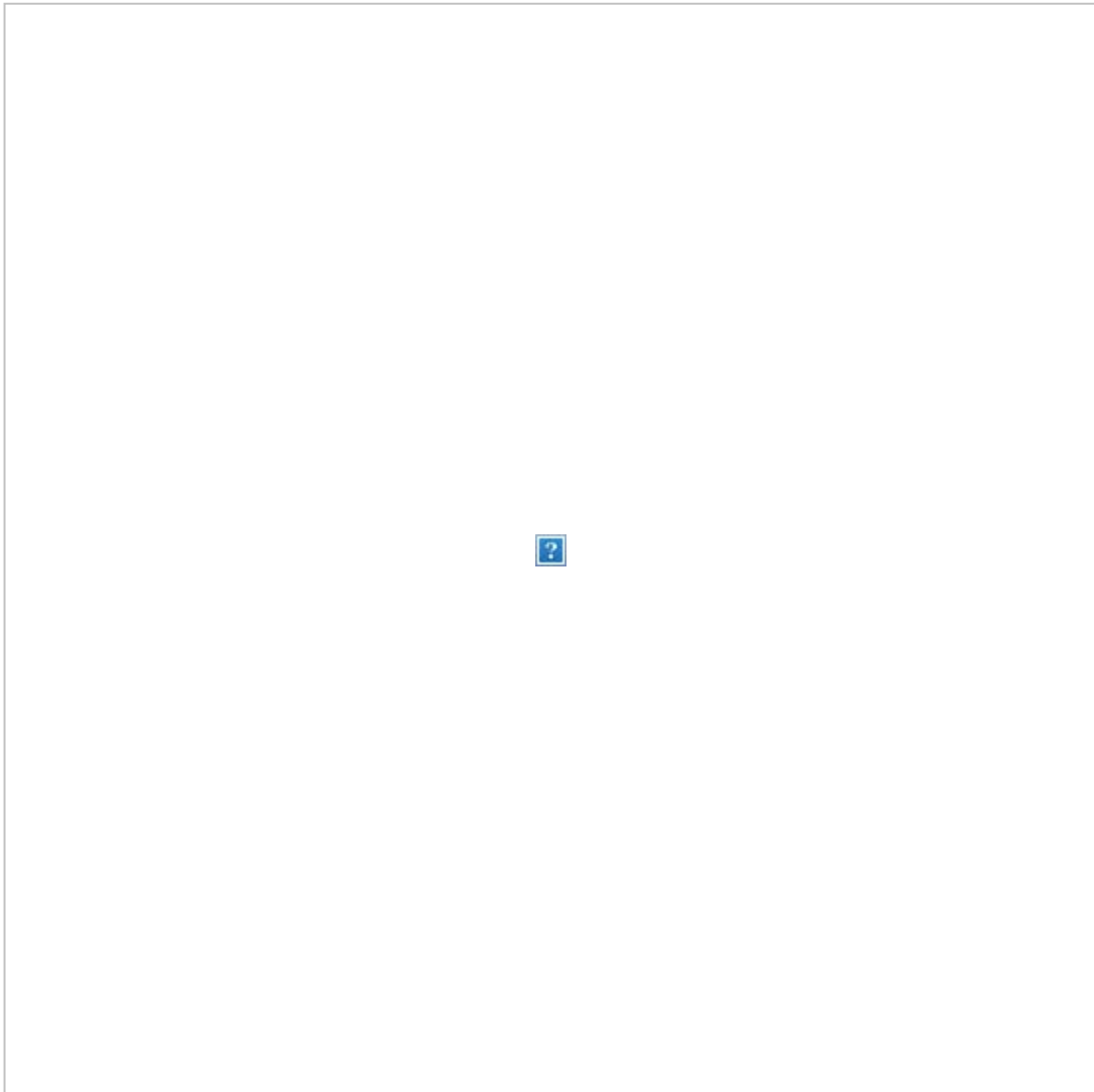
- Simple Majority
 Requires 2/3
 Requires Unanimous

For discussion.

Author: _____ Reviewed by: _____ CAO: _____

From: [Massimo Bergamini](#)
To: [Office](#)
Subject: Airport Privatization
Date: August-31-17 9:30:50 AM

[View this email in your browser](#)



To: Mayor and Council
Re: AIRPORT PRIVATIZATION

I'm writing to bring to your attention an issue that potentially affects the health and prosperity of all of Canada's cities and communities: airport privatization.

As you may know, the federal government is currently considering the for-profit-privatization of Canada's airports.

Other countries that have privatized airports have found that it often leads to higher fees and reduced services for travellers and airlines. This can damage tourism, business travel, and the local economy. Most of all, it makes it more difficult and expensive to maintain essential connections with the rest of the country and the world.

We hope that, with your support and that of your council, we can mobilize municipal and community leaders across Canada to oppose this plan.

To be clear, our current airport governance model is not without problems, and these must be addressed to make our passenger aviation system more competitive and improve the traveller experience. But as long as for-profit airport privatization remains on the table, it will delay effective action needed to solve these problems.

A number of municipal councils across the country have already adopted resolutions opposing for-profit airport privatization, among them Montreal, Toronto, Vancouver and the Capital Regional District of Victoria.

We urge you and your council to join them in adopting a resolution opposing the for-profit privatization of airports and calling on the federal government to focus on modernizing the current system to lower costs for travelers and enhance the competitiveness of Canada's air transport industry.

I have attached for your information a [template resolution](#) that your council may want to adapt, a [template letter](#) to your local Member of Parliament, as well as a backgrounder on [airport privatization](#) and one on [Canada's airline industry](#).

We believe that successfully stopping this misguided initiative will require a groundswell of opposition. We hope that you will join us in urging the Government of Canada to abandon this plan and focus on the real issues that damage the competitiveness of passenger air transportation in Canada.

If you have any questions, or would like to discuss this further, please do not hesitate to contact me directly at: mbergamini@airlinecouncil.ca.

Yours truly,

Massimo Bergamini

President and CEO

National Airlines Council of Canada

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You're receiving this as a municipality in Canada.

Our mailing address is:

National Airlines Council of Canada

600-116 Lisgar St.

Ottawa, On K2P 0C2

Canada

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).

Template letter to Member of Parliament

Dear _____:

Re: NO AIRPORT PRIVATIZATION

I am writing to express our concern about the federal government's continued pursuit of the for-profit privatization of Canada's airports.

Airports and the airlines that serve them and their communities are essential elements of the social and economic infrastructure of our community and region, as they are across the country. Air transportation provides a vital link that connects families and communities and promotes economic growth. It is not a luxury to be treated as a cash cow by governments.

Keeping this plan in play delays much-needed effective action on other issues, such as the burden federal rents and fees place on airlines and air travellers. These are what stand in the way of a more competitive and economical air transportation system for Canada.

We urge you to raise this issue in the House and in your caucus to make it clear to the Government of Canada that our community opposes for-profit airport privatization. The attached motion, recently passed by our council, calls on the federal government to abandon its consideration of for-profit airport privatization and clear the way for the modernization of airport governance.

We will work with the Federation of Canadian Municipalities (FCM) to alert other municipal governments to the damage that for-profit airport privatization can do to their communities, regions and local economies.

We hope that we can count on your support on this issue. Canadian municipalities have a big stake in the success of their airports and of Canada's airlines. There are many things the federal government can do to make our air transportation system more competitive, but selling off these valuable public assets for a quick cash infusion isn't one of them.

Yours truly,



AIRPORT FOR-PROFIT PRIVATIZATION: A CHECKERED TRACK RECORD

Airport privatization is not a new idea. Public-private partnerships, and private, for-profit ownership have been introduced for the construction, financing, management and operation of many airports around the world. However, the overall track record of airport for-profit privatization is checkered at best. There are justified grounds for caution, even skepticism, before launching such an initiative in Canada.

Experience shows dangers

A major fault-line is that for-profit airports shift their focus away from service to communities and travelers, to concentrate instead on maximizing profits, cutting costs and delivering earnings to shareholders. Global experience has shown this often has negative consequences, such as higher prices and reduced service levels.

Underinvesting in infrastructure and services

Some private entities taking over airports have failed to invest sufficiently in maintaining and upgrading airport infrastructure. In Sydney, Australia, for example, the country's competition watchdog found that the privatized airport increased profits by running down the quality of its services, and showed low responsiveness when public concerns were raised.

Overinvesting in the wrong areas

Other privatization experience shows over-investment or "gold-plating" investments in areas that prove costly or unnecessary. In Mumbai, India, the privatized airport undertook construction of a second terminal, for which cost over-runs were passed on to users, without previous consultation.

Dual or hybrid revenue streams that undermine some airport services

Some profit-driven airports have sought to maximize revenues and cut costs by separating out their revenues into different streams, known as "dual or hybrid till" systems. These allow them to identify and cut costs and services in activities that produce lower revenues, such as



aeronautical services, while building up those, such as commercial airport concessions, that produce more.

Australian airports now collect far more aeronautical revenue per passenger than a decade ago: Brisbane Airport collects 66 percent more in real terms since 2006-07; Perth, 43 percent; and Melbourne, 31 per cent. Sydney's is up just 16 percent, but its revenue-per-passenger is the country's highest at \$17.27.

Price increases by these airports over the decade have resulted in an additional \$1.6 billion assessed to airlines and travellers. In cases such as these, where revenue-per-passenger rises markedly, travelers wind up paying higher prices for flight tickets, parking, airport hotel bills, and pre-flight meals, among others.

Higher borrowing costs

Analysis shows that lenders are likely to price the financial risk of for-profit airports at higher levels than that of public ones, resulting in interest rate hikes for them. Private ownership of airports means that some cash flows will be diverted from airport operations and reinvestment, to instead pay dividends to shareholders and, possibly, income tax. These pressures, as well as regulations imposed on private owners, results in their showing a weaker credit profile than do public airports which are unconstrained by the need to deliver earnings.

The bottom line: risky and not needed in Canada

Governments have most often sought a private-sector role in running airports where the state lacks either financial resources or the required technical or management expertise to run airports. This is not the case in Canada, where following divestiture to not-for-profit local airport authorities in 1994, massive user-funded investments have resulted in airport infrastructure that has been ranked among the best in the world.

Our airport governance model, however, does need updating. This should include third-party regulatory oversight of airport spending and fees, and a reduction or elimination of the rents airports pay to the federal government, which takes millions of dollars out of the air transportation system with no benefit to passengers or the system. Keeping for-profit privatization on the table will delay these need changes.



Airlines that lift Canada's economy burdened by taxes and fees

A powerful economic engine and job creator, Canada's air transportation sector faces increasingly stiff headwinds in the form of security surcharges, fuel taxes, and airport rent. Air travel is not a luxury or a privilege. If government truly wants to make air travel more affordable, efficient and competitive, it can stop adding costs and siphoning money out of the system.

Canada's air transportation sector employs some 141,000 Canadians and contributes about \$35 billion to our country's GDP. Our four major airlines—Air Canada, WestJet, Air Transat and Jazz—fly more than 71 million passengers a year and employ more than 50,000 people.

These member airlines of the National Airlines Council of Canada (NACC) purchase goods and services in Canada worth \$18 billion, creating another 268,000 jobs. They are a vital connector and driver for our tourism industry, which generates more than \$65 billion a year. Airlines also move imports and exports worth more than \$110 billion, making them essential players in our trade-dependent economy.

But this economic engine is laboring under the growing burden of taxation and fees. As recommended in the review of the *Canadian Transportation Act*, fixing air transportation's broken cost structure—including distortions caused by airport rent and related charges, security surcharges and fuel taxes—is the best way to reduce costs for travellers and improve the industry's international competitiveness.

Canada was ranked 124th out of 141 countries when it came to ticket taxes and airport charges in the World Economic Forum's 2015 Tourism Competitiveness Report. Statistics Canada reports that Canadian airfares are at their lowest level in six years, but taxes and fees continue to rise without being reinvested in the air transportation system.

Just in airport rent, the federal government has taken more than \$5 billion out of the air transportation sector since 1994. It's expected to collect an additional \$12 billion in the next 40 years. These charges contribute nothing to the safety and efficiency of the air transportation system. Canadian airlines also pay jet-fuel excise taxes that are more than triple those in the United States. These revenues are not re-invested in air transportation but are rolled into the federal government's general revenue.



NACC
National Airlines
Council of Canada

Air travel is not a luxury and shouldn't be taxed as one. Air travel in Canada has increased by more than 38 percent since 2006. In a country as vast and sparsely populated as ours, this should come as no surprise. What is surprising is that governments continue to view air transportation as source of revenue instead of an economic engine and an essential link connecting people and communities.

Canadian airlines have managed to bring base fares to their lowest level in six years. Adjusted for inflation, domestic base fares dropped almost 20 percent between 2008 and 2015. By contrast, airport fees, government taxes and third-party charges are at historic highs.

It's time our governments stopped treating air transportation as a cash cow and started viewing it as the essential economic driver it is.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Grant Smith – Agricultural Fieldman
Title:	Wolf Depredation Management Program (Wolf Bounty)

BACKGROUND / PROPOSAL:

Council established a Wolf Depredation Management Program to combat predation of Woodland Caribou in August of 2016. At which time, a budget of \$100,000.00 was set. The bounty was set at \$200/wolf; to date 205 wolves have been tagged.

Upon the review of the program, the Agriculture Service Board passed a motion to recommend to Council to continue the Wolf Depredation Management Program for 2018.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

The cost to date is \$41,000.00.

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: _____ Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Wolf Depredation Management Program be continued for 2018.

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Grant Smith- Agricultural Fieldman
Title:	2018 Agricultural Fair & Tradeshow Dates

BACKGROUND / PROPOSAL:

The annual Agricultural Fair & Tradeshow is usually held following the August long weekend. The Ag Fair Committee passed a motion to recommend that Council approves the suggested dates of August 10th & 11th, 2018 for the next Agricultural Fair & Tradeshow.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the selected dates of August 11 & 12, 2018 for the 6th Annual Agricultural Fair & Tradeshow be approved.

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	Fort Vermilion Airport Terminal Building – Expressions of Interest

BACKGROUND / PROPOSAL:

At the August 8, 2017 Council Meeting administration was directed to encourage Expressions of Interest from the community for organizations interested in making use of the Fort Vermilion Airport Terminal Building. One letter was received expressing interest from the Fort Vermilion & Area Board of Trade. (Attached)

OPTIONS & BENEFITS:

1. Direct Administration to negotiate an agreement to transfer the Fort Vermilion Airport Terminal Building to the Fort Vermilion Board of Trade. This agreement would include details of when the building would be required to be removed from its current location and any other applicable conditions.
2. Provide Administration with alternative direction on the fate of the Fort Vermilion Airport Terminal Building.

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

Author: D Munn Reviewed by: _____ CAO: _____

COMMUNICATION:

Advise the Fort Vermilion Board of Trade of Council's decision. It may be that Council would like to meet with the Board of Trade to discuss detailed plans for the building.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: D Munn Reviewed by: _____ CAO: _____



July 21, 2017
Fort Vermilion, AB

Len Racher
4511-46 Ave
Box 640
Fort Vermilion, AB
T0H 1N0

780-927-3718

Dear Sir,

This letter is to state our interest in attaining the building previously used for a terminal at the Fort Vermilion airport. Our board would intend to use it as an office and tourist information centre. Currently our office is in the basement of the Centennial Building but we are looking at expanding our services and would need a storefront that is open to the public to do so. Our plan would be to place it in a high traffic area and make it accessible to passing RVs, coaches, buses, and other motorists. We would welcome the opportunity to meet with you and discuss our business plan. Thank you for your consideration.

Sincerely,

Lucille Labrecque on behalf of:

Fort Vermilion and Area Board of Trade est. 1914
Box 456
Fort Vermilion, AB
T0H 1N0



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	Fort Vermilion Community Complex Boiler Repair

BACKGROUND / PROPOSAL:

The Fort Vermilion Community Complex’s boiler system is in need of repairs due to its age. There is a pump that needs replacement and items in need of repair preferably before the cold season starts.

The Director of Recreation and Leisure Services has submitted a letter (see attached) requesting that the immediate repairs be completed and covered by the County’s Emergent funds, as the Fort Vermilion Recreation Boards funds are insufficient and the amount of the repairs would leave them in a tight spot.

Attached is a quote from TD Mechanical Ltd. for the immediate repairs for the amount of \$3,250.00.

OPTIONS & BENEFITS:

Options are to approval, refuse or table for more information.

COSTS & SOURCE OF FUNDING:

There are two possible sources of funding for this expenditure.

1. The policy allows for funds to be drawn from unspent capital funds. The FV Ball Diamond (2016 CF) project is underspent. The project was originally budgeted at \$160,000 and has been completed under budget. The remaining County share (a 50/50 cost share) is approximately \$5,500.
2. There are funds available in the Recreation Emergent Funding Reserve.

Author: LL Reviewed by: Doug Munn CAO: _____

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include the cost of repairs of the Fort Vermilion Community Complex Heating System in the amount of \$3,250 with funding coming from the Fort Vermilion Ball Diamond Capital Project Fund.

Author: LL Reviewed by: _____ CAO: _____

County Council Memorandum

TO: HONORABLE MAYOR AND COUNTY COUNCIL

DATE: SEPTEMBER 13TH, 2017

FROM: CLINTON EDWARDS, DIRECTOR OF RECREATION AND LEISURE SERVICES FORT VERMILION RECREATION BOARD

SUBJECT: Repair of Heating Pump Boiler Room

ISSUE:

The heating pump at the Fort Vermilion Community Cultural Complex boiler room has malfunctioned and needs to be repaired before the winter season begins. This pump controls the heating system for the whole building. Due to the age of the machinery within the facilities boiler room mechanical failures such as this have been becoming more common. The Fort Vermilion Recreation Board is requesting for this be considered to be covered under the County's emergency funds. Thank you for your consideration.

Details of Repair: TD Mechanical LTD.

- UPS 80-160 Heating Pump (206V 3PH).
- Change piping to accommodate for longer flange to flange distance to new pipe.
- Replace isolation valves with 2 1/2" ball valves
- Labor

Total Cost: \$3250.00

Thank You

Clinton Edwards

Director of Recreation and Leisure Services

Fort Vermilion Community Cultural Complex

Mackenzie County

Title	Recreational Capital Projects	Policy No.	ADM041
--------------	-------------------------------	-------------------	--------

Purpose

To establish guidelines for third-party groups that take on the responsibility of initiating and managing a capital project on behalf of Mackenzie County. To provide guidelines to the Recreation Boards for acquisition of capital items.

Policy Statement and Guidelines

Mackenzie County Council strive to provide adequate recreational funding to third party groups who operate and maintain Recreational Facilities in the County, while considering the budget parameters and the financial situation of the County.

APPLICATION PROCESS

- A detailed budget and proposal for projects must be submitted by the Not for Profit Organization grant application deadline.
- Detailed proposals for New or Expansion Capital projects must be submitted in the application in order to be evaluated.

PROJECT APPROVAL

- Council will review all applications received and approve/ deny requests.
- Council must approve any new Capital project over \$5,000 that is proposed for Mackenzie County Property and/or will potentially require operational funding in future years. Council has the authority to approve a project with or without the future operational funding that may be required.
- County contribution, if applicable, will not exceed the approved budget.
- No operating budget will be provided for unauthorized capital projects.

THIRD PARTY GROUP RESPONSIBILITIES (ALL NON-PROFIT)

Once Council has provided the approval for a recreational capital project to proceed, any third party group undertaking the project will have the following obligations:

- The group will submit a future operational plan to Council if Council has approved the project with limitations on operational funding
- Development permits, where applicable, have to be in place before any project may commence.

- No major change in scope of the project will occur unless Council (or designate Committee) has approved the change.
- Monthly project progress updates have to be provided to Mackenzie County.
- At the completion of the project, the group will provide a written completion summary of the project, including all expenditures and copies of invoices supporting these expenditures, a detailed record of donated labour and/or materials and any additional information relevant to the project.

FUNDING

Replacement Capital (Recreation Board's):

- Replacement capital projects are classified as replacement of previously approved capital items to which Mackenzie County already had a previous commitment to acquire or maintain such an asset or program.
- As part of the annual budget process, a review is undertaken with the Recreation Boards to determine their anticipated expenditure needs in this area. The review is based on the 10-year asset worksheet which outlines the items, their useful life and anticipated replacement date. This review will be done on a yearly basis in by the Recreation Societies, and may be in conjunction with the Finance and/or Community Services Committee.
- During the review, each item will be inspected for condition and usefulness and the lists updated and submitted to the County.
- A detailed list of items to be replaced during the budget year must be submitted with the Recreation Society annual budget request.
- Any items that were purchased by or donated to the Recreation Boards must be added to the master 10-year asset lists.

New or Expansion Capital

- New or expansion capital projects are classified as any project that increases the level of service and that is either not currently offered or an add-on to existing facilities.
- Funding is subject to a “matching” funds principle whereby a recreation board will have to raise dollars, and/ or goods and services in order to receive their funding under this policy. The matching criterion is dollar for dollar. Recreation boards can use donated labor (subject to maximum allowable hourly provincial rate) and subject to a maximum of 30% of the total of the matching funds; donated equipment (subject to maximum allowable under Alberta Builder's rate schedule); dollar donations or other grant(s) for the determination of “matching” calculations.
The above "matching" funds information must be provided to Mackenzie County administration for review purposes in order for any funds to be provided under this policy.

- No project may commence without all funding being in place and signed off by Mackenzie County administration.
- In order to maximize budgeting dollars and to keep the boards and communities engaged; matching funds projects will be given greater consideration during the budgeting process.
- In the event a recreation board **cannot** raise the matching component for a project, the board can come forward for Council consideration, with a request for additional funding. As part of the request, the board must provide written evidence that reasonable attempts have been made to secure funding from applicable grant funding organizations. Council may also request to have all aspects of the fund raising process be outlined in detail. Council will have the final decision making say in the determination of providing, if any, additional funding to the recreation board.
- Once a project is approved by Council, the Non-Profit Organization must notify the County of the commencement date prior to start and must submit regular detailed progress reports to County Administration.
- At the completion of the project, the group will provide a written completion summary of the project, including all expenditures and copies of invoices supporting these expenditures, a detailed record of donated labour and/or materials and any additional information relevant to the project.

EMERGENCY REPAIRS

In this policy,

- “Emergency” means an occurrence or situation which could jeopardize the immediate safety, health or welfare of people or the protection of property in the municipality.
- It is understood that such an occurrence or situation could not have been reasonably predicted or anticipated.
- The recreation board is responsible for budgeting for items taking into consideration preventative maintenance to avoid foreseeable breakdowns.
- Recreation boards may decide to reallocate funds from a replacement project with Council (or designate Committee) approval prior to requesting for emergent funds above the current budget.
- A recreation board may then request funds if an emergency occurs and there are insufficient funds in their current budget to cover the expenditure(s).

	Date	Resolution Number
Approved	2003-03-25	03-172
Amended	2003-11-27	03-573
Amended	2015-05-27	15-05-389



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	La Crete Recreation Board – Hot Water Heater Replacement

BACKGROUND / PROPOSAL:

We have been informed by the La Crete Recreation Board Manager that the La Crete Recreation Complex hot water heater is showing signs of failure and needs to be replaced. The cost of this replacement would be \$5,560. (The lowest of three quotes that were obtained).

They are requesting emergent funding for the replacement of this unit.

OPTIONS & BENEFITS:

Options are to approval, refuse or table for more information.

COSTS & SOURCE OF FUNDING:

To approve \$5,560 for the repair of the La Crete Recreation Complex hot water heater from Recreation Emergent Funding Reserve.

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: DM Reviewed by: Doug Munn CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include the cost of repairs of the hot water heater at the La Crete Recreation Complex in the amount of \$5,560 with funding coming from the Recreation Emergent Funding Reserve.

Author: LL Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	Tri-Council Joint Waste Proposal

BACKGROUND / PROPOSAL:

At the last Tri-Council meeting administration was asked to consider how it would be possible to prepare a contract for the handling of solid waste for all three municipalities, therefore the following proposal has been drafted as a template describing how this could be accomplished.

It is recommended that this proposal be reviewed by each Council and, if it is supported by all three municipalities, then that would be considered as direction to administration to proceed with drafting a tender as described in the proposal. The tender document would then be reviewed by the Tri-Council at their meeting on October 4, 2017 prior to the tender being advertised.

OPTIONS & BENEFITS:

1. Support the concept of a Tri-Municipal Waste Management tender and direct administration to proceed with drafting a Joint Waste Request for Proposal as recommended in the attached Memo for approval by the Tri-Council.
2. Defeat the concept of a Tri-Municipal Waste Management tender.

COSTS & SOURCE OF FUNDING:

There is no guarantee that the price of waste will be reduced by going to a Tri-Municipal tender process. Administration is planning to budget similar to past years.

Author: Doug Munn **Reviewed by:** _____ **CAO:** _____

SUSTAINABILITY PLAN:

COMMUNICATION:

On September 20, 2017 we learned that the Town of Rainbow Lake has accepted the proposal in principle. The Town of High Level Committee of the Whole made the same recommendation to it's council and they expect it to be ratified on September 25.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: LL Reviewed by: _____ CAO: _____

MEMO

Date: September 13, 2017

To: Len Racher, CAO, Mackenzie County
Dan Fletcher, CAO, Town of High Level
Troy Jenkins, CAO, Rainbow Lake

Gentlemen:

Subject: Tri Council Joint Waste Contract Proposal

At the last Tri-Council meeting administration was asked to consider how it would be possible to prepare a contract for the handling of solid waste for all three municipalities. The following proposal has been drafted as a template describing the how this could be accomplished. It is recommended that this proposal be reviewed by each Council and, if it is supported by all three municipalities, then that would be considered as direction to administration to proceed with drafting a tender as described in the proposal. The tender document would then be reviewed by the Tri-Council at their meeting on October 4, 2017 prior to the tender being advertised.

Proposed Services and Contract Details

The following services to be included in this Request for Quotations:

- Curbside Pickup in La Crete, Rainbow Lake and High Level
- Waste Transfer Station Pickup in Mackenzie County and Rainbow Lake

Bidding Details

- A general tender will be posted as follows:
 - o October 19, 2017 – Posting of RFQ
 - o November 9, 2017 – Tender Opening
 - After this date each council would award tender individually based on quotation.
- Rates will be specific to each community and the successful proponent will be required to sign a separate contract with each municipal partner named in the RFQ as per the quote in the tender. Submitted tenders will be reviewed and selected at the Tri-Council Meeting.
- Each Municipality will be responsible to make arrangements to provide their own bins.
- The La Crete residential pickup will not begin until January 1, 2019. (Current contract does not expire until December 31, 2018)
- Pricing Details:
 - o Hauling of bins from WTS will be based on bin size and hauling location.
 - o Residential pickup will be based on a price per bin/residential unit/community (ie: Separate rates for La Crete, Rainbow Lake and High Level). Service to include the hauling of waste to Regional Landfill. Tender shall show approximate number of residents per community. For High Level and La Crete the contractor will be required to

take waste to the Regional Landfill. Rainbow Lake waste may be taken to the Waste Transfer Station.

- Each community shall have the right to accept or reject the rate proposed by the successful proponent. The proponent shall be required to honor prices for each community on an individual basis.
- A RFP would be developed to include services to Mackenzie County, Rainbow Lake and High Level based on the principles described herewithin.

In order to prepare for the October 4, 2017 meeting we will need a response by all three councils by September 26, 2017.

Sincerely,

Doug Munn
Director of Community Services
Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	Request to Waive Vehicle Fire Invoice # 21868

BACKGROUND / PROPOSAL:

On June 8, 2017 La Crete Fire & Rescue attended a vehicle fire at Wiebe Transport yard. Grass around the car had started to burn so the fire department used 2 jugs of foam, and fire hydrant to extinguish the flames.

As per the Fee Schedule Bylaw, administration invoiced the owner of the vehicle owner for services, and consumables used to extinguish the fire.

Upon receipt of the invoice, administration was contacted by the ratepayer regarding the invoice requesting that the invoice be waived, or written off due to family medical issues. Administration requested that a formal request letter be sent. On August 18, 2017 administration received a letter following up with their request. In the letter, the owner stated he would be willing to make a \$200 donation to the La Crete Fire Department upon notification that the invoice would be cancelled.

The request by the ratepayer was presented to the Finance Committee on September 14, 2017 where the following Motion was made:

MOTION FC-17-09-107 *That the Finance Committee recommends to Council to collect on invoice #21868, incident #71-LCFR-2017.*

CARRIED

A copy of the incident, Invoice #21868, and letter are attached.

Author: Jenn Batt Reviewed by: Doug Munn CAO: _____

OPTIONS & BENEFITS:

That the request to waive charges on Invoice # 21868 be denied.

COSTS & SOURCE OF FUNDING:

2017 Operating Budget

SUSTAINABILITY PLAN:

N/A


COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the request to waive charges on Fire Invoice # 21868 be denied.

Author: Jenn Batt Reviewed by: Doug Munn CAO: _____




August 15, 2017

Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 2H0

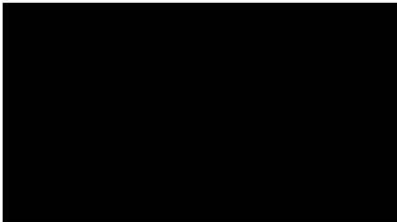
Attn: Doug Munn

Further to your letter dated July 20, invoice #21868 dated July 26, 2017, and our discussion last week, please find this as per your request.

I, , request by this letter, that invoice #21868 from Mackenzie County, for fire fighting services on incident #71-LCFR-2017 be waived or cancelled. As a taxpayer for many years (37 years) and 15 years of volunteer service to the LCFD (1983 – 1998), I feel that, as I have never needed to use your services, I wish to have this invoice cancelled.

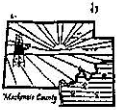
I am willing to make a cash donation to the LaCrete Fire Department of \$200, which will be made upon notification that the invoice will be cancelled.

Regards,



RECEIVED
AUG 18 2017

**MACKENZIE COUNTY
FORT VERMILION OFFICE**



Mackenzie County
 P.O. Box 640 Fort Vermilion, AB
 T0H 1N0
 Phone (780) 927-3718
 Fax (780) 927-4266

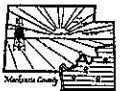
INVOICE #: IVC0000000021868

INVOICE

Customer

Date: 2017-07-26
 Customer# [REDACTED]
 Due Date: 2017-08-25

^PLEASE RETURN THIS PORTION WITH YOUR PAYMENT^



Mackenzie County
 P.O. Box 640 Fort Vermilion, AB
 T0H 1N0
 Phone (780) 927-3718
 Fax (780) 927-4266

Quantity	Description	Unit Price	Total
1.00	LADDER TRUCK .50 HRS @ \$200.00 HR	\$100.00	\$100.00
1.00	ENGINE .50 HRS @ \$200.00 HR	\$100.00	\$100.00
1.00	CONTRACTED SERVICES 2 X \$178.50	\$357.00	\$357.00
1.00	COST + 15% \$357.00 x 15%	\$53.55	\$53.55

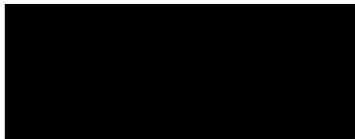
VEHICLE FIRE, JUNE 8/17 9602 98 STREET	Subtotal	\$610.55
	Tax	\$20.53
	Total	\$631.08

**PAYMENT DUE UPON RECEIPT - PAYABLE TO MACKENZIE COUNTY
 PLEASE INCLUDE TOP PORTION WITH PAYMENT**



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

July 20, 2017



Dear [REDACTED]

RE: Vehicle Fire
Date: June 8, 2017
Location: [REDACTED]
Incident # 71-LCFR-2017

As you may be aware La Crete Fire Rescue Services responded to the incident noted above, bylaw No. 985-15 was established to provide efficient fire services within Mackenzie County, which includes the provision of invoicing for providing such services.

Enclosed with this letter you will find:

- 1) A report explaining the Fire Services Bylaw and its invoicing process; and the procedures that should be followed when receiving an invoice for fire services.
- 2) An invoice for providing rescue services to the above stated incident.

Should you have any questions on this matter, please contact me at 927-3718.

Sincerely,

Doug Munn
Director of Community Services
Encl.

508 9543



Frontier Auto & Industrial Supply

Box 1960, 10705 - 99 St
 La Crete, AB T0H 2H0
 Phone: (780) 928-3885
 Fax: (780) 928-2146
 HST/GST # 86735 6909RT

INVOICE

Invoice Number	Date	Page
433375	June 23, 2017	1 of 1

Bill To:
 MACKENZIE COUNTY
 BOX 640
 FORT VERMILION, AB T0H 1N0

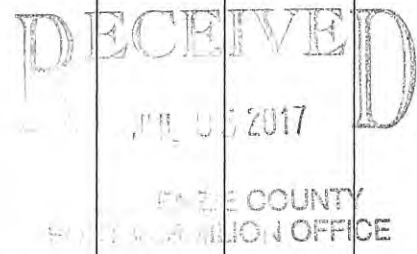
Phone: (780) 928-3015
 Fax: (780) 928-2867

Ship To:

Pickup

Customer ID	Sales Person	P.O. Number	Ship Date	Ship Via	Terms
MD	5	CAR FIRE	6/23/2017	Pickup	Due the 27th day of the next month

Ordered	Shipped	Description	List	Regular	Unit	Amount	
5.00	5.00	EMGFLAMEOUT EMG 20L FOAM CLASS A &	192.50	178.50	178.50	892.50	
		2 used.					
		DELIVER TO FIRE DEPT PETER WIEBE 247-3110					
		Towing Products on sale now! We have mirror extensions, air lift air bags, Load Hogs, brake control, sway control, and much much more! Pioneer CD Deck on sale. Only \$169.00!					



Discount Terms: (2 % paid by the 10th day of the next month) - If paid by 7/10/2017 you may deduct \$17.85 from the balance for a total payment of \$919.28. All past due invoices will be subject to a finance charge of 2.00% per month, annual rate of 24.00%	Total Payment: \$0.00	Subtotal	892.50
		Freight	-
		Sales Tax	44.63
Customer Signature _____	Balance Due: \$937.13	TOTAL	937.13

INCIDENT REPORT - LA CRETE FIRE & RESCUE

Date of Incident June 8 2017 Officer in Charge [REDACTED] Incident Number 2017-CCFR-071
 Completed By [REDACTED]

RESPONSE TIME (Eg. 13:47 hours, 16:37 hours, 03:53 hours)

Time of Call 1759 Time Leaving Fire Hall 1804 Time on Scene 1808 Time Leaving Scene 1844 Time Back at Hall 1852 Time Back in Service 1905

RESPONSE TO

Structural Fire Grass Fire MVC HazMat
 Natural Disaster Search & Rescue Alarm MCR
 Other Car Fire
 Other _____

Nature of Incident

Legal Location

Vehicle Fire
Wische transport yard 28 st 9602

CONDITIONS

Road Dry Temperature +28 Weather Sunny Wind 19K/E

UNITS RESPONDING (check off with an "x" only the Units which were actually USED, but enter all the Units that responded)

24 Hour Time				Hours	24 Hour Time				Hours
<input type="checkbox"/>	9106-'94 Engine -102		to	=	<input type="checkbox"/>	1624-Squad-101		to	=
<input type="checkbox"/>	9105-'88 Engine -201		to	=	<input type="checkbox"/>	9122 - '04 Engine -101	<u>1808</u>	to	<u>1844</u>
<input type="checkbox"/>	9107- Water Tender-201		to	=	<input type="checkbox"/>	9128- Rescue Unit-101		to	=
<input type="checkbox"/>	9105- Water Tender -101		to	=	<input type="checkbox"/>	1646- Command-1		to	=
<input checked="" type="checkbox"/>	9134 - Ladder -101	<u>1808</u>		<u>1844</u>	<input type="checkbox"/>	1654 - Command-2			

Contracted Services _____

Contracted Services _____

Contracted Services _____

Mutual Aid

FVFR HLFD BRFD LCFR RLFD ZFR Other _____

MEMBERS RESPONDING

24 Hour Time Hours

[REDACTED]

HIEF		to		=	
DC		to		=	
SO	<u>1759</u>	to	<u>1905</u>	=	
C	<u>1759</u>	to	<u>1905</u>	=	
C		to		=	
L		to		=	
L	<u>1759</u>	to	<u>1905</u>	=	
L		to		=	
L		to		=	
L	<u>1759</u>	to	<u>1905</u>	=	
FF		to		=	
FF		to		=	
FF		to		=	
FF		to		=	
FF		to		=	
FF		to		=	
FF	<u>1759</u>	to	<u>1905</u>	=	
FF		to		=	
FF		to		=	
FF		to		=	

MEMBERS RESPONDING

24 Hour Time Hours

[REDACTED]

FF	<u>1759</u>	to	<u>1905</u>	=	
FF		to		=	
FF		to		=	
FF	<u>1759</u>	to	<u>1905</u>	=	
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FF	<u>1759</u>	to	<u>1905</u>	=	
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P		to		=	

INCIDENT REPORT - LA CRETE FIRE & RESCUE


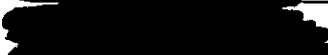
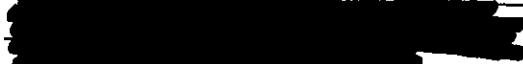

PROPERTY INFORMATION

Owner _____
 Address _____
 Home Phone _____
 Work Phone _____
 Cell Phone _____
 Legal Location _____

RCMP File #

VEHICLE INFORMATION - MOTOR VEHICLE INCIDENT

Vehicle 1

Year 1984
 Make GM
 Model Oldsmobile
 Serial Number _____
 Licence Plate _____
 Driver Name 
 Owner Name 
 Address 
 Phone 
 Insurance Co. No insurance
 Phone _____
 Agent _____
 Phone _____

Foam Used

Class A 2 jugs

INSURANCE COMPANY INFORMATION

Company Name _____
 Address _____
 Phone _____
 Agent _____
 Address _____
 Phone _____ Fax _____

Fire Investigation #

Vehicle 2

Year _____
 Make _____
 Model _____
 Serial Number _____
 Licence Plate _____
 Driver Name _____
 Owner Name _____
 Address _____
 Phone _____
 Insurance Co. _____
 Phone _____
 Agent _____
 Phone _____

Class A&B

EQUIPMENT & SUPPLIES TO BE REPAIRED AND OR REPLACED

INJURIES TO FIRE OFFICERS OR FIRE FIGHTERS (Provide Details)

SEEN BY DOCTOR? Yes No
 WCB COMPLETED? Yes No

INCIDENT REPORT - LA CRETE FIRE & RESCUE

SUMMARY OF INCIDENT

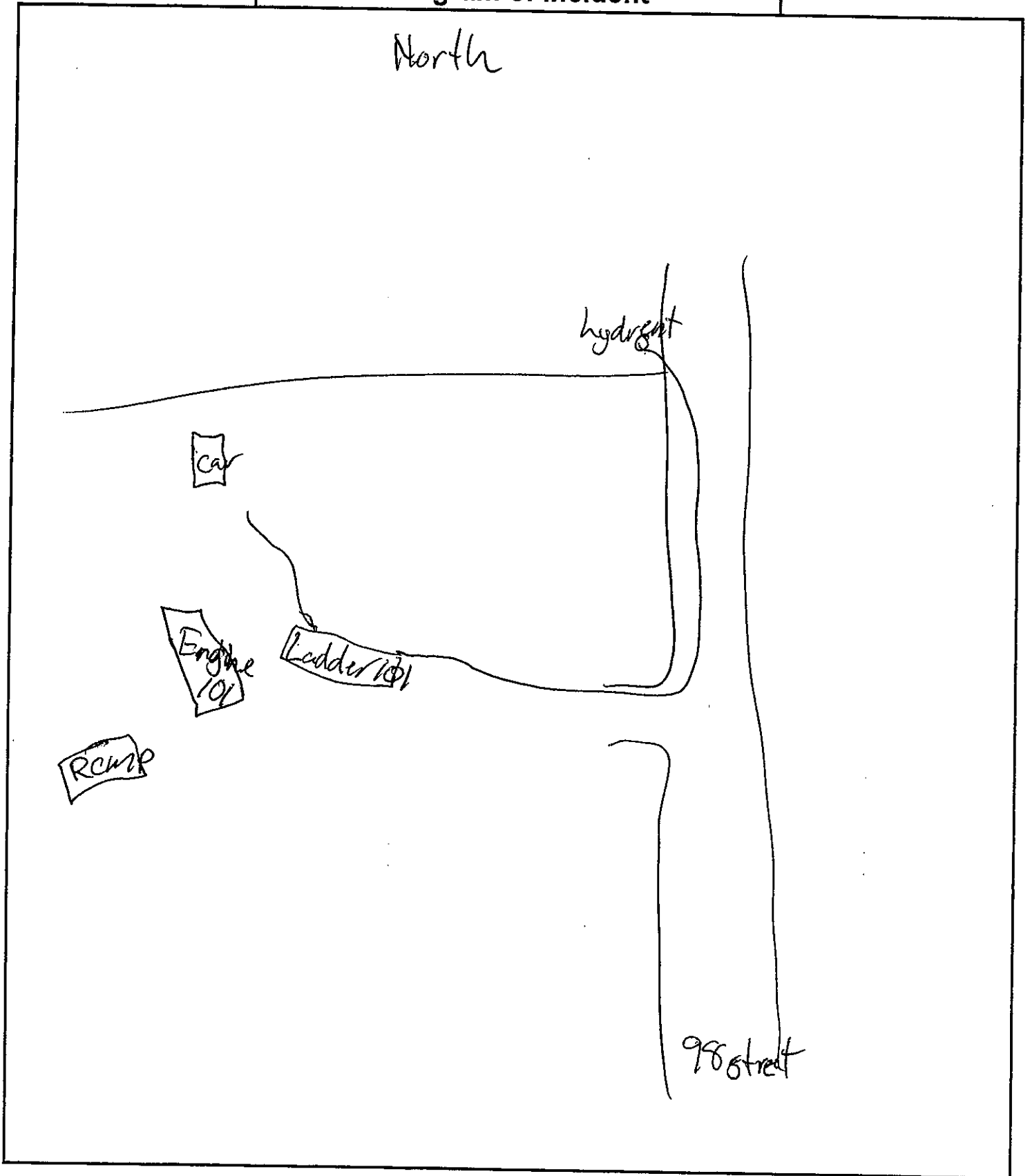
MUST BE COMPLETED

La Crete fire responded with ^{DF} to a vehicle fire on 98 street 9602, upon arrival we saw a car on fire and grass started to burn and spreading. We tagged a hydrant and started spraying water on fire, fire was soon extinguished and started cleaning up then return to Hall.

" The LaCrete fire responded to a vehicle fire on 98 street 9602. Upon arrival we saw a car on fire and grass started to burn and spreading. We tagged a hydrant and started spraying water on fire, fire was soon extinguished and started cleaning up then returned to hall"

INCIDENT REPORT - LA CRETE FIRE & RESCUE

Diagram of Incident



Incident Summary Short:

Thu Jun 08 2017

Incident Summary --Short

Page: 1

Incident Address: 9401 99 STREET, MKCY

Agency Name: Lacrete FD

Response Zone Name:

Agency Code:

Date: 08 Jun 2017 17:59:06

Agency Response Number: LCR17-071

Dispatcher Name: Johnston, Jennifer

CALL DATA

Call Time: 08 Jun 2017 17:58:29 Call Number: 30886

Caller Name: UMTS AB0718_O_19_2 (LA CRETE)

Address: Cell: conf.=90 %, unc.=7 m

Phone Number: (780) 9269175 Call Source: CAD 8

CALL COMMENTS

Author	Date	Note
McCullough, Kerrie / dispat	08 Jun 2017 17:58:48	Lacrete
McCullough, Kerrie / dispat	08 Jun 2017 17:59:01	Weibe transport yard
McCullough, Kerrie / dispat	08 Jun 2017 17:59:04	vehicle burning

CALL BENCHMARKS

Benchmark	Type	Date	Comments
-----------	------	------	----------

CALL NOTIFICATIONS

INCIDENT DATA

Incident Address: 9401 99 STREET, MKCY

Incident Type: 71 Vehicle Fire:Passenger/Commercial Vehicle

Inc. Seq. Number: 4396

Weather:

INCIDENT BENCHMARKS

Benchmark	Type	Date	Comments
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Loss Stopped		08 Jun 2017 18:22:48	
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Thu Jun 08 2017	Incident Summary	--Short	
-----------------	------------------	---------	--

Page: 2

INCIDENT COMMENTS

Author	Date	Note
McCullough, Kerrie / dispat	08 Jun 2017 17:59:21	Caller - [REDACTED]
McCullough, Kerrie / dispat	08 Jun 2017 17:59:47	outside - 1984 Olds
Johnston, Jennifer /admin	08 Jun 2017 18:00:35	ack

INCIDENT NOTIFICATIONS

Notified Party: MacKenzie County RCMP

Notified Event Type: Notified

Comments:

Date and Time: 08 Jun 2017 18:01:07

RESPONDING UNITS

Unit	Dispatched	En Route	On Location	To Hospital	At Hospital	Reassigned	Returning	InQuarters
Engine 101	17:59:34	18:06:55	18:09:33				18:44:09	18:52:50
Command 1	17:59:34							18:44:08
Ladder 101	18:04:38	18:04:40	18:08:51				18:44:09	18:52:50

RESPONDING PERSONNEL

Personnel

REMARKS



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	D.A. Thomas Park Retaining Wall Project

BACKGROUND / PROPOSAL:

The 2017 Budget includes \$10,000 for the construction of a retaining wall at DA Thomas Boat Launch. A report to the Community Services Committee concluded that, for several reasons, the retaining wall could not be constructed as originally planned within the budgeted amount and the Committee passed the following motion:

MOTION CS-17-08-061 MOVED by Councillor Braun

That the Community Services Committee recommends to Council that the funds spent on cement blocks for the DA Thomas Park Retaining Wall project in the amount of \$4,555 be reallocated to the Fort Vermilion Salt & Sand Shed project, and that the D.A. Thomas Park Retaining Wall project be renamed D.A. Thomas Dock Blocks. **CARRIED.**

At the August 22, 2017 Council meeting this recommendation was discussed and the following motion was passed:

MOTION 17-08-594
REQUIRES 2/3

MOVED by Councillor Toews

That the budget amendment to reallocate the \$4,555 spent on the cement blocks for the D.A. Thomas Park Retaining Wall project to the Fort Vermilion Salt & Sand Shed project be **TABLED** to the next meeting.

CARRIED

This project was revisited and we have come up with a method to create the retaining wall with some modifications, and therefore there is no need for any action on this item. The wall will be constructed in September, 2017.

Author: D Munn **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

Accept this report as information.

COSTS & SOURCE OF FUNDING:

Funds are already in the 2017 budget for this project.

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the D.A. Thomas Park Retaining Wall Project update be received for information.

Author: D Munn Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Carol Gabriel, Director of Legislative and Support Services
Title:	Policy FIN010 – Financial Reports

BACKGROUND / PROPOSAL:

At the June 20, 2017 Finance Committee meeting, the following Motions were made;

MOTION FC-17-06-074 That administration is to present the Operational Financial Statements to Council every month during the second meeting of the month, and that administration is to present the Project List to Council quarterly during the second meeting of the month.

CARRIED

As a result of the requested reporting changes, Policy FIN010 Financial Reports also requires amendment. A copy of the amended Policy is attached for review.

OPTIONS & BENEFITS:

Option 1

Approve Finance Committee’s recommendations to amend Policy FIN010 Financial Reports as presented.

COSTS & SOURCE OF FUNDING:

N/A

Author: J. Batt Reviewed by: CG CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Approved policies are posted on Mackenzie County's website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy FIN010 Financial Reports be amended as presented.

Author: J. Batt **Reviewed by:** CG **CAO:** _____

Mackenzie County

Title	FINANCIAL REPORTS	Policy No:	FIN010
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Legislation Reference	Municipal Government Act, Part 8
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Purpose

To provide for communication of financial information to council, the administration and the general public.

Policy Statement and Guidelines

Budget

When the budget is approved a summary copy shall be provided to each councilor. The Chief Administrative Officer and all staff members who require it in the execution of their duties will be provided with a complete copy of the budget. A summary copy of the budget will be made available to the general public **on the Mackenzie County website.**

~~Quarterly Reports~~

~~Council shall receive quarterly statement comparing actual revenues and expenditures to budget for the year-to-date and a report on funds invested in term deposits and other securities.~~

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date;
- A report on funds invested in term deposits and other securities.

Council shall receive the following reports quarterly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date;
- A report on funds invested in term deposits and other securities.
- Project progress reports including expenditures to budget for the year-to-date
- Reports will be presented in April, July, October, and January.

Annual Audited Financial Statements

A copy of the annual audited financial statement shall be provided to each Councillor and the Chief Administrative Officer. ~~A copy will be provided to neighbouring municipalities and the Alberta Association of Municipal Districts and Counties.~~ Copies shall be made available at the reception desk for perusal by the staff and general public. ~~A copy shall be made available on the County's website.~~

~~Availability of the annual audited financial statement shall be advertised to the general~~

~~public in a newspaper having general circulation within the municipality, and/or by posting a notice in at least three (3) public locations throughout the municipality and at the municipal office.~~

Annual audited financial statements will be posted on the Mackenzie County website by May 1st of each year.

	Date	Resolution Number
Approved	1998-12-18	98-390
Amended	2007-11-13	07-11-1013
Amended		



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Carol Gabriel, Director of Legislative and Support Services
Title:	Policy FIN013 – Community Organization Funding

BACKGROUND / PROPOSAL:

At the September 14, 2017 Finance Committee Meeting, the following Motion was made:

MOTION FC-17-09-109 *That Policy FIN013 Community Organization Funding be brought to the next Council meeting for discussion.*

CARRIED

Policy FIN013 Community Organization Funding is attached for discussion on Section 2 of the Policy.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: Jenn Batt Reviewed by: _____ CAO: _____

COMMUNICATION:

Policy FIN013 Community Organization Funding is available on the Mackenzie County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: Jenn Batt Reviewed by: _____ CAO: _____

MACKENZIE COUNTY

Title	COMMUNITY ORGANIZATION FUNDING	Policy No:	FIN013
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Legislation Reference	Municipal Government Act, Section 248
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Purpose

To provide guidelines for interim and/or seek funding of community services.

Policy Statement and Guidelines

Mackenzie County Council recognize that certain services should be supported by the community both in principal and also financially (cash or in-kind services) or the services may cease to exist.

Guidelines

The following common guidelines will apply:

1. Deadline for applications and/or the following years' budget projection is October 15th annually. Late applications will not be accepted.
2. Groups must be non profit societies officially incorporated for a minimum of one year under provincial or federal statute. In special circumstances, Mackenzie County may sponsor an unincorporated group as determined by Council.

Groups must be able to demonstrate the following: membership commitment; management capacity; planning capabilities; self-generated matching resources; good level of financial stability; commitment to the groups' self-reliance.

3. Information to be submitted with the completed application:
 - a) Last years' financial statements, audited if available;
 - b) Operating budget for the year of financial request;
 - c) Current year to date financial information
 - d) Societies act registration number;
 - e) Insurance coverage documentation;
 - f) Detail of matching resources, including volunteer hours, any provincial/federal grants, and fundraising information;
 - g) Purchasing policy/procedure;
 - h) Honorariums and expenses paid to Executive or Board members.

4. Funds issued on a grant basis will be accounted for through the budget process.
5. Whereas an organization receives grant funding from Mackenzie County, the organization will submit to Council a written report outlining a scope of work completed or in progress, the overall success of the project or program, and an accounting report, upon completion of the project or program, or upon completion of the following years' financial statements, whichever comes first.
6. Mackenzie County retains the right to deny funds.

	Date	Resolution Number
Approved	Nov 10/98	98-341
Amended	June 14/05	05-331
Amended	Sept 12/06	06-629

(signature on file)
Chief Administrative Officer

(signature on file)
Chief Elected Official



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Carol Gabriel, Director of Legislative and Support Services
Title:	Policy FIN027 – Investment Policy

BACKGROUND / PROPOSAL:

At the July 27, 2017 Finance Committee the following Motion was made:

MOTION FC-17-07-101 *That FIN027 Investment Policy be brought back to the next Finance Committee Meeting for review.*

CARRIED

FIN027 Investment Policy was presented at the September 14, 2017 where the following Motion was made:

MOTION FC-17-09-105 *That Policy FIN027 Investment Policy be amended as discussed and be brought to the next Council Meeting for approval.*

CARRIED

Attached is amended Policy FIN027 Investment Policy for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

Author: Jenn Batt **Reviewed by:** _____ **CAO:** _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Policies are available on Mackenzie County's website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy FIN027 Investment Policy be amended as presented.

Author: Jenn Batt Reviewed by: _____ CAO: _____

Mackenzie County

Title: Investment Policy	Policy No: FIN027
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Legislation Reference: Municipal Government Act, Section 250

Purpose <ul style="list-style-type: none">• To provide a framework for and guidance in managing the investment portfolio.• To provide an accountability structure for the management of investments.
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1. Scope

- 1.1 This investment policy applies to all funds of Mackenzie County on deposit or invested in investment securities.
- 1.2 The funds include:
 - a. Operating Funds
 - b. Reserve Funds
 - c. Any new fund created by Mackenzie County, unless specifically exempted.

2. Prudence

- 2.1 Investments are to be made with the same good judgment and care – under circumstances then prevailing - that persons of prudence, discretion and intelligence would exercise in the management of their own affairs, considering the probable safety of their capital as well as the probable income to be derived.
- 2.2 The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and investment policy, and exercising due diligence, shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

3. Investment Objectives

The primary objectives, in order of priority, of Mackenzie County’s investment activities, shall be:

- 3.1 Safety

Investments for Mackenzie County shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

3.2 Liquidity

Mackenzie County's investment portfolio will remain sufficiently liquid to enable Mackenzie County to meet all operating and capital requirements, which might be reasonably anticipated.

3.3 Return on Investment

Mackenzie County's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account Mackenzie County's investment risk constraints and the cash flow characteristics of the portfolio.

4. Authority

4.1 Authority to manage Mackenzie County's investment program is derived from the following:

- a. Section 250 of the Alberta Municipal Government Act
- b. Mackenzie County's Council resolutions

4.2 Management responsibility for the investment program is hereby delegated to the Director of Finance, who shall establish procedures for the operation of the investment program consistent with this investment policy as recommended by the Finance Committee.

4.3 No person shall engage in an investment transaction except as provided for under the terms of this policy and the procedures established by the Director of Finance. The external Investment Manager (if any) is required to act in the best interest of Mackenzie County at all times.

4.4 The Director of Finance shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

5. Ethics and Conflict of Interest

Officers and employees of Mackenzie County, who are involved with investment decisions, and the Chief Administrative Officer:

5.1 shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions;

5.2 shall disclose to Mackenzie County Council, through the CAO, any material financial interests in financial institutions that conduct business within Mackenzie County, and they shall further disclose any material personal/business financial/investment positions that could be related to the performance of Mackenzie County's portfolio;

6. Investments

6.1 Investments shall be restricted to those outlined in Schedule 1 of this policy. No investment in instruments other than those indicated as acceptable in this policy shall be executed unless specifically approved by the Council of Mackenzie County.

6.2 The types of investments are further limited to those authorized under section 250 of the Alberta Municipal Government Act.

~~6.3 Recognized non-profit organizations and financial institutions shall be exempt.~~

7. Custody and Segregation

Investments shall be held either directly in the name of Mackenzie County or held in bulk segregation in accounts in the name of Mackenzie County.

8. Diversification

Mackenzie County shall diversify its investments by security issuer and by security type. Maximum percentages of the investment portfolio that may be invested with any single issuer or within any investment type are outlined in Schedule 1.

9. Investment Terms

9.1 To the extent possible, Mackenzie County will conduct its investment activities in a manner that best provides appropriate cash to fund its anticipated operating and capital expenditure requirements.

10. Investment Manager

10.1 Mackenzie County Council may retain the services of an external Investment Manager to provide advice and/or investment management services with respect to the County's investment portfolio.

10.2 The Director of Finance shall, through the CAO, provide a detailed proposal to Council and obtain Council's approval before engaging an external Investment Manager.

10.3 Any agreement with an external investment manager(s) is to be reviewed by Council every three years to confirm that expected results have been achieved.

11. Performance Evaluation

Given that the primary funds available for investment are a mix of capital reserves and intra year operating cash surpluses/deficits, and that preservation of capital and liquidity have higher priorities than return on investment, no predetermined performance targets are set in this policy. When longer term, more stable levels of surplus funds become available, then suitable performance targets for those funds may be determined at that time

12. Reporting

The Director of Finance will provide regular reports to the CAO. The CAO will report quarterly, at a minimum to Council, noting investments on hand, activity during period, and income or losses on investments.

13. Investment Policy Adoption

- 13.1 Mackenzie County's investment policy, original and as amended, shall become effective when adopted by Council.
- 13.2 The investment policy will be reviewed annually by the Director of Finance and any proposed modifications shall be presented to the CAO and the Finance Committee, for submission to Council. Each annual review must take place within eighteen of the previous annual review and no later than the 30th of June in each year.

SCHEDULE 1

Security (Securities denominated in Canadian Dollars ONLY)	Maximum % per Institution*	Maximum % per Investment Type*
Government: Securities issued or guaranteed by: The Government of Canada Alberta Government Other Provincial Governments within Canada Municipal Governments within Canada	100% 100% 30% 5%	100% 100% 50% 5%
Banks: Securities issued or guaranteed by: Major Banks - Includes ONLY the following banks Bank of Montreal, Royal Bank, TD Bank, CIBC, Scotiabank Other Banks	100% 5%	100% 5%
Alberta Treasury Branches: (Securities issued or guaranteed by)	100%	100%
Credit Unions: Securities issued or guaranteed by: Alberta Credit Unions Other Credit Unions	100% 5%	100% 5%
Trust Companies: (Securities issued or guaranteed by)	5%	5%
School Divisions, School Districts, Hospital District, Health Region, Regional Service Commissions	0%	0%
Pooled funds in accordance with section 250(2)(a, b, c, d) of the Municipal Government Act	100%	100%
Corporations: Shares	0%	0%

- The percentage requirement must be met when the investment is made.

	Date	Resolution Number
Approved	08-May-06	08-05-356
Amended	09-Nov-10	10-11-983
Amended	24-Aug-16	16-08-645



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Carol Gabriel, Director of Legislative and Support Services
Title:	Financial Reports – January 1 – September 20, 2017

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the period

January 1- August 31, 2017:

- Investment Report

January 1- September 20, 2017:

- Statements of Operations by Object and Department

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: Jenn Batt **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for the period of January 1 – September 20, 2017 be accepted for information.

Author: Jenn Batt Reviewed by: _____ CAO: _____

Investment Report at the period ending August 31, 2017

Chequing Account on August 31, 2017

Bank account balance 22,822,804

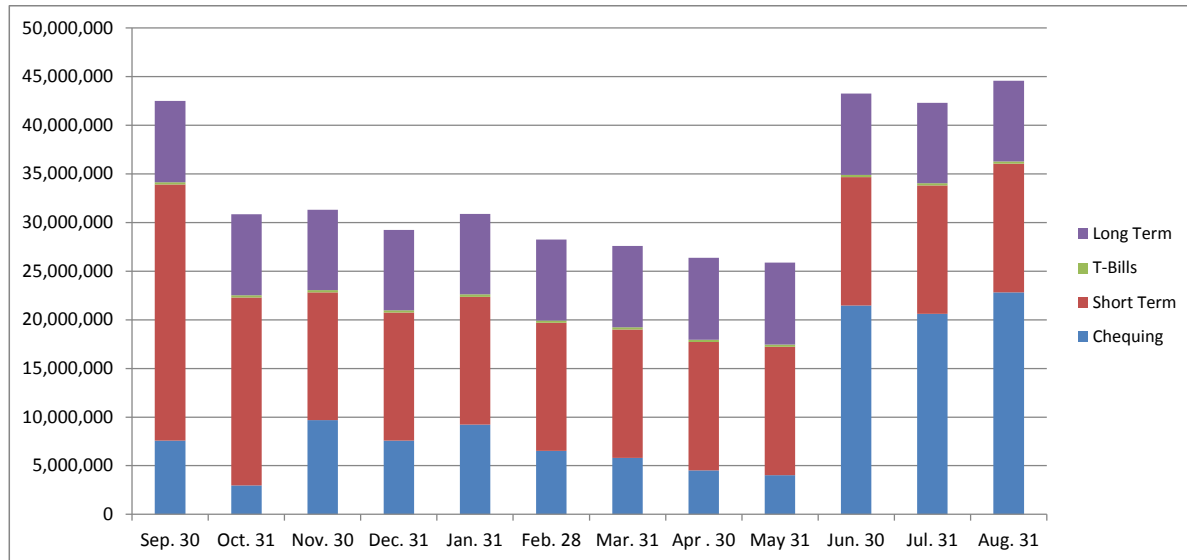
Investment Values on August 31, 2017

Short term investments (EM0-0377-A)	7,091,756
Short term T-Bill (1044265-26)	238,513
Long term investments (EM0-0374-A)	8,310,740
Short term notice on amount 31 days	6,083,909
Short term notice on amount 60 days	15,105
Short term notice on amount 90 days	24,275
	<u><u>21,764,298</u></u>

These balances include
'market value changes'.

Revenues

	Total	Short Term	Long Term
Interest received	194,884	69,754	125,130
Interest accrued	85,083	38,816	46,268
	279,967	108,570	171,397
Market value changes	(-114,934)		(-76,153)
Interest received, chequing account	86,208	86,208	
Grand total revenues before investment manager fees	251,241	194,777	95,245
Deduct: investment manager fees for investments	(-19,840)	(-2,964)	(-16,876)
Grand total revenues after investment manager fees	231,401	191,813	78,369



	2015 Actual	2016 Actual	2017 Actual	2017
	Total	Total	Total	Budget
OPERATIONAL REVENUES				
Property taxes	\$35,167,010	\$33,778,553	\$26,629,945	\$30,691,385
User fees and sales of goods	\$4,619,126	\$4,454,752	\$3,107,378	\$4,628,114
Government transfers	\$1,501,319	\$1,390,555	\$301,927	\$1,214,214
Investment income (operating)	\$500,870	\$525,474	\$138,975	\$350,000
Penalties and costs on taxes	\$1,057,962	\$1,453,394	\$914,877	\$1,390,000
Licenses, permits and fines	\$539,489	\$456,914	\$268,325	\$353,000
Rentals	\$140,117	\$114,094	\$85,484	\$108,741
Insurance proceeds	\$329,409	\$36,663	\$3,234	\$0
Development levies	\$47,870	\$0	\$21,851	\$0
Municipal reserve revenue	\$92,428	\$81,789	\$62,667	\$30,000
Sale of non-TCA equipment	\$8,061	\$0	\$0	\$87,500
Other	\$501,684	\$491,062	\$238,611	\$314,600
Total operating revenues	\$44,505,345	\$42,783,250	\$31,773,274	\$39,167,554
OPERATIONAL EXPENSES				
Legislative	\$543,500	\$647,301	\$440,557	\$795,451
Administration	\$6,882,710	\$5,321,052	\$3,347,844	\$8,106,356
Protective services	\$1,406,990	\$1,294,389	\$743,642	\$1,866,124
Transportation	\$16,128,251	\$15,591,048	\$6,306,292	\$19,853,829
Water, sewer, solid waste disposal	\$4,793,168	\$4,602,650	\$1,676,546	\$5,105,794
Public health and welfare (FCSS)	\$639,256	\$783,038	\$704,660	\$778,744
Planning, development	\$1,072,553	\$1,150,253	\$661,295	\$1,180,563
Agriculture and veterinary	\$1,397,583	\$1,161,289	\$896,335	\$1,578,160
Recreation and culture	\$2,268,946	\$1,988,845	\$1,399,830	\$2,283,264
School requisitions	\$6,635,781	\$6,838,317	\$3,415,349	\$6,520,119
Lodge requisitions	\$788,108	\$852,083	\$461,788	\$459,579
Non-TCA projects	\$1,092,265	\$1,059,745	\$944,460	\$2,034,402
Operating expenses	\$43,649,111	\$41,290,010	\$20,998,598	\$50,562,385
Principle - Long term debt	\$1,669,369	\$1,578,512	\$787,618	\$1,575,519
Total Operating Expenses	\$45,318,480	\$42,868,522	\$21,786,216	\$52,137,904
Excess (deficiency) before other	(\$813,135)	(\$85,272)	\$9,987,058	(\$12,970,350)

Mackenzie County
Summary of All Units
September 20, 2017

	2016 Actual	2017 Actual	2017	\$ Variance	% Variance
	Total	Total	Budget	(Remaining)	(Remaining)
OPERATING REVENUES					
100-Municipal Taxes	\$25,965,966	\$19,892,735	\$23,608,520	\$3,715,785	16%
101-Lodge Requisition	\$852,724	\$394,969	\$459,580	\$64,611	14%
102-School Requisition	\$6,839,278	\$6,239,075	\$6,520,118	\$281,043	4%
124-Frontage	\$120,584	\$103,166	\$103,167	\$1	0%
261-Ice Bridge	\$139,640	\$130,000		(\$130,000)	0%
420-Sales of goods and services	\$561,317	\$348,013	\$614,685	\$266,672	43%
421-Sale of water - metered	\$2,973,367	\$2,083,874	\$3,090,054	\$1,006,180	33%
422-Sale of water - bulk	\$920,067	\$675,490	\$923,375	\$247,885	27%
424-Sale of land	\$52,900			\$0	0%
510-Penalties on taxes	\$1,453,394	\$914,877	\$1,390,000	\$475,123	34%
511-Penalties of AR and utilities	\$53,944	\$36,232	\$45,000	\$8,768	19%
520-Licenses and permits	\$41,246	\$42,657	\$34,000	(\$8,657)	-25%
521-Offsite levy		\$21,851		(\$21,851)	0%
522-Municipal reserve revenue	\$81,789	\$62,667	\$30,000	(\$32,667)	-109%
526-Safety code permits	\$249,016	\$175,270	\$225,000	\$49,730	22%
525-Subdivision fees	\$122,477	\$23,700	\$35,000	\$11,300	32%
530-Fines	\$34,589	\$19,654	\$50,000	\$30,346	61%
531-Safety code fees	\$9,587	\$7,044	\$9,000	\$1,956	22%
550-Interest revenue	\$525,474	\$265,367	\$350,000	\$84,633	24%
551-Market value changes		(\$126,392)		\$126,392	0%
560-Rental and lease revenue	\$114,094	\$85,484	\$108,741	\$23,257	21%
570-Insurance proceeds	\$36,663	\$3,234		(\$3,234)	0%
592-Well drilling revenue	\$34,848		\$15,000	\$15,000	100%
597-Other revenue	\$127,358	\$49,406	\$149,000	\$99,594	67%
598-Community aggregate levy	\$45,801		\$80,000	\$80,000	100%
630-Sale of non-TCA equipment			\$87,500	\$87,500	100%
790-Tradeshaw Revenues	\$36,404	\$22,973	\$25,600	\$2,627	10%
840-Provincial grants	\$1,390,555	\$301,927	\$1,214,214	\$912,287	75%
890-Gain (Loss) Penny Rounding	\$168	(\$0)		\$0	0%
990-Over/under tax collections		\$1,000		(\$1,000)	0%
TOTAL REVENUE	\$42,783,249	\$31,774,272	\$39,167,554	\$7,393,282	19%
OPERATING EXPENSES					
110-Wages and salaries	\$6,668,232	\$4,617,743	\$7,317,792	\$2,700,049	37%
132-Benefits	\$1,298,355	\$1,016,301	\$1,551,289	\$534,988	34%
136-WCB contributions	\$48,038	\$45,393	\$57,363	\$11,970	21%
142-Recruiting	\$16,839	\$19,227	\$15,000	(\$4,227)	-28%
150-Isolation cost	\$73,210	\$64,787	\$86,400	\$21,613	25%
151-Honoraria	\$535,071	\$397,374	\$653,600	\$256,226	39%
211-Travel and subsistence	\$314,206	\$225,464	\$393,754	\$168,290	43%
212-Promotional expense	\$63,370	\$43,306	\$82,500	\$39,194	48%
214-Memberships & conference fees	\$105,598	\$68,780	\$152,636	\$83,856	55%
215-Freight	\$94,576	\$56,851	\$121,266	\$64,415	53%
216-Postage	\$46,830	\$46,573	\$43,150	(\$3,423)	-8%
217-Telephone	\$114,524	\$72,632	\$135,000	\$62,368	46%
221-Advertising	\$30,471	\$68,987	\$56,270	(\$12,717)	-23%
223-Subscriptions and publications	\$5,904	\$4,811	\$11,984	\$7,173	60%
231-Audit fee	\$90,300	\$75,600	\$81,800	\$6,200	8%
232-Legal fee	\$114,060	\$92,497	\$70,000	(\$22,497)	-32%
233-Engineering consulting	\$75,499	\$42,833	\$133,228	\$90,395	68%
235-Professional fee	\$1,614,325	\$1,031,659	\$1,760,554	\$728,895	41%
236-Enhanced policing fee	\$115,450	\$76,750	\$300,520	\$223,770	74%
239-Training and education	\$112,720	\$49,882	\$169,439	\$119,557	71%
242-Computer programming	\$92,126	\$33,069	\$106,450	\$73,381	69%
251-Repair & maintenance - bridges	\$37,194	\$256	\$590,500	\$590,244	100%
252-Repair & maintenance - buildings	\$165,527	\$86,740	\$170,700	\$83,960	49%
253-Repair & maintenance - equipment	\$425,609	\$199,833	\$377,850	\$178,017	47%
255-Repair & maintenance - vehicles	\$93,909	\$66,955	\$87,940	\$20,985	24%
258-Contract graders	\$93,830	\$65,388	\$155,840	\$90,452	58%
259-Repair & maintenance - structural	\$1,350,249	\$905,874	\$2,178,959	\$1,273,085	58%
261-Ice bridge construction	\$93,006	\$116,294	\$120,000	\$3,706	3%

	2016 Actual	2017 Actual	2017	\$ Variance	% Variance
	Total	Total	Budget	(Remaining)	(Remaining)
262-Rental - building and land	\$38,947	\$27,896	\$35,050	\$7,154	20%
263-Rental - vehicle and equipment	\$66,882	\$23,812	\$74,902	\$51,090	68%
266-Communications	\$79,151	\$74,362	\$109,912	\$35,550	32%
271-Licenses and permits	\$2,441	\$9,119	\$9,518	\$400	4%
272-Damage claims	\$1,565	\$3,560	\$5,000	\$1,440	29%
273-Taxes		\$1,179		(\$1,179)	0%
274-Insurance	\$355,556		\$322,770	\$322,770	100%
342-Assessor fees	\$250,768	\$112,552	\$263,000	\$150,448	57%
290-Election cost	\$3,055		\$15,000	\$15,000	100%
511-Goods and supplies	\$889,141	\$553,870	\$895,359	\$341,489	38%
521-Fuel and oil	\$696,439	\$422,294	\$1,038,320	\$616,026	59%
531-Chemicals and salt	\$276,742	\$183,753	\$328,200	\$144,447	44%
532-Dust control	\$667,977	\$530,500	\$660,000	\$129,500	20%
533-Grader blades	\$160,606	\$61,583	\$139,000	\$77,417	56%
534-Gravel (apply; supply and apply)	\$1,325,735	\$1,136,901	\$3,430,091	\$2,293,190	67%
535-Gravel reclamation cost	\$42,041			\$0	0%
543-Natural gas	\$79,024	\$62,708	\$96,838	\$34,130	35%
544-Electrical power	\$564,510	\$449,711	\$708,208	\$258,497	37%
550-Carbon Tax		\$36,564		(\$36,564)	0%
710-Grants to local governments	\$1,408,661	\$796,400	\$2,474,900	\$1,678,500	68%
735-Grants to other organizations	\$1,927,694	\$1,820,805	\$2,069,683	\$248,878	12%
747-School requisition	\$6,838,317	\$3,415,349	\$6,520,119	\$3,104,770	48%
750-Lodge requisition	\$852,083	\$461,788	\$459,579	(\$2,209)	0%
810-Interest and service charges	\$32,576	\$17,902	\$15,000	(\$2,902)	-19%
831-Interest - long term debt	\$555,057	\$259,674	\$505,190	\$245,516	49%
832-Principle - Long term debt	\$1,578,512	\$787,618	\$1,575,519	\$787,901	50%
TOTAL	\$32,582,507	\$20,841,757	\$38,732,942	\$17,891,185	46%
Non-TCA projects	\$1,059,745	\$944,460	\$2,034,402	\$1,089,942	54%
762 - Contributed to Capital	(\$200,000)			\$0	0%
763-Contributed to Capital Reserve	\$246,958			\$0	0%
764-Contributed to Capital Reserve	(\$655,816)			\$0	0%
921-Bad Debt	\$956,762		\$4,100	\$4,100	100%
922-Tax Cancellation/Writeoff	\$4,049		\$1,256,541	\$1,256,541	100%
993-NBV of Disposed TCAAssets	\$322,261		\$173,176	\$173,176	100%
994-Change in Inventory	\$559,623		\$429,265	\$429,265	100%
995-Amortization of TCA	\$8,345,075		\$9,507,478	\$9,507,478	100%
TOTAL EXPENSES	\$43,221,165	\$21,786,217	\$52,137,904	\$30,351,687	58%
EXCESS (DEFICIENCY)	(\$437,916)	\$9,988,054	(\$12,970,350)	(\$22,958,404)	177%



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 1073-17 Partial Road Closure Adjacent to NW 11-104-17-W5M and Purchase of County Owned Land (Bluehills Rural)

BACKGROUND / PROPOSAL:

On August 8, 2017, a Public Hearing was held for Bylaw 1073-17 being a partial road closure bylaw to close, sell and consolidate a portion of Government Road Allowance adjacent to SW 14-104-17-W5M.

Prior to the 2nd and 3rd reading of a road closure bylaw, the public hearing must be held in accordance to the Municipal Government Act. Once the public hearing has been held, the bylaw can then be sent to the Minister of Transportation for a decision. Once it receives approval, then the additional readings can proceed.

The bylaw package was sent to Alberta Transportation on August 18, 2017. Administration received the approved bylaw on September 8, 2017. Second and third reading can now proceed.

Previous Background

Mackenzie County has received a request for a partial road closure located in the Bluehills area. The applicant is looking at expanding the boundary lines to his 5 acre parcel on the SW 14-104-17-W5M in order to build a new house and install a proper sewer system.

The applicant's subdivision is an old C of T (Certificate of Title). C of T's are acreages that were created before 1990. (Subdivisions are now given a lot, block, and plan number). He also owns part of a closed road allowance. Administration has researched this road closure and cannot find any documentation. It "appears" as though it has been part of the title since 1990.

Author: LL Reviewed by: BP CAO: _____

The applicant plans on improving his acreage and building a new house that is in compliance with current setback requirements. As shown on the attached 1993 Real Property Report, the existing house does not meet setback requirements. The applicant would like to place the new house more in the center of the existing 5 acres where there use to be a shallow dugout (shown on the aerial map). He would also like to relocate the pump out sewer system; to do so the boundary lines need to be expanded.

To create a 10-acre parcel, the owner of the SW 14-104-17-W5M has agreed to sell the applicant approximately 2.44 acres (the portion of land shown in green on the attached map). The applicant would have asked for all of the additional 5 acres from the SW 14-107-17-W5M; however, this would have taken up cultivated farmland.

To make up the rest of the 5 acres, the applicant would like to purchase approximately 2.06 acres from the NW 11-104-17-W5M which belongs to Mackenzie County (shown in blue on attached map) and 0.32 acres from the Government Road Allowance (shown in red).

Note the land owned by Mackenzie County was purchased for the Bluehills Waste Transfer Station. The parcel that the applicant is interested in purchasing is a portion of this quarter that is fragmented by Highway 697.*

Bylaw 1073-17 was presented to the Municipal Planning Commission on June 8, 2017 where they made the following motion:

MPC-17-06-082 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 10XX-17 being a partial road closure bylaw, should Council be in agreement to sell Part of NW 11-104-17-W5M, for the purpose of it all being consolidated with C of T SW 14-104-17-W5M.

CARRIED

Before hiring a surveyor to draft a tentative plan with the exact measurements and acreage portions, the applicant wanted to know if the County was willing to consider his request. Should Council be prepared to sell the land and close the small part of road allowance, the applicant will then hire a surveyor to start the process of a boundary adjustment and consolidation.

OPTIONS & BENEFITS:

The Planning Department has no concerns with this proposal as it will help the landowner bring his development into compliance and take on the ownership of underutilized land.

Recently a small internal study was conducted by Administration on the property values in this area. By using copies of current 'Offers to Purchase' (provided by a client) and values found on Land Titles, the average price of agricultural land has been observed

Author: LL Reviewed by: _____ CAO: _____

as selling for approximately \$2000.00 per acre. Land for residential subdivisions is typically in the \$6000 - \$8000/acre range for this area.

Note The County has historically charged a fee in line with the value of lands for a subdivision, rather than agricultural land, when selling small parcels.*

Should Council decide to accept a farmland price, the applicant's cost to the County would be as follows: 2.06 ac + 0.32 ac = 2.38 ac x \$2000.00 = \$4,760.00

Note the exact amount of acres would be determined once administration received a tentative plan from a surveyor.*

COSTS & SOURCE OF FUNDING:

Funding for this closure, sale and consolidation will be the responsibility of the developer.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address road closures in the Municipality. As such, the proposed land use bylaw amendment neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw will be advertised as per Municipal Government Act requirements as well as all adjacent landowners

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1073-17 being a partial road closure bylaw to close, sell and consolidate a portion of Government Road Allowance adjacent to SW 14-104-17-W5M.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

Author: LL Reviewed by: _____ CAO: _____

That third reading be given to Bylaw 1073-17 being a partial road closure bylaw to close, sell and consolidate a portion of Government Road Allowance adjacent to SW 14-104-17-W5M.

Author: LL Reviewed by: _____ CAO: _____

BYLAW NO. 1073-17

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF
GOVERNMENT ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County has determined that a portion of GOVERNMENT ROAD ALLOWANCE as outlined on Plan 172 _____ attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of Government Road Allowance described as follows, subject to the rights of access granted by other legislation or regulations:

ALL THAT PORTION OF ORIGINAL GOVERNMENT ROAD ALLOWANCE
ADJOINING THE SOUTH BOUNDARY OF SW 14-104-17-W5 WHICH LIES
WITHIN LOT ____ BLOCK ____ PLAN 172_____.

READ a first time this 28th day of June, 2017.



Bill Neufeld
Reeve



Len Racher
Chief Administrative Officer

PUBLIC HEARING held this 08th day of August, 2017.

APPROVED this 31st day of August, 2017.



Michael Betros
Minister of Transportation

Approval valid for 22 months.

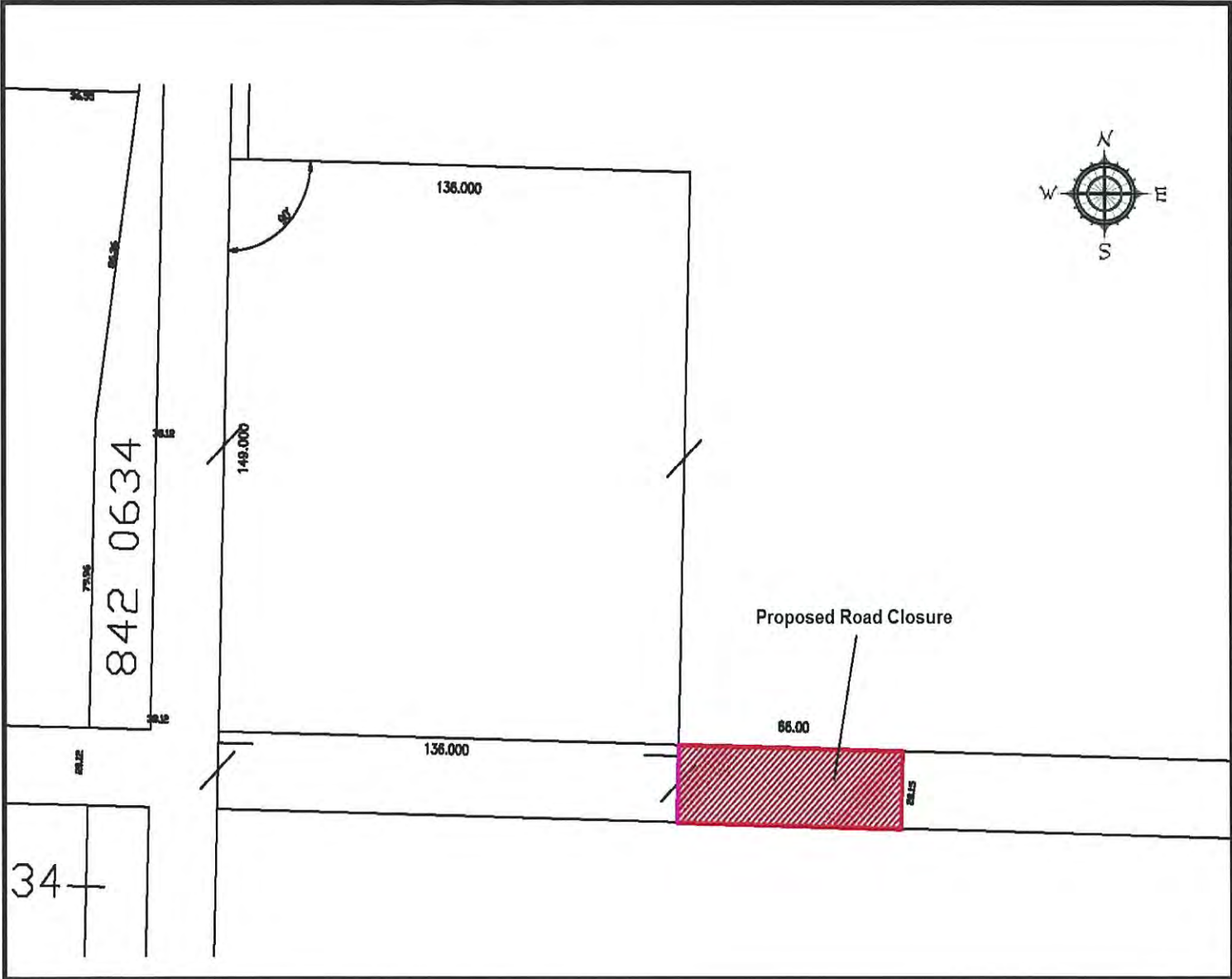
READ a second time this ____ day of _____, 2017.

READ a third time and finally passed this ____ day of _____, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

BYLAW No. 1073-17





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>John P Krahn</i>		
ADDRESS <i>Box 1518</i>		
TOWN <i>LaCrete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>(780) 285-9505</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <i>SW 1/4</i>	SEC. <i>14</i>	TWP. <i>104</i>	RANGE <i>17</i>	M. <i>5</i>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Road Closure Request* TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Would like to do a boundary adjustment to increase the size of my acreage.

I own a portion of closed road in which I propose to consolidate into my existing acreage along with additional lands should the County agree to sell it to me.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$*400.00*

RECEIPT NO. _____

APPLICANT _____

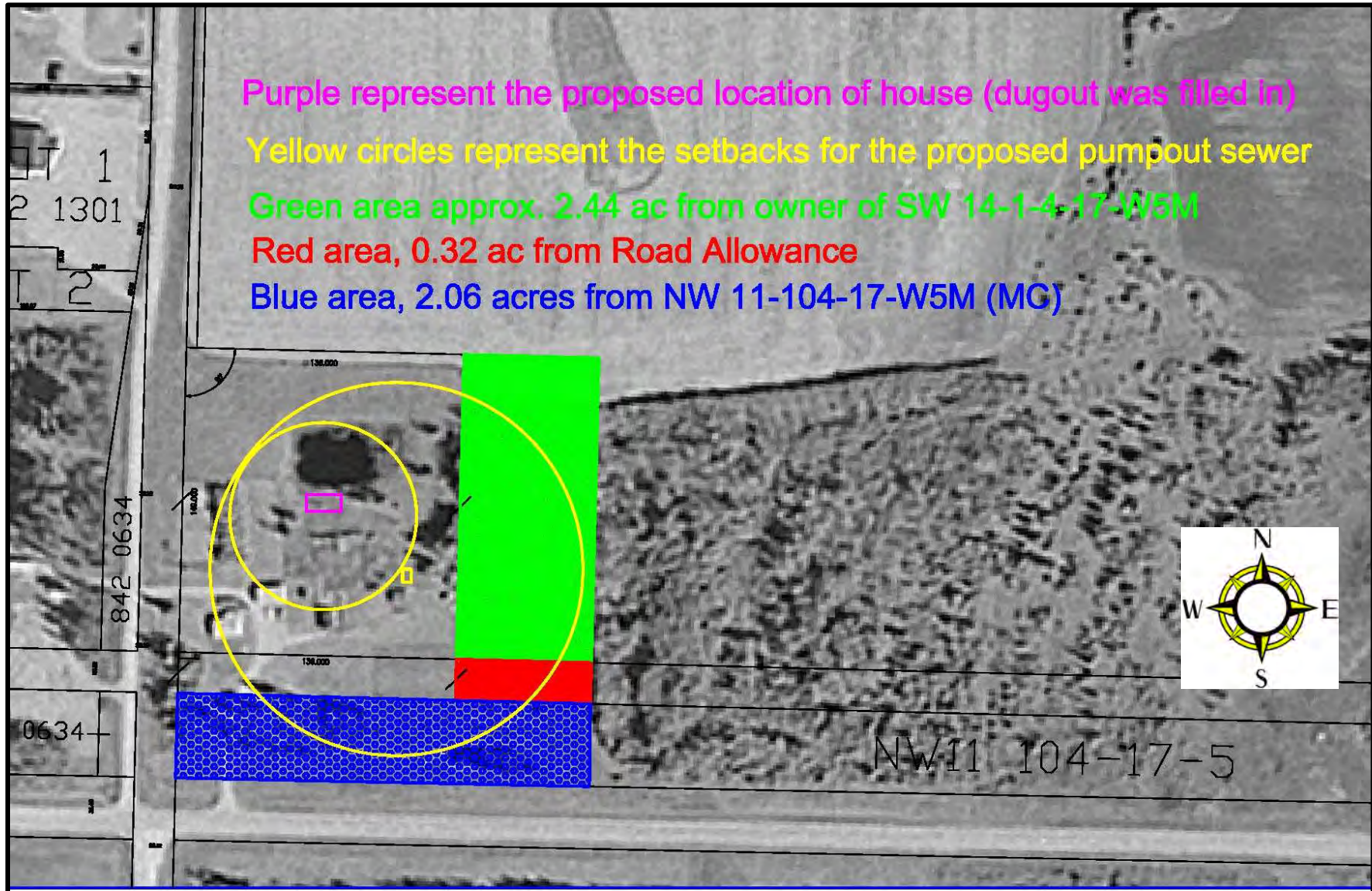
DATE _____

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

May 16, 2017
DATE

ROAD CLOSURE



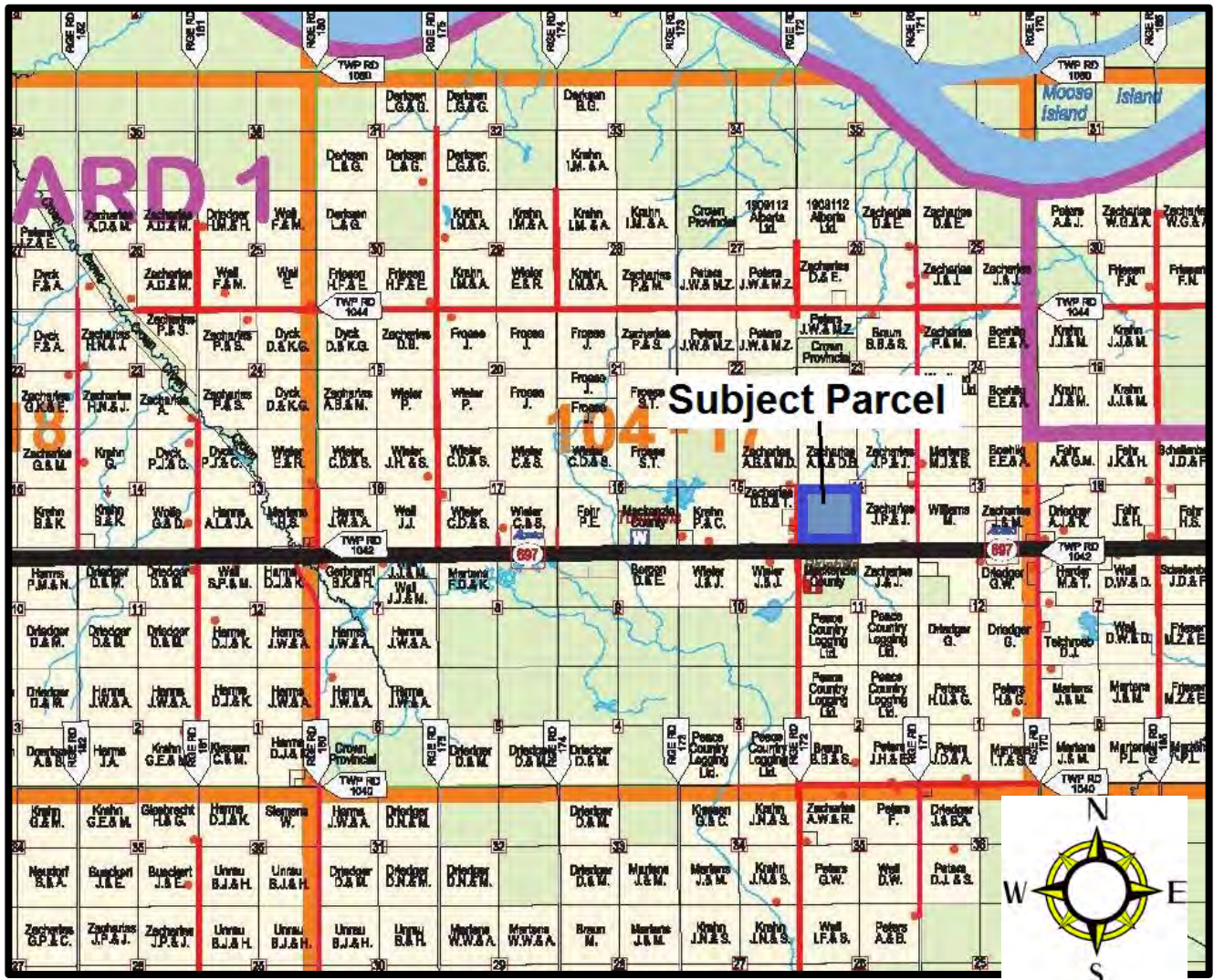
File No. Bylaw 1073-17

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BYLAW AMENDMENT APPLICATION



File No. Bylaw 1073-17

NOT TO SCALE

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Mackenzie County

July 19, 2017

Our File: 2512 - (5-17-104-14 SW)HWY697/02
Your File: Bylaw 1073-17

Ms. Liane Lambert
Mackenzie County
P.O. Box 1690
La Crete, Alberta
T0H 2H0

Attention Ms. Lambert:

**Re: Road Closure Referral Bylaw 1073-17
North of Highway 697; SW 14-104-17-W5M
Mackenzie County**

The department has no concerns with this proposal to close this portion of undeveloped road allowance. However, we will require the direct highway access be removed as part of the boundary adjustment, no direct highway access to this parcel, all traffic must access via RR 172.

The department is aware that Range Road 172 has been identified by the County as having safety issues, due to the skew angle intersection and the traffic to the school and church. The department would like to know if the County has plans to address this issue.

We look forward to receiving the Counties plans for the local road.

If you have any questions please feel free to contact me.

Yours truly,



Marlene Cobick
Development and Planning Technologist

MC



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 1080-17 Road Closure to Close a Portion of Lane Between Lots 1 & 2 , Block 33, Plan 052 2329 (La Crete)

BACKGROUND / PROPOSAL:

The planning department has received a request for a lane closure from two individuals who reside side by side in La Crete. Their request is to have the lane closed and consolidate equally between the two lots.

Initially it was believed that this lane was to be part of a walking trail system to connect and provide walking access between subdivision blocks and laneways. This is a short portion of lane that is directly in line to an undeveloped lane going north up to 103rd Ave

The lane isolates one lot off of the entire block as there is a street on the west side and the lane on the east side of it. Should a walking trail system be developed it could easily go 20 meters around lot one to access the lane running east and west.

As this is a “Lane” attached to the public roads and not a “Lot”, this Bylaw requires the Minister of Transportation’s approval.

Bylaw 10xx-17 was presented at the September 6, 2017 Municipal Planning Commission meeting where they made the following recommendation.

MOTION (Approval)

That the Municipal Planning Commission recommend to Council to approve Bylaw 10XX-17 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 2 , Block 33, Plan 052 2329 for the purpose of consolidation, subject to public hearing input.

Author: LL Reviewed by: _____ CAO: _____

OPTIONS & BENEFITS:

The Planning Department does not see that this lane is necessary as it is one lot over from a street with a sidewalk. This sidewalk provides adequate access to the east and west lane as well as 104A Ave.

Options are to recommend approval, not recommend approval or table for more information.

COSTS & SOURCE OF FUNDING:

All expenses paid by developers.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address road closures in the Municipality. As such, the proposed land use bylaw amendment neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw will be advertised as per Municipal Government Act requirements as well as all adjacent landowners

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1080-17 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 2 , Block 33, Plan 052 2329 for the purpose of consolidation, subject to public hearing input.

Author: L.L. Reviewed by: _____ CAO: _____

BYLAW NO. 1080-17
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
ROAD PLAN IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of Public Lane as outlined on Plan 172 _____ attached hereto, be subject to a lane closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of Public Lane described as follows, subject to the rights of access granted by other legislation or regulations:

Area 'A' Plan 172 _____

As outlined on Plan 172 _____

READ a first time this _____ day of _____, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

PUBLIC HEARING held this _____ day of _____, 2017.

APPROVED this _____ day of _____, 2017.

Minister of Transportation

Approval valid for _____ months.

READ a second time this ____ day of _____, 2017.

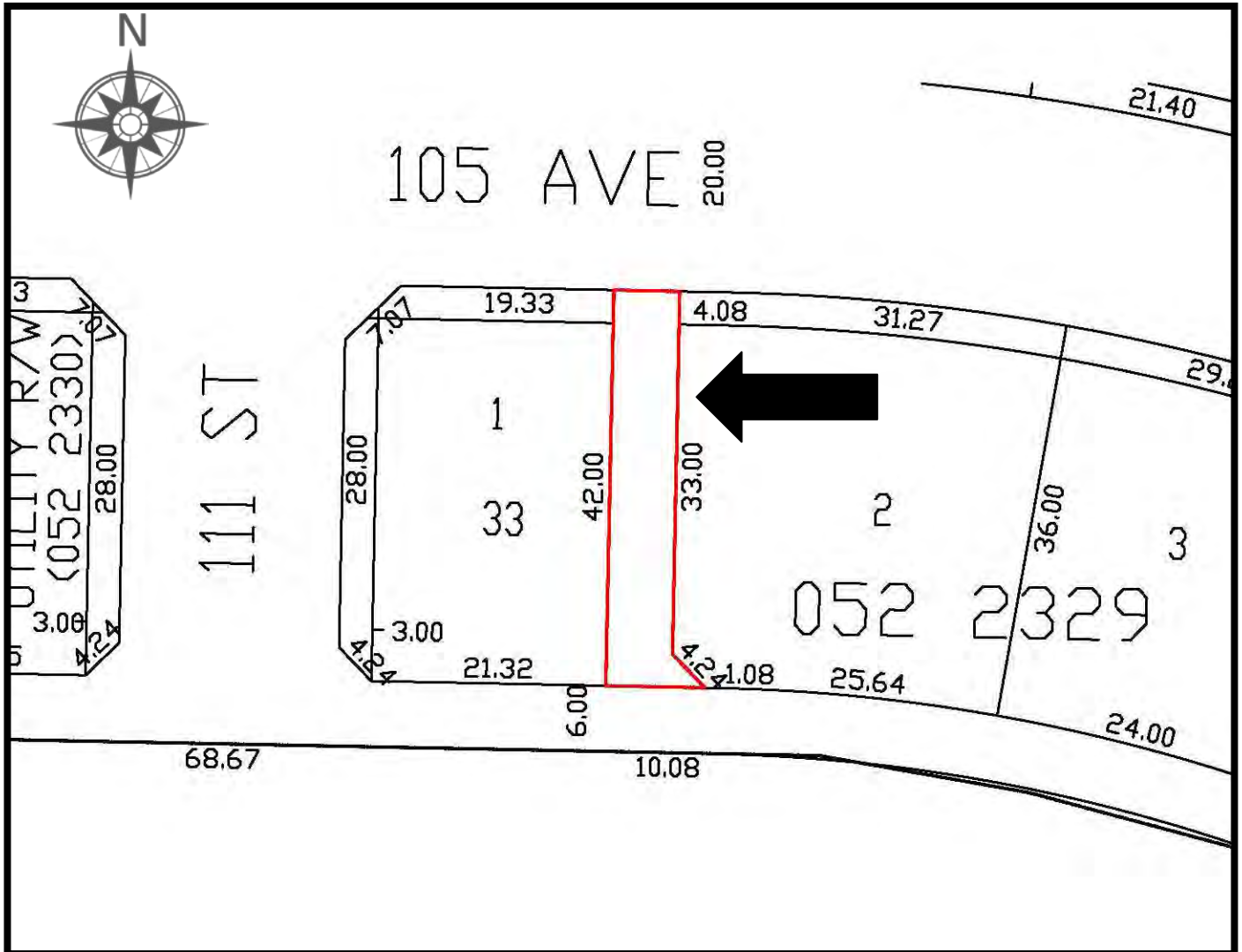
READ a third time and finally passed this ____ day of _____, 2017.

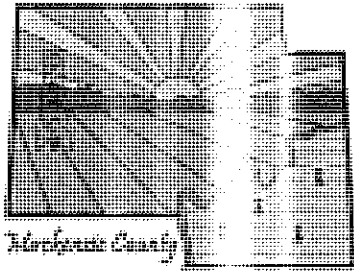
Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

BYLAW No. 1080-17

Plan 172 _____





Mackenzie County

P.O. Box 640
 Fort Vermilion, Alberta T0H 1N0
 Phone: (780) 927-3718 Fax: (780) 927-4266
 E-Mail: office@mackenziecounty.com

OFFICIAL RECEIPT

220284

Customer & Comments:

Bob Doerksen & Kevin Janzen

Date: Jul 27, 2017
 Initials: LL

Receipt Type	Roll/Account	Description	Outstanding Amount	Quantity	Receipt Amount
General	AM100B	Land use bylaw amendmen	\$400.00	1	\$400.00

----- PAYMENT SUMMARY -----

Tax Amount:	\$0.00
Receipt Total:	\$400.00
Cash Received:	\$0.00
Credit Card:	\$0.00
Cheque:	\$0.00
Other:	\$400.00
	\$400.00

Schedule "B"

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1080-17

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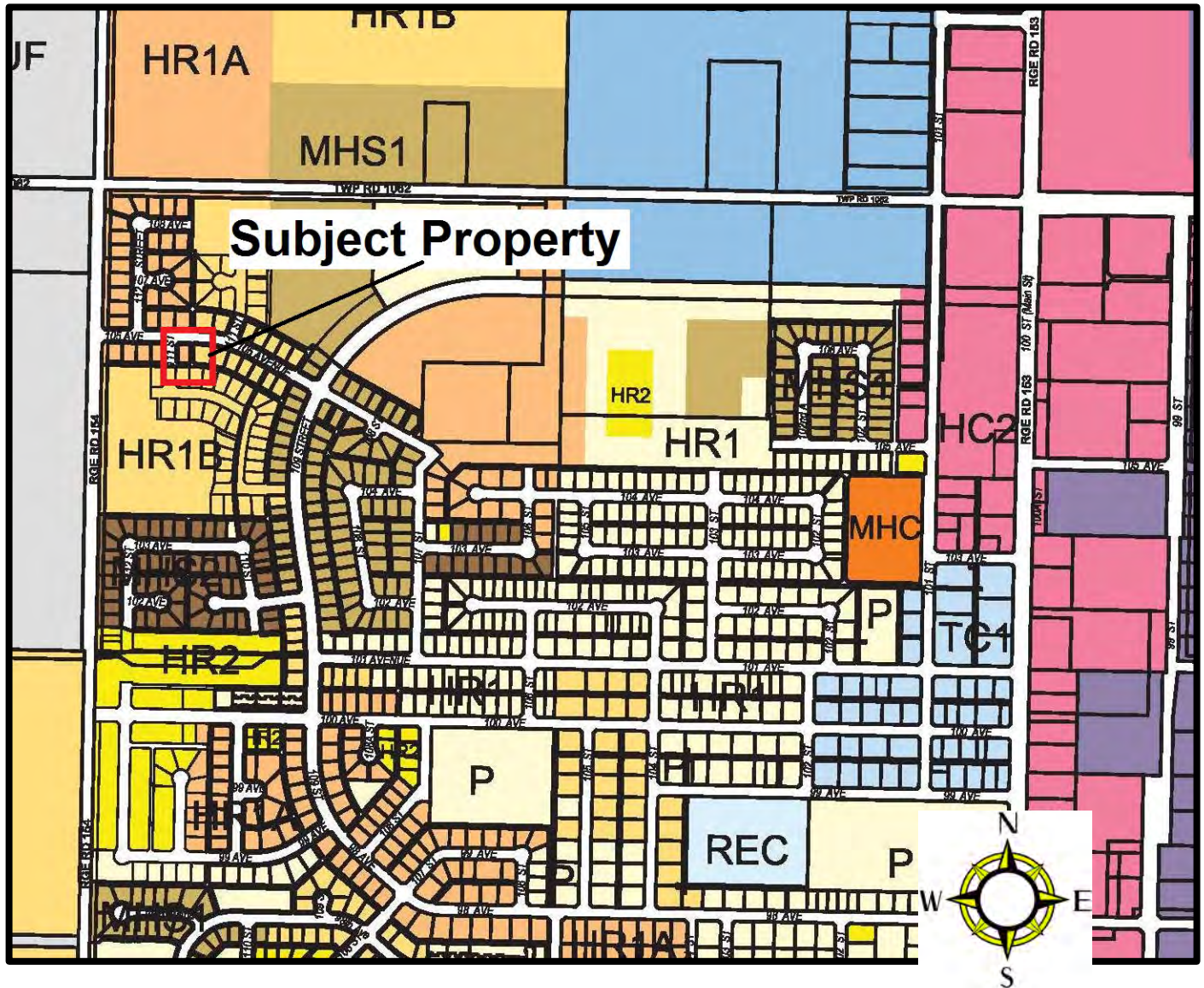
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NOT TO SCALE



Mackenzie County

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1080-17

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Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Byron Peters, Director of Planning and Development
Title:	Alberta Community Partnership Grant Approval for the Cumulative Effects Assessment for Northwest Alberta

BACKGROUND / PROPOSAL:

Mackenzie County has been awarded the Alberta Community Partnership Grant in partnership with County of Northern Lights, Town of High Level and the Town of Rainbow Lake (NWSAR Committee) for the study of the cumulative effects assessment of our local environment, social and economic outcomes.

The activities the partnership will undertake to complete the project include, but are not limited to:

- Identifying key outcomes and measurable indicators;
- Identifying the required spatially explicit and non-spatial models required to assess the indicators;
- Acquiring the data necessary to construct the models;
- Preparing the cumulative effects assessment models;
- Evaluating the existing conditions;
- Evaluating the planned resource development;
- Selecting and refining a preferred alternative;
- Identifying project learnings and technology transfer.

The outcomes of these activities will guide us on how to best utilize our natural resources while ensuring that the natural environment is preserved for future generations, while improving the quality of life for the residents.

Author: CS **Reviewed by:** B Peters **CAO:** _____

OPTIONS & BENEFITS:

As part of the grant application, the project must be formally created and the monies (\$200,000 grant(received)) must be transferred into the project account including \$70,000 from the Caribou project for expenses which have been previously allocated.

COSTS & SOURCE OF FUNDING:

Alberta Community Partnership Grant - \$200,000
Caribou project - \$70,000 (transfer funds and associated expenses)

SUSTAINABILITY PLAN:

The Sustainability Plan doesn't address items this broad in scope, but the study may impact every aspect of our sustainability plan.

COMMUNICATION:

None required at this time.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That \$70,000 of previously allocated funds from the caribou project and the \$200,000 of grant funding be transferred to the Cumulative Effects Assessment study project.

Author: _____ Reviewed by: _____ CAO: _____



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR88776

March 14, 2017

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

RECEIVED
MAR 23 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Reeve Neufeld,

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbors, we help to build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that Mackenzie County has been approved for a grant of \$200,000 under the Intermunicipal Collaboration component in support of your Cumulative Effects Assessment project.

Alberta Environment and Parks request to be contacted as you undertake the study. Please contact Dave Hervieux, Regional Resource Manager at dave.hervieux@gov.ab.ca or toll free at 310-0000, then 780-538-5618.

The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain the appropriate signatures.

The provincial government looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to please send invitations for these milestone events to my office. If you would like to discuss possible events and activities to recognize your ACP achievements, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at acp.grants@gov.ab.ca.

... /2

Reeve Bill Neufeld

- 2 -

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,



Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Honourable Danielle Larivee, MLA, Lesser Slave Lake
Debbie Jabbour, MLA, Peace River
Mayor Crystal McAteer, Town of High Level
Mayor Wally Olorenshaw, Town of Rainbow Lake
Reeve Cheryl Anderson, County of Northern Lights
Lenard Racher, Chief Administrative Officer, Mackenzie County
Rodney Schmidt, Acting Chief Administrative Officer, Town of High Level
Karen Huff, Acting Chief Administrative Officer, Town of Rainbow Lake
Theresa Van Oort, Chief Administrative Officer, County of Northern Lights



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 25, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Boreal Housing Foundation (Fort Vermilion Seniors & Elders Lodge Board)
- Capital Project Update – Fort Vermilion Recreation Board Ice Plant Project
- La Crete Recreation Society Meeting Minutes
- High Level Forests Public Advisory Committee Meeting Minutes
- Northern Alberta Elected Leaders Meeting Minutes
- Mackenzie Library Board Meeting Minutes
- Health Care in Northern Alberta: Update to Northern Communities
- TransCanada
-
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-

OPTIONS & BENEFITS:

Author: C. Gabriel Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County Action List as of September 12, 2017

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 27, 2013 Council Meeting			
13-02-121	That administration continue to work towards expanding the Fort Vermilion Bridge Campground recreational area by applying for a lease with Alberta Environment & Sustainable Resource Development that encompasses both existing and future area.	Doug	Waiting for road closures, could be August or September 2017
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	CAO	Discussed with Debbie Jabbour. She suggested a potential ring road joined with Assumption Hill and Zama Access and possibly incorporate the LOC in motion 15-03-191
March 10, 2015 Council Meeting			
15-03-191	To ensure, assist and stimulate the continued financial and economic growth and well-being of our oil and gas industry, that Mackenzie County explore transferring the following LOC roads to Mackenzie County: Zama Plant Road approximately 47 kilometers (connecting Zama Access with the Assumption High Grade) and the first approximately 60 kilometers of the Shekilie Road.	CAO	Waiting for a reply from Env. & Parks on the process to attempt to transfer the LOC's. Potentially a project in conjunction with the Zama Access Road in the above motion 13-05-375
July 29, 2015 Council Meeting			
15-07-531	That administration be authorized to negotiate a Mutual Aid Agreement with Tall Cree First Nation.	Doug	Agreement signed and in our hands.
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Initial report received, still awaiting final report Investigated by Director of Surveys. Anticipating a couple year deadline.
March 8, 2016 Regular Council Meeting			
16-03-178	That administration pursues taking possession of the southerly gravel pit lease DRS 834, and delays pursuing possession of the northerly gravel pit lease DRS 780149.	Dave	Consultations Closed. Expect pit application feedback end of October
March 23, 2016 Regular Council Meeting			
16-03-216	That administration proceeds with obtaining access in Mackenzie County's name for the E½ 30-101-17-W5M and the S½ 3-102-17-W5M.	Dave	Waiting for approval. Tentative Mid October

Motion	Action Required	Action By	Status
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> cancel PLS 080023; pursue acquisition of land parcels as identified on the map presented in red; identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled Need to submit 2 different applications. Asset list with all leases, caveats, dispositions, easements, etc Waiting for a response
June 14, 2016 Regular Council Meeting			
16-06-440	That Bylaw 1030-16 being a road closure bylaw for the closure of government road allowance between Section 28 and 29 Township 108, Range 13, W5M for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order Letter has been sent to the Deputy Minister questioning timeline. 2017-09-13
16-06-441	That Bylaw 1031-16 being a road closure bylaw for the closure of all of Plan 2982PX within SE ¼ Section 28, Township 108, Range 13, W5M lying north and east of Plan 1508PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order Letter has been sent to the Deputy Minister questioning timeline. 2017-09-13
16-06-442	That Bylaw 1032-16 being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, Township 108, Range 13, W5M lying northeast of Plan 1508PX and northwest of Plan 2982PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order Letter has been sent to the Deputy Minister questioning timeline. 2017-09-13
16-06-443	That Bylaw 1033-16 being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, Township 108, Range 13, W5M lying south of Plan 2982PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order Letter has been sent to the Deputy Minister questioning timeline. 2017-09-13
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Wadlin Lake and Hutch Lake campgrounds.	Doug Len	Wadlin FNC under progress See motion 17-03-222 about project specifics.
16-07-529	That the County agree to the request from Alberta Transportation to create a municipal road allowance on the 14 km access from the Wentzel River to the Peace River crossing accessing Fox Lake and that the County not be responsible for capital, operational and maintenance costs; or liability for the public road way and the ferry/ice-bridge.	Len Dave	Agreement signed with LRRCFN

Motion	Action Required	Action By	Status
August 9, 2016 Regular Council Meeting			
16-08-570	That administration meet with sawmills/forestry companies in regards to summer log hauling and Road Use Agreements.	Dave	Agreement Complete. Setting meeting dates to have agreements signed with all Sawmills
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners.
August 24, 2016 Regular Council Meeting			
16-08-656	That administration draft an endeavor to assist policy for lateral water lines.	Fred	Public Works Committee
October 25, 2016 Organizational Council Meeting			
16-10-753	That Bylaw 977-14 Organizational and Procedural Matters of Council, Council Committees and Councillors be brought back with the following amendments: <ul style="list-style-type: none"> Section 60 – remove “by providing a statutory declaration or affidavit sworn or declared before the CAO or Commissioner for Oaths prior to the next regular Council meeting”. Include a section to allow for the rotation of the Chair. 	Carol	2017 Organizational Meeting 2017-10-23
November 23, 2016 Regular Council Meeting			
16-11-868	That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.	Doug	Working on establishing relationships that will inform the communication protocol
December 13, 2016 Regular Council Meeting			
16-12-913	That administration change equipment values as determined and to engage in an appraisal for buildings over \$100,000 as per amended list in 2017.	Karen Doug	2018 Budget
January 9, 2017 Regular Council Meeting			
17-01-011	That the request to alter fire invoicing process with the Town of High Level be discussed at the 2018 review of the Regional Service Sharing Agreement.	Len	RRSA Review in 2018
February 14, 2017 Regular Council Meeting			
17-02-113	That third reading of Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District “GC1” to Manufactured Home Subdivision 1 “MHS1” to accommodate the development of residential lots be TABLED until the area structure plan and servicing requirements have been reviewed for the area.	Byron	In discussion with the developers Fall 2017 plans
March 14, 2017 Regular Council Meeting			
17-03-192	That administration apply for federal grant funding for the following projects: <ul style="list-style-type: none"> Blue Hills Waterline Waterline north of the Peace River 	Fred	Waiting for program announcement and opening for applications

Motion	Action Required	Action By	Status
March 29, 2017 Regular Council Meeting			
17-03-222	That the budget be amended to include \$15,000 for the Wadlin Lake Land Purchase project, for the purpose of completing the land survey, with funding coming from the Parks & Recreation Reserve and that administration move forward with completing the survey and that administration bring back costs relating to First Nations Consultation prior to initiating the consultation process.	Karen Doug	2018 Budget
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Karen Byron	Discussion to take place with new assessor.
May 9, 2017 Regular Council Meeting			
17-05-360	That administration proceeds with the land negotiations as discussed.	Fred	Complete. Waiting for certificate of title
June 13, 2017 Regular Council Meeting			
17-06-425	That a letter be sent to all cell service providers requesting that they provide cell service along all major Highway (Highway 35, 58, 88 & 697) corridors and with a copy going to our Members of Parliament, Member of Legislative Assembly, Regional Economic Development Initiative, Northern Transportation Advocacy Bureau, Northern Alberta Development Council, Alberta Urban Municipalities Association, and the Alberta Association of Municipal Districts and Counties.	Byron Len	Drafting Process
17-06-426	That administration prepare a cost estimate to complete the preliminary work for the development of additional lots at Hutch Lake Cabins and bring back to Council for review.	Doug	2018 Budget Deliberations
17-06-432	That third reading be given to Bylaw 1070-70 being the Short Term Borrowing bylaw for the La Crete Recreation Board – Dressing Room Expansion, Lobby Renovation and Arena Entrance Upgrade.	Karen	Completed
17-06-439	That administration look at options for a future fire hall in the Hamlet of Fort Vermilion, outside of the downtown core.	Byron Doug	Long term discussion for 5 year plan.
June 28, 2017 Council Meeting			
17-06-445	That administration be directed to enter into an agreement with CanWest Air for the lease of a new terminal at the Fort Vermilion airport, with the terms and conditions as discussed.	Byron	Developing an agreement with CanWest
17-06-451	That administration be authorized to sell a portion of NW 11-104-17-W5M located on the north side of Highway 697 for the purpose of consolidation into the C of T, at market value, and that the applicant covers all costs to facilitate	Byron	Underway.

Motion	Action Required	Action By	Status
	the transaction.		
17-06-493	That tax rolls 077026, 077027 & 077030 be classified under the Limited Access Seasonal Residential for the 2018 tax year.	Karen	2018 Tax Rate Bylaw
17-06-495	That tax rolls 118524-118528 & 118535-118539 be classified under the Limited Access Seasonal Residential for the 2018 tax year.	Karen	2018 Tax Rate Bylaw
17-06-497	That tax roll 074356 be classified under the Limited Access Seasonal Residential for the 2018 tax year.	Karen	2018 Tax Rate Bylaw
17-06-501	That, upon receipt of an official letter, Mackenzie County accept the request from Wapiti Gravel Suppliers to be released from the Local Crushing & Stockpiling contract and that they be reimbursed for the cost of Mackenzie County's request to mobilize and demobilize their hoe as well as one day of operation from the Gravel Crushing Operating budget, and that the bonds supplied by Wapiti be returned.	Len Dave	Waiting for signed letter to be official letter from Wapiti
17-06-502	That administration proceed with acquiring proper permitting for Fidler Pit, and begin a Request for Proposal for the removal of overburden from Fidler Pit in the 2017 year, and move the crushing Request for Proposal to the 2018 budget year.	Dave	In Progress End of October
July 26, 2017 Council Meeting			
17-07-514	That the Mineral Surface Lease (MSL) tax rolls incorrectly assessed be reversed and recalculated as per the criteria set out by Composite Assessment Review Board (CARB) Decisions and the Court of Queen's Bench.	Karen	2239 Tax Rolls Corrected 700 Tax Rolls Reversed
17-07-521	That administration submits applications to the Alberta Municipal Internship Program under each of the 3 streams: Administration, Finance Officer, and Land Use Planner with successful applications coming back to Council for approval.	Jessica	Deadline 2017-09-01 Waiting for Response from Municipal Affairs on success of application.
17-07-528	That administration issue an Expression of Interest from the community for the Fort Vermilion Airport Terminal building with a deadline of September 12, 2017.	Doug	Council agenda for 2017-09-25
17-07-541	That Mackenzie County proceeds with acquiring Recreation Lease REC820035 for future road improvements and to continue operating the recreational area of Tourangeau Lake.	Byron	Application in Progress
17-07-542	That administration be authorized to negotiate the exchange of Part of Plan 882 2651, Block 1, Lot E, for Part of Plan 052 6058, Block 1, Lot G for the purpose of access and consolidation, and that the applicant covers all costs of the transaction, subject to an access agreement (caveat) to maintain shared access.	Byron	In Progress

Motion	Action Required	Action By	Status
August 8, 2017 Council Meeting			
17-08-566	That Bylaw 1073-17 being a partial road closure bylaw to close, sell and consolidate a portion of Government Road Allowance adjacent to SW 14-104-17-W5M be forwarded to the Minister of Transportation for a decision.	Byron	Sent to Minister. Waiting for a decision.
August 23, 2017 Council Meeting			
17-08-587	That administration pursue the National Trade Corridors Fund (NTCF) and bring back potential projects.	Len	Met with Ryan Konowalyk 2017-08-30
17-08-588	That administration work with Alberta Transportation and the Northern Transportation Advocacy Bureau (NTAB) to promote Highway 88 as a high load corridor.	Len	Met with Ryan Konowalyk 2017-08-30
17-08-592	That the Boreal Housing Foundation be requested to support the Fort Vermilion Seniors & Elders Lodge Board with support to move a lodge forward in Fort Vermilion.	Doug	Letter Sent
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Byron Fred	Engineers still working on report. Open House 2017-09-21 To Council 2017-10-10
17-08-594	That the budget amendment to reallocate the \$4,555 spent on the cement blocks for the D.A. Thomas Park Retaining Wall project to the Fort Vermilion Salt & Sand Shed project be TABLED to the next meeting.	Doug	Council Meeting 2017-09-25
17-08-596	That Steve McGean be appointed as Fort Vermilion Fire Chief for a two year term effective August 23, 2017.	Doug	Completed.
17-08-597	That Neil Simpson be appointed as Fort Vermilion Deputy Fire Chief for a two year term effective August 23, 2017.	Doug	Completed.
17-08-602	That the budget be amended to include an additional \$192.00 for the La Crete – 98 Avenue Crosswalk Lights project with funding coming from the La Crete – 94th Avenue Asphalt Overlay project.	Karen	Completed.
17-08-603	That the La Crete – 98 Avenue Crosswalk Lights project be changed to the La Crete – 94th Avenue North/South Crosswalk Project.	Dave	Completed.
17-08-604	That Mackenzie County support the County of Stettler and send a letter to the Minister of Municipal Affairs requesting amendments to the Municipal Government Act and other provincial legislation to improve the ability to recover unpaid taxes (including uncollectable School Tax and Seniors Housing requisitions) levied against oil and gas operations and the associated machinery and equipment linear property.	Len	
17-08-605	That Mackenzie County send a letter to D. Gilles Seutin, Chief Ecosystem Scientist, with a copy to The Honourable Catherine McKenna and The Honourable Shannon Phillips	Len	

Motion	Action Required	Action By	Status
	regarding the diseased wood bison.		
17-08-609	That the Chief Administrative Officer pursue legal action against Councillor Derksen for failure to comply with Motion 17-08-571.	Len	
August 23, 2017 Council Meeting			
17-09-619	That a letter of support be provided to the Mackenzie Regional Community Society Victim Services Unit for their application to the Victims of Crime Grant.	Carol	Letter Sent.
17-09-621	That the following items be added to the Tri-Council meeting agenda for discussion: <ul style="list-style-type: none"> • Mackenzie Regional Waste Management Commission Update – Industrial Waste Cell • Northwest Health Foundation – Festival of Trees Sponsorship Request • Caribou Update • Boreal Housing Foundation Update 		2017-10-04
17-09-622	That the request to refund taxes on Tax Roll 083942 be denied.	Karen	Completed.
17-09-623	That the Fort Vermilion Airport Terminal Building be tabled to the September 25, 2017 Council meeting.		Council Meeting 2017-09-25
17-09-626	That the airport privatization be added to the September 25, 2017 council meeting agenda.	Carol Dave	Council Meeting 2017-09-25
17-19-632	That the Prime Contractor for the Fort Vermilion Recreational Board Ice Plant Upgrade Project be changed from Code Red Refrigeration & HVAC Services Ltd. to Hot Flash Electric (as an original sub-contractor under Code Red Refrigeration & HVAC Services Ltd.).	Doug	Completed.
17-09-633	That the Bridge File 86310 Bridge Installation and Other Work be awarded to the lowest qualified bidder.	Dave	Completed.



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

August 25, 2017

Boreal Housing Authority
9801 105 St
La Crête, AB
T0H 2H0

Dear Board of Directors:

RE: FORT VERMILION SENIORS & ELDERS LODGE BOARD

At the August 23, 2017 meeting of Mackenzie County Council the Fort Vermilion Senior & Elders Lodge made a presentation to Council in support of constructing a lodge in Fort Vermilion. They have been working on a plan and gathering statistics that support the need for this lodge and made a request to the County to provide staff assistance that would assist them in accomplishing their goals. After some discussion Council passed the following motion:

That the Boreal Housing Foundation be requested to support the Fort Vermilion Seniors & Elders Lodge Board with support to move a lodge forward in Fort Vermilion.

The main reason that Council supported this motion was that County staff are not familiar or trained in the area of seniors needs, the lodging of elders or the government programs and structures that would be required in order to move this project forward.

Thank you for considering this request.

Sincerely,

Len Racher, CAO
Mackenzie County

- c. JW Driedger, Councillor Mackenzie County
Ray Toews, Councillor Mackenzie County

MEMO

DATE: SEPTEMBER 18, 2017

TO: COUNCIL

FROM: DOUG MUNN, DIRECTOR OF COMMUNITY SERVICES

SUBJECT: CAPITAL PROJECT UPDATE: FV ARTIFICIAL ICE PROJECT

The FV Artificial Ice Project was considered 79% complete as of August 29, 2017. Since then significant progress has been made relative to installation of the equipment. The project is currently valued at \$923,349 including change orders and is scheduled to be complete by September 22, 2017. Training will be conducted to staff as part of the contract on September 25, 2017 and this will include start-up of the systems.

Attached is the engineers report from September 12, 2017 for your information.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Doug Munn', with a long horizontal flourish extending to the right.

Doug Munn
Director of Community Services

RECORD OF SITE REVIEW

Site Review: **Connections Review**

MPE Project No.:	5997-001-00	Date:	September, 12 2017
Project Name:	Fort Vermilion Rec Centre Ice Plant Replacement	Time:	9:00 AM
Client:	Mackenzie County	Location:	Fort Vermilion, AB
Owner:	Doug Munn	Weather:	Rainy, 12°C
Contractor:	Code Red Ref. / Hot Flash Electric	Reviewed by:	PPG

Distribution

- MC Doug Munn Email: dmunn@mackenziecounty.com
- MC Trent McLaughlin Email: tmclaughlin@mackenziecounty.com
- HFE Philip Friesen Email: hotflashelectric@gmail.com
- CRR Jason Swales Email: Jason@coderedrefrigeration.com
- CRR Jason Swales Email: Neil@coderedrefrigeration.com

Progress to date:

- Demolition of all existing ice plant equipment has been completed. There are still some components and piping on site, and some older materials that may not be related to the old ice plant.
- Screw piles and site grading have been completed, along with the OH door cladding.
- Ice plant building has been completed and shipped to site.
- Building has been set and welded to the screw piles, and condenser set on top of condenser stand.
- Building mechanical connections to cold brine and water have been completed, heat floor and drain connections still progressing.
- Building electrical main power connection is complete and other connections are progressing.
- Dehumidifier has been supplied to site and installed on floor above old ice plant room.

Comments:

Structural

Building permit has been posted in Building.

Modifications were required to stairs to accommodate finished floor height to grade.



Weld points on interior east piles were made on cross members, directly above the screw piles; this was only possible because the screw piles were aligned with the cross beams.

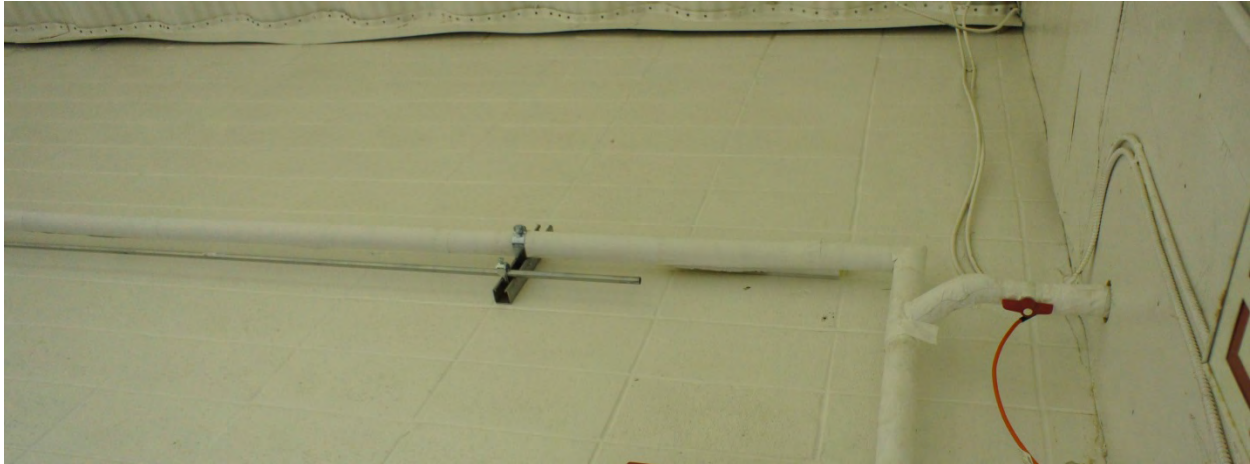


Mechanical

Pipe trench was not completed, due to available time, piping was installed above grade and supports have been provided.



Water line connections have been installed, and have been supplied with heat trace.



Brine connections to both rink ice slabs have been made pressure testing not completed.



Ammonia circuits are fully completed and vacuum pump and gauges have been left on for several days to ensure all moisture has been purged from the system.



Dehumidifier has been installed, connections for electrical and to the curling rink have not been completed. The unit will be operated without the curling rink connection to assist with ice making at the start of the season.



Electrical

Main electrical service was replaced, and the building has since been connected, disconnects have been provided for dehumidifier and local unit heater.



Electrical disconnects in plant building are not labelled correctly.



Field Instructions:

Ice Plant Building

- Complete installation of door overhangs provided.
- Supply and install ABC fire extinguisher as per NFPA 10.
- Re-label electrical disconnect.
- Complete electrical connection to condenser.
- Complete electrical connections to electrical equipment controlled by ice plant building.
- Fill ammonia and brine systems after pressure tests are complete.

Ice Plant Connections

- Complete piping connections to make system functional
- Complete electrical connections to electrical equipment controlled by ice plant building.
- Provide and install insulation.
- Seal building penetrations.

Dehumidifier

- Complete drain connections to dehumidifier,
- Complete electrical connections to dehumidifier
- Install ductwork to curling rink.

General Work

- Complete commissioning of ice plant systems including remote communications.
- Provide As-built Drawings for piping and connections.
- Provide O&M manual on Ice plant and other supplied equipment.

The work described above (Field Instructions) is considered incidental to and part of the contract.

**LA CRETE RECREATION SOCIETY
ANNUAL GENERAL MEETING
SEPTEMBER 15, 2016**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Abe Fehr, President
Simon Wiebe, Vice President
Wendy Morris, Secretary-Treasurer
Ken Derksen, Director
Shawn Wieler, Director
Dave Schellenberg, Director
George Derksen, Director
John Zacharias, Director
Peter F. Braun, County Rep
Philip Doerksen, Arena Manager
Richard Donaldson, Chartered Accountant
John Acreman, Recreation Coordinator
Public: Brent Holick, George Fehr, Norbert
Giesbrecht, Davy Peters, Cindy Driedger,
Duffy Driedger, Chad Friesen, Peter A.
Wiebe, Henry Fehr, George Boehlig, Philip
Krahn, Frank Bergen, Cornie Bueckert,
Willy Klassen, Jake Martens, Brian Schmidt,
Jason Knelsen, Kenton Boehlig,

Absent:

Call to Order: Chair Fehr called the meeting to order at 7:03 p.m. Everyone was welcomed and the Board of Directors was introduced.

Approval of Agenda

1. Peter Wiebe made a motion to accept the Agenda as amended.
- Add Rec Director Report and shinny hockey

CARRIED

Approval of 2013 Annual General Meeting Minutes

1. Minutes were reviewed.
Brent Holick made a motion to accept the September 10, 2015 Annual General Meeting Minutes.

CARRIED

Business from the Minutes

1. No Business from the Minutes.

Manager's Report –Philip Doerksen

1. Review Manager's report as presented
 - Ice was busy last year.
 - The arena was used for many events.
 - Curling has had very low numbers for the past couple of years
 - The bowling lanes were refinished, ball retrievers were installed and improvements were made to the bowling alley
 - Installed new boards and did renovations to the shack at BlueHills outdoor rink.
 - Minor work was done on Blumenort and Buffalo Head outdoor rinks.
 - The 26 year old chiller was replaced and there are all new pumps.
 - A card reader was purchased; we can use Visa and MasterCard now
 - The sound system was improved. It is much better now.
 - Two new hockey nets were purchased.

George Fehr moved to accept the Manager's report.

CARRIED

Committee Reports:

Verbal reports were given

- i. Rec Director (John Acreman) – John organizes many free children and adult recreation programs in the community. Many free drop-in programs were offered this summer, for the first time, with the help of 4 step students. Many children attended. For fall and winter, the weekly schedule is being posted on Facebook.
- ii. Minor Hockey (Ken Derksen) – 118 children are registered to date. They will start skating on Sept 26th.
- iii. Senior Hockey (Simon Wiebe) – Senior hockey will be held Monday, Tuesday and Sat. There will be no Mackenzie Hockey League this season.
- iv. Figure Skating Club (Peter Wiebe) – Sign-up occurred at Get To Know You Night. The coach will be arriving at beginning of Oct. Prices will have to be risen due to the coach coming from Ukraine.
- v. Swimming Pool Committee (Wendy Morris on behalf of Darlene Bergen) The swimming pool committee has been researching new possibilities and are hoping to have more information by spring.
- vi. Curling Club (Abe Fehr on behalf of Jeff Wiebe) – There were 6 teams this year. Numbers were down again. The La Crete Recreation Society is looking for ways to increase curling numbers and is also looking for a curling rep for our board.
- vii. Ski Club (Dave Schellenberg) – A board was formed last year. A trail was cut to the top of the hill last year. They are currently working on land consultations with first nations and DMI. They are working on a road. Dave met with Canadian Western Ski Hill Association in Vernon. Dave is attending a conference in Banff at the end of Sept. He is hoping that this organization can become a sister member with some bigger hills. They

also went to Worsley to consult with that ski hill. Ideally they are hoping to have some skiing this winter and to get kids off the current place they are skiing to a safer environment. They will be looking for positive support from the community.

- viii. Shiny Hockey (Dave Schellenberg) – There are lots of kids registered; the girls' team will continue this year. Last year they played many games against other local teams. There are many parents that want to help. Many ones will be involved this year.

Financial Report

1. Reviewed the Review Engagement Report as presented by Chartered Accountant Richard Donaldson from Daniel Ringrose's Office.
2. Accounts payable went up because of all the work done by CIMCO on the cooler.
3. Capital Expenditures: Over \$300 000 was spent replacing cooler.
4. 2/3 of revenue was received from government this year, (includes grants.)

Philip Krahn moved to accept the Review Engagement Report as presented.

CARRIED

Elections

1. Three positions are vacant. Curling rep, George Derksen's term is up – it is a 3 year term, Abe's is a two year term,
2. Shawn Wieler nominated Keegan Wood.
3. Dave Schellenberg nominated Wendy Morris.
4. Brent Holick nominated George Derksen.
5. Peter Braun moved that all nominations cease.
6. Keegan Wood is appointed by acclamation for a 1 year term.
7. George Derksen and Wendy Morris are appointed by acclamation for three year terms.

CARRIED

9. Business from the Floor

1. La Crete Minor hockey
 - a. Putting ice in earlier in fall – All Peace League is starting a week earlier this year. Each team has to play 3 tiering games before seasons starts. It will be a time crunch, even with the ice going in Sept 26. Philip stated that the County would have to be consulted. As long as the ice is booked and used, Philip said he would not have a problem with it, but he doesn't want it to sit empty. Philip Krahn suggested a 4 on 4 tournament scheduled at the beginning of the year to ensure ice time is utilized. General consensus was that this was a good idea because there is so much crammed into the end of the season and people would be keen to start. Abe suggested that John Acreman be involved with planning if this was to go ahead.

- b. Additional covered ice surface – As there are now 2 teams in Novice, Atom and Peewee more ice time is needed. Brent Holick said a covered outdoor ice surface would help. Peter Braun suggested seeing if the Fort Vermilion ice surface could be rented at a reduced rate. Philip said he had looked into a shelter over the existing surface three years ago and was told then that the price would be over \$200 000.
2. Curling Rink space – suggestion was made that the curling rink space be used for an ice surface; Philip also mentioned a field house. Abe said that nothing would be decided until the curling club was consulted with and it would be decided at a board level.
3. Hockey tournaments – Philip Krahn suggested that a place upstairs where kids can go when they are not playing during tournaments with windows to look out to arena surface, would be greatly appreciated by parents. Philip mentioned that he had a space to offer, but parental supervision would be required. It was requested that window be put into this area so that parents can still watch hockey.
4. Figure Skating – Peter Wiebe asked if it was possible for the figure skating club to get reduced rates for individual skaters who wanted to have private lesson sin the mornings. It was decided that the board would discuss this and a decision would be made.

An organizational meeting of the board will be held immediately following the AGM.

Abe Fehr moved to adjourn the meeting at 8:31 p.m.

LA CRETE RECREATION SOCIETY
REGULAR MEETING
AUGUST 15, 2017

Northern Lights Recreation Centre
La Crete, Alberta

Present: Ken Derksen, President
Wendy Morris, Secretary-Treasurer
George Derksen, Director
Dave Schellenberg, Director
Peter Wiebe, Director
Shawn Wieler, Director
Peter F. Braun, County Rep
Philip Doerksen, Arena Manager
Shane Krahn, Arena Assistant Manager
Abe Fehr, Accountant

Absent:
Simon Wiebe, Vice President
Keegan Wood, Director
John Zacharias, Director

Call to Order: President Ken Derksen called the meeting to order at 6:01 p.m.

Approval of Agenda

1. Public Complaints 8.7 was added to the agenda.

Peter Braun moved to accept the agenda as amended.

CARRIED

Financials

1. Abe Fehr presented the financials.
2. The second half of the operating funding from Mackenzie County was received before June 30 and shouldn't have been posted into financials until after July 1. This will be changed.
3. Abe wants to make some changes to the way capital funds are presented on the financials. This will be discussed with Philip.
4. Operating is high because there are still some funds for capital projects in there.
5. A letter from George Neudorf outlining special conditions of donation is required. Philip said he has this and will get email it to Abe and the board.
6. The GST return needs to be done at the end of each financial year.
7. Vendor aged summary – Abe has some questions for Philip.
8. Abe will look into the Receiver General Tax line on the Customer Aged Summary. It shows \$-1 699.13; he is not sure what this is.

Shawn Wieler moved to accept the financials as presented.

CARRIED

Abe Fehr left the meeting at 6:25.

Approval of Previous Meeting's Minutes

1. Dave Schellenberg moved to accept the June 14, 2017 regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. Peter Braun shared that he was approached by a resident close to the splash park area who said that he really appreciated the fence that was put in around the park.

Review of Action Sheet

1. Removed "Revisit outdoor rink subcommittees" from the action sheet as it will be decided on today.
2. Will look at readjusting budget next meeting.

Manager's Report – Philip Doerksen

1. Peter asked about toilets at Splash Park. Philip said that there will be.
2. The Canada Day parade and festivities went well.
3. Philip mentioned that he thought the engineered drawings for lobby renovations should be pretty straight forward and quick to get.
4. Sign has to be moved because new "La Crete Downtown signs" are being put up. George Derksen moved to accept Manager's Report as presented.

CARRIED

New Business

8.1 Capital Projects

1. Looked at tentative drawings of entrance

8.2 Retention of Records

1. Philip would like to get rid of all records 7 years or older. Philip will ensure that they are burnt.

Ken Derksen made a motion that Philip can destroy all records older than 7 years as per Canada Revenue Agency requirements.

CARRIED

8.3 User Fees

1. Philip wants to increase user fees for the upcoming year. It was discussed that this was not much warning for minor hockey and figure skating. It was suggested that they be given a seasons notice before fees increase.

Peter Wiebe made a motion to raise all rental and recreation programming fees by approximately 10%, effective in the fall 2018.

CARRIED

8.4 Splash Park

1. The cost of a parking lot was discussed. Different options were discussed as the parking lot is actually for the whole park. Different options were discussed. One option is to not complete the parking lot this year.
2. It was also discussed that if there is money left over from other projects, the County could be asked about reallocating the surplus money to complete the parking lot.

8.5 Sign on Main Street

Dave Schellenberg moved that the sign on Main Street should be removed as requested by the County.

8.6 Outdoor Rink Subcommittee

1. Philip would like subcommittees to be formed at the outdoor rinks to support and assist the caretaker in running the outdoor rinks.
2. Subcommittees would hire and manage their own caretakers in hopes of more community buy in.
3. Dave suggested that complaints should come into the Rec Board so that Philip doesn't have to manage difficulties that arise at the outdoor rinks alone.
4. Shawn suggested having representatives from each area, that are currently on the Recreation Society, put their phone numbers up at the outdoor rink for complaints.
5. Philip will meet with Shawn Wieler, John Zacharias and George Derksen to go over the outdoor rink handbook. Possible changes will be brought to the board.

8.7 Public Complaints

1. Reminder: complaints must be brought to Philip so that he can have a chance to deal with them before bringing them to the board. Formal complaints to the board must be in writing and name and contact information needs to be given.

Dave Schellenberg moved to go in camera at 7:28 p.m.

Wendy Morris moved to go out of camera at 7:31 p.m.

Ken Derksen moved that the meeting be adjourned at 7:38 p.m.

Next Meeting will be September 14, 2017 at 6:00 p.m. The AGM will be at 7:30 p.m. on September 14.



HIGH LEVEL FORESTS PUBLIC ADVISORY COMMITTEE MINUTES

Tuesday, July 11th, 2017
5pm, High Level Seniors Centre

PRESENT:

Clifford Starr (Peerless Trout First Nation)	Marissa Green (Norbord)
Allen Plantinga (Tolko)	Dave Gillespie (Tolko)
Boyd Langford (Member of Public)	Layne Herrin (Tolko)
Peter Chomiak (Member of Public)	Melanie Plantinga (Tolko)
Chantel Cardinal (Blue Collar Silviculture)	Mike Kelland (Member of the Public)
John Thurston (Hungry Bend Sandhills Society)	Bob Grocholski (North Peace Tribal Council)
Evan Gardner (Peace River Constituency)	Mike Morgan (Town of High Level)
Jenna Gardner (Member of the Public)	

INFORMATION SENT:

Baptiste Metchooyeah (Dene Tha')	Exact Harvesting
Margaret Carrol (High Level & District Chamber of Commerce)	Tracey Laboucan (Lubicon Lake Nation)
Matt Marcone (Echo Pioneer)	Crystal McAteer (Town of High Level)
Aaron Doepel (LaCrete Sawmills)	Fred Didzena (Dene Tha)
Bernie Doerksen (LaCrete Polar Cats)	Fred Radersma (Norbord)
Carol Gabriel (Mackenzie County)	Keith Badger (Netaskinan Development)
Barry Toker (Watt Mountain Wanderers)	Fort Vermilion Heritage Center
Jon McQuinn (Norbord)	Kieran Broderick (Beaver First Nation)
Claude Duval (Watt Mnt Wanderers)	Lindee Dumas (LRRCN)
Connie Martel (Dene Tha')	Terry Jessiman (Agriculture & Forestry)
Chris Mitchell (Town of Rainbow Lake)	Paddle Prairie Metis Settlement
Dan Coombs (Agriculture & Forestry)	Sugu Thuraisamy (LRRF)
Harvey Sewpagaham (LRRCN)	Tristina Macek (N'Deh Ltd. Partnership)
Terry Batt (Trapper's Association)	Treetech
Mike Cardinal (Tallcree First Nation)	Brent Holick (LaCrete Polar Cats)
Christine Malhmann (Agriculture & Forestry)	Cheryl Ernst (High Level & District Chamber of Commerce)
Cory Ferguson (Paddle Prairie Metis Settlement)	Marilee Cranna Toews (Hungry Bend Sandhills Society)

1. WELCOME – INTRODUCTIONS

2. AROUND THE TABLE

Allen Plantinga –

- Tolko is currently feeding their mill by processing in satellite yards around the Chinchaga and by Hutch Lake. Half of the volume was delivered to these yards in the winter.

3. OLD BUSINESS

Burner will be decommissioned and used for storage this fall. Variance for burner operation expires September 20, 2017. Tolko will meet this deadline.

4. NEW BUSINESS

3.1 Presentation

- Silviculture Presentation – Tolko – John MacLellan

John presented current statistics of the 2017 planting season, Tolko's stand tending plans and other silviculture operations.

Planting

- Tolko has purchased 36 million seedlings, 8.9 million of which have been planted this year so far. There are currently 4 planting contractors, making up the 236 people employed this planting season including 68 First Nations people.
- Tolko has a "Right to harvest, obligation to plant"
- Obligation to balance what was harvested. This affects the Allowable Cut (A company cannot harvest more than they replant)
- Tolko plans to be finished planting by the end of July, allowing the seedlings to root before the first frost.

Stand Tending

- Can be manual or aerial herbicide applied
- Manual stand tending can be difficult in this region due to access, making aerial application more efficient.
- Aerial application also has more coverage
- Aerial stand tending will commence July 25th.
- Stand tending is need to ensure spruce and pine forests regenerate
- Only blocks that are classified as C or C/D (conifer leading), blocks dominated by aspen are not sprayed
- Aerial stand tending has certain requirements that need to be met before application occurs. There are opportunity "windows" or optimal times to spray due to environmental factors that are monitored by trained individuals. Wind speed needs to be less than 10km/h to ensure no off-target spray, temperature needs to be below 28C so the plants can absorb the Vision Max (glyphosate) before being evaporated, and relative humidity needs to be between 40-80%

- Potable water is required so Vision Max does not react with Organic Matter
- “Dri-Loc” equipment is used for mixing to ensure there is no spillage in the process

Question: How are ungulates and insects affected by the spray?

- Research shows no effect.
- “Sticker” petroleum would affect insects. Tolko does not use this in their application. The spray used is specifically used for the forest industry, much different from agricultural herbicides.
- Applications are performed after fledging season.
- Recon is done on each of the blocks beforehand by pilot, project managers, monitors, and a Tolko employee to take note of watercourses, wildlife etc.
- Buffers are also in place for standing water, streams, wildlife etc.

Question: Does aspen and grass come back after being sprayed?

- Yes. Grass will regenerate next growing season, and aspen will come back after 5-6 years. This allows the spruce and pine seedlings to root and establish themselves with little competition.

Question: How far is the spray applied from watercourses?

- Depends on the type of watercourse. Larger watercourses require larger buffers. Buffer requirements are outlined in the Operating Ground Rules. Alberta has extensive guidelines compared to other provinces for aerial application.

Question: How many hectares are planned to be sprayed this year?

- 5000 budgeted ha, about 3000-3400 ha will actually be sprayed

Question: Is there much old growth left in river valleys?

- Maintain status of current land base
- Serial stages are managed and accounted for

Question: Are there many blocks subject to ground/manual tending?

- There are some roadsides blocks
- Tolko is looking into more manual tending and researching girdling projects (removing a strip of cambium) for less impact.

Tolko will start planning a tour in September or October around Rainbow Lake to look at past stand tending practices.

5. NEXT MEETING – September 19th, 2017 LiDAR Optimized Forest Assessment for Landscape Management – Dr. Kevin Lim

6. MEETING ADJORNED

DRAFT MINUTES
Northern Alberta Elected Leaders (NAEL) meeting
Tuesday August 15, 2017
Town of Peace River

Attendees

- Leanne Beaupre, Acting Chair NAEL and Reeve – County of Grande Prairie No. 1
- Allan Row, CAO – Clear Hills County
- Bill Neufeld, Reeve – Mackenzie County
- Bill Rogan, CAO – County of Grande Prairie
- Bob Madore, Acting CAO – Northern Sunrise County
- Carolyn Kolebaba, Vice-President –AAMDC and Deputy Reeve, Northern Sunrise County
- Cheryl Anderson, Reeve – County of Northern Lights
- Chris Mitchell, Councillor – Town of Rainbow Lake
- Crystal McAteer, Mayor – Town of High Level
- Dollie Anderson, Deputy Reeve – MD of Opportunity
- Elaine Manzer, Deputy Mayor – Town of Peace River
- Hermann Minderlein, CAO – Birch Hills County
- Jim Ahn, Mayor – Town of Fox Creek
- Joanne Chelick, Mayor – Village of Rycroft
- Ken Matthews, Reeve – Big Lakes County
- Len Racher, CAO – Mackenzie County
- Linda Cox, Mayor – Town of High Prairie
- Marvin Doran, Reeve – Birch Hills County
- Michelle Farris, Mayor – Town of Rainbow Lake
- Murray Kerik, Reeve – MD of Lesser Slave River
- Robert Brochu, Reeve – MD of Smoky River
- Robert Willing, Reeve – MD of Peace
- Roger Loberg, Deputy Mayor – Town of Beaverlodge
- Rory Tarant, Councillor – City of Grande Prairie
- Roy Brideau, CAO – Big Lakes County
- Roy Dell, CAO – Town of Fox Creek
- Sandra Fox, CAO – MD of Fairview
- Sunni-Jeanne Walker, Mayor – Town of Manning
- Theresa Van Oort, CAO – County of Northern Lights
- Tom Burton, Director Zone 4 – AAMDC and MD of Greenview Councillor
- Troy Jenkins, CAO – Town of Rainbow Lake
- Tyler Warman, Mayor – Town of Slave Lake
- Vern Lymburner, Mayor – Town of Valleyview
- Wally Olorenshaw, Councillor – Town of Rainbow Lake

- Susan Shave, NADC Secretariat
- Nicole Inzunza, NADC Secretariat
- Chelsea Ferguson, NADC Secretariat

Guests:

- Honourable Shaye Anderson, Minister of Municipal Affairs
- Brock Bowman, Ministerial Advisor, Municipal Affairs
- Debbie Jabbour, MLA for Peace River, NADC Chair

Welcome

Acting Chair Leanne Beaupre welcomed all attendees to the meeting. Elaine Manzer welcomed all attendees to the Town of Peace River.

Introductions

1. Call Meeting to Order

The August 15, 2017 NAEL meeting was called to order by NAEL Acting Chair, Leanne Beaupre at 1:05PM.

CARRIED

2. Adoption of Agenda

It was **MOVED** by Sunni-Jeanne Walker **THAT** the agenda be adopted as presented.

3. Adoption of Minutes – October 14, 2016 County of Grande Prairie, AB

Amendments:

Addition to attendance list: Hermann Minderlein, CAO – Birch Hills County
Marvin Doran, Reeve – Birch Hills County

It was **MOVED** by Marvin Doran **THAT** the minutes be accepted as amended.

CARRIED

4. NAEL Administrative Housekeeping

4.1 Financial Report

It was **MOVED** by Joanne Chelick **THAT** the Financial Report be accepted for information.

CARRIED

4.2 Travel Policy Committee report

It was recommended by Elaine Manzer on behalf of the NAEL Hosting Policy Review Committee that no changes be made to the NAEL Hosting Policy (adopted August 10, 2015) and that at least once each year the policy be reviewed at a NAEL meeting.

It was **MOVED** by Carolyn Kolebaba **THAT** the recommendation made by the NAEL Hosting Policy Review Committee be accepted as presented.

CARRIED

5. NAEL Information/Correspondence

a. Accepted as information

6. Membership Roundtable

Facilitated by Acting NAEL Chair Leanne Beaupre

Mackenzie County

- Received two grants: one for 3.8 million and 2 million towards bridge funding

County of Northern Lights

- Water for Life funding received, AMAC Forster Wheeler engineering was awarded the contract for the South Regional Line
- Several highways in the area are being resurfaced
- County received some bridge funding

MD of Fairview

- Not successful with grant applications: Water for Life and Bridge
- MD widening the taxi way at the airport
- Many ditch and culvert repairs due to the wet spring

MD of Opportunity

- Very hot and dry summer
- \$10 million in funding to improve water and wastewater systems in the Municipal District of Opportunity as part of the Alberta Municipal Water/Wastewater Partnership and Water for Life grant programs

Town of Manning

- Highway from Manning to Dixonville will be addressed next year
- Amateur Rodeo in area was a success
- Funds were secured to continue operation of the community swimming pool

Clear Hills County

- Outstanding Industrial tax
- Received some bridge funding
- Completed some carry over paving projects from last year

Town of Slave Lake

- Finishing off recovery projects since 2011
- Working closely with FireSmart
- Funding received for new runway at the Slave Lake Regional Airport

MD of Lesser Slave River

- Received some bridge funding

Big Lakes County

- Water for Life funding received
- Federal funding received
- Bridge funding received
- Highway by Faust is being redone
- Tolko plant will be reopening, anticipated start-up is Spring 2018
- New hospital and doctor's clinic are great facilities that are now open
- Duty to Consult: the process is very time consuming; no clear indication of whether provincial or federal jurisdiction.

Action: Big Lakes County will send a letter to the NAEL membership requesting support for the Minister to included municipalities in the consultation process and that a North Zone Consultation meeting be held in the north zone.

Birch Hills County

- Widening highway at Watino Bridge crossing
- Working on highway south of Shaftsbury Ferry
- Major success of G5 (Saddle Hills County, MD of Spirit River, Town of Spirit River, and Village of Rycroft) Health Clinic will be opening the weekend of August 19-20, 2017
 - o Clinic will include doctors, dentists, optometrist, and physiotherapy offices.
- Water study is underway

Village of Rycroft

- Streets are being revamped and repaired – the project starts the week of August 21, 2017
- Looking into a facility switch between Village’s Transportation and Fire Hall
- Looking into getting community gardens and a walking park for residence

Town of High Prairie

- Tolko mill is being reopened
- West Fraser is completing a \$55 million expansion
- New hospital is now open and offers obstetrics, dialysis, and surgery medical services
- The town is looking for ways to use the decommissioned hospital, with ideas for an integrated college and shared building space
- Fall provincials for Alberta’s 55+ games will take place in High Prairie from September 14-16, 2017

Town of Beaverlodge

- Water plant upgrades are progressing
- No word on the hospital
- Looking at street repaving

City of Grande Prairie

- A 10-year downtown revitalization project has begun
- The new bypass will be completed in the 2018 construction season
- The outdoor pool is being renovated and is anticipated to open Summer 2018
- The hospital is on track for the 2019 timeline

Town of Rainbow Lake

- An upgrade will be completed at the regional landfill to deal with contaminated soil
- Looking to build a new lodge in town (anticipating shovel in ground by next spring)
- The new CAO has started
- Town received \$2 million to upgrade water lines and valves
- Working well with Tri-Council
- New fire truck purchased

Town of High Level

- The Town has undertaken a revitalization project that will run from Main Street to Highway 32
- Looking at infrastructure replacements and arena upgrade
- Did not receive any grants
- Did not receive Airports Capital Assistance Program funding

- Did receive a Canada 150 grant
- Experiencing trouble with ground-to-air ambulance
- Successful in retaining police dog
- Working with Dene Tha on a water project

Town of Peace River

- A neighborhood renewal project is ongoing
- The bridge expansion is underway
- The museum has taken over the NAR station and will now look after the tourism office
- Pat's Creek project is nearing completion
- There is a hill slide happening near the RCMP office
- Paddle the Peace happens the weekend of August 19-20, 2017

AAMDC

- Stan Rutwind, ADM of Indigenous Relations would be the person to get a hold of for the Consultation Workshop to be held in the north
Action: Tom Burton will pen the letter to Indigenous Relations
- Would like for the AAMDC President to also be on the NAEL standard 'CC' list
- Tariff Act: AAMDC is continuing to work with the government on Species at Risk Act (SARA)
- AUMA and AAMDC received funding to develop a variety of templates including Code of Conduct
- AAMDC courses for Elected Officials will be offered shortly after elections are completed for 2017

MD of Greenview

- Two public service buildings are now open, official invites for grand openings are being sent out
- The multiplex is moving along (partnered with Town of Fox Creek)
- MD challenged process for a \$2 million road construction project
- The MD has hired an engineering firm to complete a municipal audit and viability review

Town of Fox Creek

- Development in town proceeding with a lot happening with respect to retail, housing, and commercial
- The Town is talking about closing the airport and building a new heli-pad. The airport sits on prime commercial real estate.
- Alberta Transportation has been working on Highway 43
- The Town spent \$15.5 million on new water plant

Town of Valleyview

- The multiplex is scheduled to open either September or October 2017
- The local school division is in negotiations to purchase land
- A community wellness study has begun – surveys have been sent out
- Seniors assisted living has been delayed – it is anticipated that it will open early 2018
- Social housing neighbourhood has been revitalized and is being maintained – other communities have been interested in this model
- The town is hoping that the crosswalk by the hospital will be completed Fall 2017
- To support economic development, fiber optics may be brought to the community; currently looking at feasibility and possible partnerships

MD of Peace

- A viability study for the Village of Berwyn is underway
- An Infrastructure Audit is being completed in the municipality
- The North Peace Housing Foundation is trying to close the Berwyn Lodge in the village; village is opposing it

Northern Sunrise County

- Joint water cooperation project is underway with Woodland Cree and the Village of Nampa. Little Buffalo will be proceeding with a waste water treatment plant
- Solar panels at the Fire Hall in St. Isadore have been put up. The payback on them is 7 years.
- For more details on the Virginia Hills/Dolomite appeal (see the additional information supplied by Northern Sunrise County)

County of Grande Prairie

- Highway 43X project is proceeding but slow
- Clairmont seniors' home has opened with 150 beds
- Wembley was successful in receiving the Water for Life grant
- Sexsmith has been successful in receiving a Flood Mitigation grant

MD of Smoky River

- The municipality is working on an operational plan for the ski hill
- The municipalities census was successful; the numbers are up

**7. Roundtable meeting with:
Honourable Shaye Anderson, Minister of Municipal Affairs**

A roundtable meeting was held with Minister of Municipal Affairs regarding concerns of the NAEL member communities. A thank you letter will be penned from the NAEL acting chair outlining topics discussed and follow-up actions as mentioned by Minister Anderson.

A supplemental document outlining the concerns raised and follow up actions as indicated by the Minister will be attached to the minutes. No formal motions were made as a result of this meeting.

8. Adjournment

It was **MOVED** by Leanne Beaupre **THAT** the meeting be adjourned at 4:09PM.

CARRIED

**Mackenzie County Library Board
May 23, 2017 meeting minutes
Mackenzie County Office, Fort Vermilion, AB**

Present: Lisa Wardley, Lorraine Peters, Lorna Joch, LaDawn Dachuk, Irene van der Kloet, John Driedger, Kayla Wardley, Beth Kappelar, Lucille Labrecque
Guests: Odell Flett (FVLS), Ena Simpson (FVLS)

1.0 Meeting called to order at 7:00 pm.

2.0 **MOTION #2017-05-01** John moves to approve the agenda with additions. **CARRIED**

3.0 **MOTION #2017-05-02** Lucille moves to approve the April 25, 2017 meeting minutes. **CARRIED**

4.0 The action items are reviewed.

5.0 Financial:

MCLB Financial Report as of May 22, 2017:

- Balance brought forward:	\$ 76,042.00
- Total Revenues:	\$ 114,013.93
- Total Expenses:	\$ 118,292.15
- Ending Bank Balance:	\$ 71,763.78

MOTION #2017-05-03 Irene moves to accept the financial report as presented. **CARRIED**

6.0 Library/Committee reports

6.1 La Crete:

They had two meetings, on May 1 and May 8. A new library assistant, Kathy Friesen, was hired. There is a little bit of a conflict between the Seniors' Tea and the Ratepayers meeting, but they'll make it work. They said farewell to Helen Neustaeter, who had been with their library for so long. They may have someone in Blue Hills for the satellite location. They went through their Policies and Procedures, some adjustments were needed because of the new location. They would like to see all librarians (from all three libraries) and volunteers, as well as the MCLB, get together for a social in the new library. Lisa suggests this may be a good opportunity to get to know each other and to do some staff/Board development (item moved to Action Log). They are getting to the end of their funding and are looking at hiring a landscaper.

6.2 Fort Vermilion:

They had one special meeting on May 17 and will have a regular meeting on May 29. During the meetings they discussed the request from MCLB to go through their Action Plan. Their plan is to do a survey in the community and to be present at the ratepayers meeting, as well as the County Fair. The survey will be about library services and what people want. This may overlap with the Mackenzie County needs assessment, so the items in the survey will need to be checked before it goes out. MCLB requests to see the draft survey before it becomes final and goes out to the general public. Then, Larry Stewart from Alberta Culture was contacted (by FVLS) to help them out. As for the renovation, Ena Simpson presents a to-scale drawing of the plans, they will be getting cost estimates. Buying shelves may be cheaper than having new shelving made. They will need to look into grant funding as well. They plan to take their renovation plan to the ratepayers meeting. Also, they are looking at partnering with another agency to utilize the

park behind the library, maybe for a Teddybear Picnic and doing adult crafts. Possibly Rudy Bueckert may provide promotional items, they will ask him. They plan to have a float on Canada Day. A possible workshop/Board and Society development with all libraries is discussed at this point. A level of comfort needs to be established between the libraries so staff and Societies can visit with each other and explore each other's libraries. Lisa mentions that there are lots of promotion items available for the libraries. They can send information to the MCLC to put on FB page and website. MCLB recommends that FVLS checks with their Facebook Admin to enhance the number of "likes" (and enhance patronage). Aim for a minimum of 200 "likes" and you get insights into how many people are looking and when.

- 6.3 Zama: Shelby Roberts in Zama wants to do programming in Zama library. They extended the bingo because it's successful. They had no internet for 5 days last week and raised the limit for movies and books. There is a summer student accessing the library for online courses. In June they'll make a decision about the summer schedule.
- 6.4 High Level. They will send us a letter saying they will not charge MCLB for services in 2017.
- 6.5 MCLC stats are discussed. Lisa compared MCLC cost with cost of other libraries in Alberta. Comparatively (with other libraries with a similar number of patrons), the MCLC costs are low. Some of that info will be rolled into the Plan of Service and in info for the ratepayers meeting.

MOTION #2017-05-04: LaDawn moves to accept the library reports as presented.

CARRIED

7.0 Old business

- 7.1 Local author: The first activity is May 27th: local author Shelley Banman writes children's books and will be in the FV library. There will be a draw for a gift basket, and snacks and refreshments provided by a local caterer. The project needed a little more micro-management than anticipated: initially the plan was to cater from High Level, Lucille recommended for a local caterer. A quote came in for \$500.00, upon further searching they found someone willing to cater for \$150.00. Eva Peters has been very helpful. Lisa has requested the database that has been put together by Matt, Jordan and Leslie. One of the ideas is to do up a monthly library profile, and to have a booth at the County Fair "meet a local author".
- 7.2 Kayla reports on the Jay McDonald tour. All over there was a very good turn out and good feedback from the public. The suggestion is to make something like this an annual event.

8.0 New business

- 8.1 MLA meeting with FVLS: Crystal McAteer and Lisa spoke with Debbie Jabour. Debbie spoke with someone in the FV library and what she got out of that conversation was that "they want Peace Library System". This would have been an excellent opportunity to promote the MCLC services, that opportunity was missed. We don't know who Debbie Jabour spoke with at the library. Odell to ensure that library staff promotes the library. Odell to go back to the library and find out who had this conversation with Debbie Jabour and mentioned that "they want PLS". Beth follows up with saying that the library has more to offer than just books, and this is currently not promoted by FV library staff. Whoever accesses the library needs to get the information pro-actively of what's available, and in a positive manner.
- 8.2 PLS stated in a newspaper article that they want to incorporate MCLC: Lisa sent a response and we haven't heard back from them.
- 8.3 Blue Hills satellite location was discussed under 6.1.
- 8.4 Ratepayers meetings:
 - LC: June 12, Kayla will go as LCLS has a conflict with the Senior's Tea.
 - FV: June 13, to be decided in the FVLS who will attend. Odell to follow up.

- RL + HL: June 19, Beth will attend.
ZC: June 20, Kayla will attend.
Blue Hills: Jun 27, LCLS will attend
- 8.5 Ratified policy 2.13.6 added to Policies and Procedures.
8.6 Provincial Stats: discussed under 6.5.

9.0 Correspondence: no correspondence received.

10.0 In Camera: **MOTION #2017-05-05.** 9.19pm, John moves to go in Camera.

CARRIED

Out of Camera: **MOTION #2017-05-06.** 10:12pm, LaDawn moves to go out of Camera.

CARRIED

MOTION #2017-05-07: LaDawn moves to reimburse the organizers for the author tour expenses after receipt of the invoices.

CARRIED

MOTION #2017-05-08: LaDawn moves to reimburse ZC library for promotional items for trade shows.

CARRIED.

10.0 Adjournment.

MOTION #2017-05-09: John moves to adjourn at 10:17 pm.

CARRIED

Next meeting date: July 25, 2017, 7:00pm Mackenzie County office.

These minutes were adopted this ^{28th} 31st day of July 2017


Beth Kappelar, Chair

Health Care in Northern Alberta: Update to Northern Communities

Prepared with support from Northern Health Summit participants

2017



Health Care: NADC Region

Updates since the Northern Health Summit

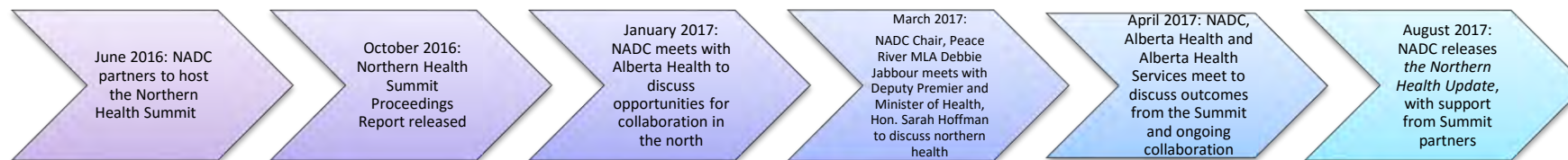
Over the course of the last year, the north has faced many changes and challenges. The economy is showing moderate recovery across sectors following the collapse of global oil prices, which left no community unaffected. The wildfires in Fort McMurray revealed that the north is strong and resilient in the face of tragedy – bringing together communities and various partners to rebuild. In May, High Prairie’s new hospital opened its doors for the first time to provide continuing care, emergency care, surgical services, population and public health services, Indigenous health, addiction and mental health services to a growing region. In the northwest, Grande Prairie’s new regional hospital and cancer centre is progressing and expected to open in 2019 to better meet the complex health needs of northern residents. Both new hospitals will provide much needed service to northern Alberta communities and will support a strong group of Primary Care Networks (PCNs) in the region.

In 2016 the Northern Alberta Development Council (NADC), in partnership with Alberta Health and Alberta Health Services (AHS), hosted the Northern Health Summit (NHS). The Summit was a key engagement opportunity to connect senior health officials and experts with community leaders and facilitate opportunities for partnerships and discussions to enable further communication and action on key health challenges and priorities in the north.

Based on feedback from community leaders, and information captured through facilitated breakout sessions, challenges, recommendations and innovative ideas for health care provision were identified. Council actively shared the information gathered with northern communities and our partners, Alberta Health and Alberta Health Services and advanced six recommendations, where system improvements would benefit northern communities, in a [Proceedings Report](#) released in the fall of 2016. These broad recommendations advocated for health service policy makers and providers to consider implementing the following:

1 Engage and Communicate A mechanism to coordinate ongoing communication and engagement be developed with northern municipalities and Indigenous communities to ensure health policies and services for the north are inclusive of local northern community perspectives	2 Leverage Technology The use of technology be explored to better serve northern residents, minimize travel for health services where possible, and support patient advocacy and quality of care	3 Address Transportation Gaps in transportation infrastructure be addressed to support patients requiring access to health services	4 Consider Distributed Models A distributed service delivery and funding model for health services and education that meets the geographical, cultural and vocational realities of the north and its residents be developed	5 Promote Healthy Lifestyles Municipal and Indigenous leaders be engaged to actively support health promotion and healthy community initiatives in the north	6 Build a Sustainable A sustainable northern health workforce strategy be developed
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Recent Activities: Advancing Northern Health Care



The following is a **summary of the information NADC has received to date from Alberta Health, AHS, Summit presenters and participants** that is relevant to communities in the north. Appendix 1.0, identifies further details on programs and key contacts.

- Engage and Communicate:** The AHS Community Engagement Strategy has been implemented and includes an enhanced role for Health Advisory Councils (HACs) and the development of Community Participation Teams. The HACs gather information from communities and provide direction and priorities on health matters. In select North Zone communities, Community Participation Teams involve local community members to provide patient / community perspectives on service planning and quality improvement processes for health care service delivery. New initiatives such as the Collaborative Health framework and Valuing Mental Health Integration Committee seek to engage and improve Indigenous health across the province.
- Leverage Technology:** Several initiatives such as the Eating Disorder Support Network of Alberta (EDSNA) and Telemental health are connecting northern residents to health care providers to minimize travel and enhance access to health care services. Telehealth, using videoconferencing technology, is enabling AHS to provide chronic disease management programs such as the *Better Choices, Better Health* program, which support skills development and educational sessions on *Weight Wise, Managing Emotional Eating, Diabetes Management, and Cardiac Health*. Telehealth is being used to support medical appointments with nurse practitioners in the Nurse *Practitioner Primary Care and Speciality Care* in Grande Prairie's Bariatric Speciality Clinic and the Slave Lake Family Care Clinic. The Mobile Health Unit is also being utilized to provide the Comprehensive Cancer Prevention and Screening Plan, and a mobile health unit offers cancer prevention and screening to remote and rural communities. Other technologies are being explored to reduce travel and enhance health care services in northern communities.
- Distributed Models of Care:** Primary Care Networks (PCNs), Team Based Care, and Community-Based Care are some of the approaches being implemented to better meet the geographical, cultural, and vocational realities of the north. Support for PCNs to address population health planning, chronic disease management, mental health, prenatal care, and general primary care concerns is ongoing. A Team Based Care model is evident in the Slave Lake Family Care Clinic that is directly addressing the needs of the community. Patients can bypass seeing a physician to access services such as chronic disease management and addictions and mental health supports. Community-based Care will shift care from facilities to better improve financial sustainability, patient outcomes, and provide more choices for Albertans. Other distributed models are also being explored to improve health care in the north.
- Promote Healthy Lifestyles:** The AHS Wisdom Council, Health Promotion Facilitators, Food Security Project, Fort McMurray Recovery Work, and Chronic Condition and Disease Prevention and Management (CCDPM) are actively supporting the promotion of healthy communities in the north.

Health Promotion Facilitators and the AHS Wisdom Council engage with Indigenous peoples across the North Zone to better serve Indigenous communities. The Food Security Project is a three-year project that seeks to increase food security in Janvier by providing tools and resources for community gardens. The Fort McMurray Recovery work has a Rural Wood Buffalo traveling team that partners with Indigenous communities to provide psychosocial and wellness support. The CCDPM is a framework that moves stakeholders from a disease specific focus to a patient centered health care delivery model to address the social determinants of health in chronic conditions and diseases.

- **Transportation Infrastructure:** The Ministry of Transportation announced in April, funding for seniors travelling to medical appointments. Effective July 1, 2017 additional funding through the Special Needs Assistance medical trip benefit will increase funding for seniors who travel more than 400 km for their appointments with minimum travel reduced from 100 to 80 KM to qualify.
- **Northern Health Workforce:** Post-secondary providers across the province continue to facilitate the education and training of health care professionals. With respect to medical education, the University of Alberta (U of A) continues to operate the Preclinical Networked Medical Education (PNME) Initiative. This year communities where placements are available include Peace River, Grande Prairie and Cold Lake. In June (2017) the Rural Integrated Community Clerkship Program (RICC) will celebrate 10 years and has recently added High Level to the list of northern communities eligible to host medical residents through this program. The Pathways to Medicine Scholarship offered through the Cumming School of Medicine at the University of Calgary (U of C) targets Alberta students from under-represented backgrounds and the universities continue to consider appropriate socio-cultural context when determining admissions to medical school. Through an expanded staff and new suite of programs, the Rural Physician Action Plan (RPAP) is taking action to ensure their new mandate to support communities in attraction and retention of all health professions, provide rural continuing education supports and collaborate to address broad health workforce issues in rural, remote and indigenous communities is fulfilled.

The NADC will continue to advocate, collaborate and gather information on areas identified by northern communities where improvements in health care service in northern Alberta are needed, particularly with respect to communication and engagement, access to services, transportation and health promotion.

Next Steps and Future Collaboration

The Hon. Sarah Hoffman, Deputy Premier and Minister of Health has discussed with NADC Chair, Debbie Jabbour opportunities to strengthen communication between the ministry and northern communities through continued partnership with the NADC.

"I thank the NADC for its commitment to the north and our province. Alberta Health will continue to learn from many communities and organizations, including NADC, about the unique needs and challenges of the region and how to continue to support Albertans in the north. I look forward to continuing these collaborative efforts to address the health care needs of our northern municipalities and indigenous communities."

~ For the full article, read the [May 2017 NADC NEWS](#).

Moving forward, NADC, Alberta Health and AHS are committed to coordinating quarterly meetings to exchange information and identify opportunities to communicate and build collaborative networks to benefit our northern communities. Where appropriate, partners and organizations across the north will be engaged. Updates will be shared through the NADC newsletter and posted online at www.nadc.ca.

1 Engage and Communicate

A mechanism to coordinate ongoing communication and engagement be developed with northern municipalities and Indigenous communities to ensure health policies and services for the north are inclusive of local northern community perspectives

Program, initiative and or Innovation	Brief Description	Key Contacts
<p>IHFNNA True to the North: Collaborative Health Framework Uniting to Improve Health Services Access for First Nations in Northern Alberta</p>	<p>As a way to identify health integration opportunities for First Nations in northern Alberta, a collaborative planning project was developed and implemented by Kee Tas Kee Now and the IHFNNA working group consisting of northern First Nation communities from Treaty No. 6 and Treaty No. 8 territories, governments, health systems and service providers. Designed to build upon past progress and successes in health integration activities using an informed collaborative planning approach, the project developed a Collaborative Health Framework and Framework Toolkit to inform partnership processes and address health service priorities for First Nation communities in northern Alberta.</p>	<p>Chantale Strang, Kee Tas Kee Now Tribal Council (KTC) cbseventplng@gmail.com</p>
<p>Valuing Mental Health (VMH) Indigenous Integration Committee</p>	<p>Part of the Valuing Mental Health governance structure, this committee will explore avenues to improve Addictions and Mental Health (AMH) services for Indigenous people. Working with First Nation and Métis partners, the committee is developing a detailed work plan to address specific actions from <i>Valuing Mental Health: Next Steps</i> some of which are specific to rural and remote Métis Settlements and First Nation communities.</p>	<p>Coreen Everington coreen.everington@gov.ab.ca Scott Harris, Executive Director, Intergovernmental Relations scott.f.harris@gov.ab.ca</p>
<p>AHS Community Engagement Strategy - Health Advisory Councils - Community Participation Teams http://www.albertahealthservices.ca/about/communityrelations.aspx</p>	<p>Health Advisory Councils (HACs): HACs assist the AHS in gathering information from communities regarding health needs, provide advice about health issues, priorities, and other matters. As well, HACs promote and or participate in activities that enhance the health of local residents. *All or part of the Peace, Tamarak, True North, Wood Buffalo, Lesser Slave Lake, Lakeland HAC are in the NADC boundary.</p> <p>Community Participation Teams: In select North Zone communities, Community Participation Teams are created from local community members. These groups work in partnership with AHS to examine local health needs and provide the patient's /community's perspective to service delivery planning and quality improvement processes for local health service delivery. Peace River and High Prairie teams are established.</p>	<p>Greg Cummings/Dr. Kevin Worry Gregory.cummings@ahs.ca/ Kevin.worry@ahs.ca</p>

2 Leverage Technology

The use of technology be explored to better serve northern residents, minimize travel for health services where possible, and support patient advocacy and quality of care

Program, initiative and or Innovation	Brief Description	Key Contacts
Eating Disorder Support Network of Alberta (EDSNA)	Community health provider uses teleconferencing system to facilitate eating disorder support groups to connect with each other in different locations.	Coreen Everington (coreen.everington@gov.ab.ca)
Telemental health	AHS delivers mental health services through videoconferencing. High level telemental health and telepsychiatry clinics are held 3 times per week. Services are well supported and established to serve surrounding remote communities. When individuals with a mental health concern are discharged and require ongoing follow up in the community, telehealth reduces northern clients need to travel.	Sharlene Stayberg (sharlene.staybery@gov.ab.ca) Susan Given (susan.given@ahs.ca)
Telehealth Services http://www.albertahealthservices.ca/assets/zone/ahs-zone-print-north-2016-09.pdf (Story on page 3)	Chronic Disease Management uses telehealth in a number of programs and services such as "Better Choices, Better Health" program. This is a 6 week program focused on supporting clients' skills development needed to make lifestyles changes and manage their conditions. Education sessions include: Weight Wise, Managing Emotional Eating, Diabetes Management and Cardiac Health. Please see attached document titled "CDM Communities and Programs April 2017." Nurse Practitioner Primary Care and Specialty Care use telehealth for client appointments with the Nurse Practitioner at the Grande Prairie Bariatric Specialty Clinic and the Slave Lake Family Care Clinic. Telehealth has been successfully utilized to provide much needed services to Indigenous communities north of Slave Lake. AHS North Zone is continuing to explore opportunities to expand the use of telehealth to support health service delivery across the North.	Wendy Mclean (wendy.mclean@ahs.ca)

Program, initiative and or Innovation	Brief Description	Key Contacts
Text Messaging for Appointment Reminders	This service is offered in the North Zone. Please see attached guide and frequently asked questions . North Zone has not completed evaluation of effectiveness. There have been anecdotal reports of text messaging improving client contact as well as evidence showing benefits of text messaging.	Susan Given (susan.given@ahs.ca)
Mobile Health Unit	The Comprehensive Cancer Prevention and Screening Plan identified access to services in hard to reach/remote communities as a strategic priority. A Mobile Health unit was created and implemented to increase access to services by mobilising all services offered within the Population Public Health North Zone. The unit focuses on cancer prevention and screening including the capacity to provide cervical screening services. The Public Population Indigenous Health portfolio focuses on reducing the rising rates of cancer in Alberta by addressing the modifiable risk factors and provide cancer screening. The Population Attributable Risk study completed in partnership with the Alberta Cancer Prevention Legacy Fund (ACPLF) concluded that 45 per cent of cancer cases in Alberta are linked to a handful of modifiable factors. There is no specific data on Cancer for Indigenous communities for the North Zone. Information is available for individual local geographic areas.	Susan Given (susan.given@ahs.ca)
Other technology based services AHS is exploring	<p>Lactation Support: AHS is exploring the use of telehealth for lactation support for mothers in northern Alberta.</p> <p>Clinical Telehealth: AHS North Zone is working to offer additional services via telehealth including Telepsychiatry services for Children and Youth and Telehealth in Metis communities.</p>	Susan Given (susan.given@ahs.ca)

3 Address Transportation

Gaps in transportation infrastructure be addressed to support patients requiring access to health services

Program, initiative and or Innovation	Brief Description	Key Contacts
<p>Support for Seniors https://www.alberta.ca/release.cfm?xID=46720AE2BCAA9-992B-3D6B-33855D87AC734AA4</p>	<p>The following changes to the Special Needs Assistance medical trip benefit will be effective July 1, 2017:</p> <ul style="list-style-type: none"> • Overnight accommodation support increases from \$75 to \$100. • Minimum travel distance is reduced from 100 to 80 kilometres round-trip in order to qualify for the benefit. • A one-time benefit of \$85 is provided to help with medical transport costs for a resident moving from a long-term care facility to another care facility. • Increased funding is available for seniors who travel more than 400 kilometres to their appointments. 	<p>Alberta Transportation</p>

4 Consider Distributed Models

A distributed service delivery and funding model for health services and education that meets the geographical, cultural and vocational realities of the north and its residents be developed

Program, initiative and or Innovation	Brief Description	Key Contacts
Health service models use a population planning approach	AHS is responsible for planning for health service delivery models that meet the needs of communities. The health services model ensures services meet population health needs to deliver "right care, care provider, right time, right setting."	Wendy Mclean (wendy.mclean@ahs.ca)
Primary Care Networks	AHS North Zone staff provide support to all its PCNs in population health planning to address the needs of the communities that are served. This includes addressing chronic disease management, mental health, prenatal care, and general primary care concerns. PCNs in the NADC Region include: Aspen PCN (Athabasca, Boyle, Swan Hills, Kinuso, High Prairie, Westlock), Big Horn PCN (Grande Cache, Hinton), Bonnyville PCN, Cold Lake PCN, Grande Prairie PCN, Lakeland PCN (St. Paul, Lac La Biche, Elk Point, Smoky Lake, Two Hills, Glendon, Saddle Lake), McLeod River PCN (Edson, Whitecourt, Mayerthorpe, Fox Creek), Northwest PCN (High Level, Fort Vermillion, La Crete and surround communities), Peace Region PCN (Peace River, Grimshaw, McLennan, Fairveiw, Manning and Falher), Sexsmith/Spirit River PCN, West Peace PCN (Beaverlodge, Hythe), Wood Buffalo PCN (Fort McMurray).	Wendy Mclean (wendy.mclean@ahs.ca)
Team Based Care	The Slave Lake Family Care Clinic collaborative care model was developed with direct consideration of the health needs of the community. The model has enabled individuals and families to access comprehensive care that is integrated with other health services and community supports and programs. Residents are not required to see a physician to access services, such as chronic disease management or addictions and mental health counseling. North Zone Operational plans include similar initiatives to enhance Primary Health Care in other communities.	Wendy Mclean (wendy.mclean@ahs.ca)

Program, initiative and or Innovation	Brief Description	Key Contacts
Community-based care	Alberta’s vision for the health system is shifting from facility-based to community-based care. This shift will address health care financial sustainability, improve patient outcomes, and provide Albertans with more choice and control over their health and wellness. Much work is already in progress toward community-based health care, and some early successes achieved. However, to realize this vision more work is needed in strategic areas that includes addiction and mental health, primary health care, continuing care health workforce, and health information and management.	Kathleen Ness Assistant Deputy Minister Health Service Delivery Division (kathy.ness@gov.ab.ca)
Valuing Mental Health	Within the Valuing Mental Health Governance Structure, the Secretariat is exploring evidence based funding models and the use of an intersectional budgeting approach to address health inequity.	Coreen Everington (coreen.everington@gov.ab.ca)

5 Promote Healthy Lifestyles

Municipal and Indigenous leaders be engaged to actively support health promotion and healthy community initiatives in the north

Program, initiative and or Innovation	Brief Description	Key Contacts
AHS Wisdom Council http://www.albertahealthservices.ca/about/Page7302.aspx	<p>AHS has appointed the Wisdom Council to provide guidance and recommendations on service delivery, program design, and the evaluation of service delivery for Indigenous peoples in Alberta. AHS actively participates with Indigenous partners to ensure identified needs are met.</p>	<p>Greg Cummings/Dr. Kevin Worry Gregory.cummings@ahs.ca/ Kevin.worry@ahs.ca</p>
Health Promotion Facilitators	<p>Health Promotion Facilitators meet with Indigenous communities across the North Zone to review and use health data to develop programs, policies, healthy environments, and plan services.</p>	<p>Susan Given susan.given@ahs.ca</p>
Food Security Project	<p>Northern Lights Health Foundation funded a 3 year project to improve food security in Janvier by providing tools and resources for community gardens in schools and on municipal land for First Nations people and municipal residents.</p>	<p>Susan Given susan.given@ahs.ca</p>
Fort McMurray Recovery Work	<p>In support of the wildfire recovery efforts in the Municipality of Wood Buffalo, AHS has partnered with Indigenous communities to develop a traveling Indigenous Health team. This team travels to the surrounding communities to provide psychosocial, public health, and wellness support. This team actively collaborates with local and provincial leaders to address community needs.</p>	<p>Susan Given susan.given@ahs.ca</p>
Chronic Condition and Disease Prevention and Management (CCDPM)	<p>The CCDPM is a cross ministry framework and reporting mechanism. The CCDPM's purpose is to move diverse stakeholders from a disease specific focus to a person centric service delivery model. This approach better aligns with programs and policies to address the social determinants of health, which underlies chronic conditions and diseases. The CCDPM's vision and goals were collaboratively developed by Alberta Health and Alberta Health Services.</p>	<p>Kathleen Ness Assistant Deputy Minister Health Service Delivery Division kathy.ness@gov.ab.ca</p>

6 Build a Sustainable Workforce

A sustainable northern health workforce strategy be developed

Program, initiative and or Innovation	Brief Description	Key Contacts
AHS Workforce Plan	AHS has a workforce plan that they are currently in the process of refreshing.	Tamara Eldridge (tamara.eldridge@ahs.ca)
Rural Physician Action Plan	<p>In 2016 the Rural Physician Action Plan (RPAP) began a process of renewal, redevelopment, and refocus for its mandate and operations. RPAP has a new mandate focussing on six key priority areas:</p> <ol style="list-style-type: none"> 1. Support for Rural Allied Health Professions development and retention 2. Support rural communities to have their health care issues heard 3. Help rural communities build capacity to sustain their rural health care 4. Development of rural health focussed research service 5. Development of rural indigenous program 6. Maintain the suite of rural physician support services that RPAP currently provides 	Paul Childs, Director, Rural Health Professions Development (paul.childs@RPAP.ab.ca)
Cumming School of Medicine, University of Calgary	<p>Recent developments in the University of Calgary, Cumming School of Medicine (CSM), Distributed Learning and Rural Initiative programs:</p> <ol style="list-style-type: none"> 1. Admissions: The CSM admits 5-10 new students per year from an underrepresented population through their admissions structure. Admissions of underrepresented populations are handled separately with appropriate consideration given to the individual's socio-cultural context. 2. Scholarships: The Pathways to Medicine Scholarship was created in 2016. This scholarship is funded by the CSM and targets Grade 12 Alberta students from rural and Indigenous backgrounds. The scholarship is worth \$30K per student and if milestones are met, guarantees admission to medical school. It is available across the province. https://cumming.ucalgary.ca/pathways 3. University of Calgary Longitudinal Integrated Clerkship (UCLIC): Similar to the University of Alberta, CSM offers an RICC. Twelve communities host 23 students for 	Dr. Doug Myhre, Associate Dean, Distributed Learning and Rural Initiatives, Professor, Department of Family Medicine (dmyhre@ucalgary.ca)

Program, initiative and or Innovation	Brief Description	Key Contacts
Faculty of Medicine and Dentistry, University of Alberta	<p>their final year in medical school with expansion to 25 planned next year. UCLIC data has been published and shows that students go back to rural communities.</p> <p>4. Collaboration: Regular updates on CSM programs are provided to AAMDC and AUMA. A rural focused Physician Assistant Program was presented to the government for funding. Similar to U of A, medical learners are presented with opportunities to experience rural and Indigenous health through the clerkship program, rural residency options, and clinical rotations.</p> <hr/> <p>Recent developments in the University of Alberta, Faculty of Medicine and Dentistry's rural programs:</p> <ol style="list-style-type: none"> 1. Preclinical Networked Medical Education (PNME) Initiative: <ul style="list-style-type: none"> - Increase the numbers to 20 students in 4 communities. 2017-18 communities are: Peace River, Grande Prairie, Cold Lake and Sylvan Lake. 2. Rural Integrated Community Clerkship (ICC): <ul style="list-style-type: none"> - High Level has joined the program and will have students starting in August 2017 - There is a small increase in the number of ICC students to 21 this year. The University is aiming to increase the numbers to 24-26 next year. - The program will have completed 10 years at the end of June 2017. 3. Outreach: The faculty is working on increasing their outreach programs to First Nations and rural schools in the 2017-18 academic year. 4. Collaboration in the North: A successful meeting and growing collaboration convened by the Grande Prairie Chamber of Commerce, which included representatives from the City of Grande Prairie, SPPARC, G5 municipalities, Grande Prairie Regional College and AHS was hosted in June 2017. 	<p>Dr. Jill Konkin, Associate Dean and Division Director, Division of Community Engagement dkonkin@ualberta.ca</p>

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Dear Mayor or Council Member,

You are receiving this mailing because you have a TransCanada-operated pipeline in your area. We encourage you to spend a few moments reading the information enclosed and familiarizing yourself with the function, purpose and safety of the pipeline and how you as a public official can maintain the integrity of underground utilities. Please provide this information to your Chief Administrative Officer to share with the appropriate departments and hang the "Know What's Below" poster where it is visible to staff and the public.

Preventing Pipeline Damage. There are three steps government entities can take to help in the prevention of damage to underground utilities, including natural gas or oil pipelines:

1. Avoid building structures on pipeline rights-of-way. TransCanada and other pipeline operators need access to their rights-of-way for maintenance and emergency response.
2. Require all employees and contractors to request a locate by contacting their local One-Call Centre either by phone or online at www.clickbeforeyoudig.com before excavating.
3. Always report damage of a utility to the local One-Call Centre and the utility operator. Unreported and even minor damage has the potential to cause long-term damage to pipelines.

Emergency Preparedness and Response. Although leaks or ruptures on pipelines are rare, it is important that you know how to respond in the event of an incident. Make sure you have a coordinated plan with pipeline operators, local emergency management officials and HAZMAT.

Land Use and Urban Development. It is important to consider the location of pipelines and other underground utilities for land development and urban planning in your community. Look for pipeline marker signs which indicate a pipeline is in the area and always contact the One-Call Centre before any excavation.

Responding to Public Inquiries. Our effectiveness studies have shown that the public relies on local government for safety information. Constituents in your jurisdiction may contact you with questions about underground utilities (where they are, who operates them, etc.). It is important to remind the public to always contact the local One-Call Centre before beginning any excavation deeper than 30cm. For questions about TransCanada's pipelines in particular, please direct them to our website at www.transcanada.com or provide our contact information (listed below).

Information on TransCanada's pipelines can be found online and in the documents included in this mailing. If you would like additional or digital copies of our materials, or if require more information, please email public_awareness@transcanada.com, or call our General Inquiries line at 1.855.458.6715.

Sincerely,

TransCanada's Public Awareness Team



NEB Enhances Pipeline Damage Prevention Regulations

In June 2016, the National Energy Board (NEB) released an amended version of their *Pipeline Damage Prevention Regulations - Authorizations, and Pipeline Damage Prevention Regulations - Obligations of Pipeline Companies* (together, known as the DPRs). These regulations apply to any NEB-regulated pipeline company and to anyone planning or undertaking an activity near an NEB-regulated pipeline. This publication is intended to help you understand the changes in regulation and how they may impact you.

What are pipeline companies doing to prevent damage?

Damage prevention is a shared responsibility between pipeline companies, regulators and the public.

Federally-regulated pipeline companies are required to ensure landowners, land users and anyone working

around pipelines are aware of the requirements to safely carry out ground disturbance, construction and crossings near a pipeline. The NEB provides regulatory oversight for all parties involved; creating the conditions necessary to hold persons and companies accountable for carrying out these responsibilities.

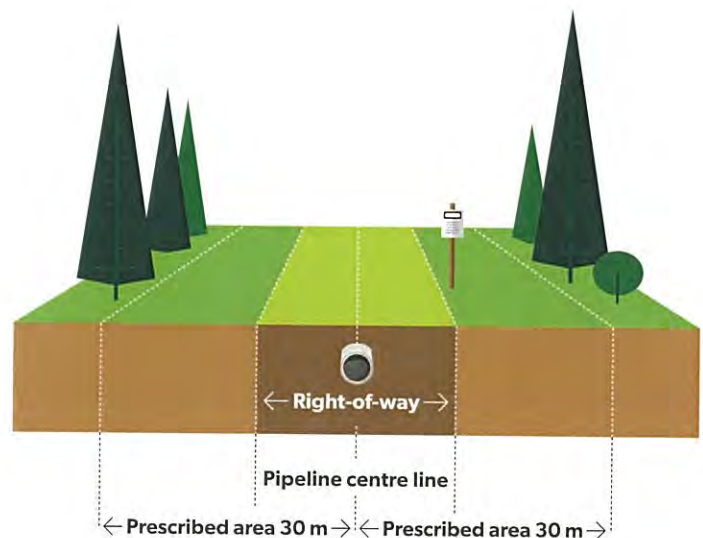
How do the regulations impact you?

Prescribed area

Anyone planning to conduct ground disturbance activities within the prescribed area must make a locate request through their One-Call centre. When a One-Call centre does not exist, they must obtain the pipeline company's written consent directly.

What is the prescribed area?

The prescribed area extends 30 meters from the pipeline centre line.



Agricultural activity

For a vehicle or mobile equipment to be authorized for agricultural activities across the prescribed area, the following conditions must be met:

- The loaded axle weight and tire pressures of the vehicle or mobile equipment must be within the manufacturer's approved limits and operating guidelines; and
- The pipeline company cannot have previously issued a notification identifying the point of crossing as a location that could impair the pipeline's safety or security.

If landowners/users are unsure whether their proposed agricultural activity meets the above conditions, or whether the proposed agricultural activity could jeopardize the safe and secure operation of the pipeline, they must contact the pipeline company **before** crossing the prescribed area with agricultural vehicles or mobile equipment.



For more info, visit: <https://www.neb-one.gc.ca/sftnvrnmnt/dmgprvntn/crssngs-eng.html>

Administrative monetary penalties

The NEB developed *Administrative Monetary Penalties Regulations (AMP)*, allowing them to impose financial penalties on companies or individuals for non-compliance with the NEB Act, regulations, decisions, permits, orders, licenses or certificate conditions intended to promote safety and environmental protection.

the maximum daily penalty is \$25,000 for each violation, and for companies, the maximum daily penalty is \$100,000 per violation.

The Act stipulates that **each day** a violation continues, it will be considered a **separate** violation.

The AMP sections in the NEB Act sets out the maximum daily penalties for both individuals and companies. For individuals,

Damage prevention

Anyone planning to conduct ground disturbance activities must first contact either the One-Call centre or the pipeline company directly before carrying out activities around a pipeline.

The basic safety steps in regards to damage prevention are:

- Including time for approvals when planning for construction or ground disturbance activities;
- Making a locate request and contacting the pipeline company, and being on site when the pipeline is located to ensure understanding of the locate markings;
- Following the pipeline company's safety measures and the instructions of the on-site pipeline company representative; and
- Obtaining the consent of the pipeline company prior to crossing a pipeline with a vehicle or other mobile equipment.



For more info, visit: <http://www.neb-one.gc.ca/bts/ctrg/gnnb/dmgprvntnrgltn/index-eng.html>



Find us at 'about pipelines' on the following media:



aboutpipelines@cepa.com | aboutpipelines.com